



CCWG on Enhancing ICANN Accountability Charter

Items covered in Charter

- Problem statement, goals & objectives and Scope
- Deliverables, timeframes & reporting
- Membership, staffing and organization
- Rules of engagement, including decision-making methodologies

Goals & Objectives

- Primary goal is to deliver proposals that would enhance ICANN's accountability towards all stakeholders.
- Goal is for the IANA Stewardship Transition proposal to be communicated in a timeframe which is consistent with the expiration date of the current IANA Functions Contract (30 September 2015).

Scope

- **In scope:** accountability mechanisms regarding all of the functions provided by ICANN;
- **Out of scope:** accountability for the administration of the IANA (addressed by communities outlined in the [ICG Request for Proposals](#));
- 2 tracks are "interrelated and interdependent" therefore coordination will be key.

Two Work Streams

- **Work Stream 1:** focused on mechanisms enhancing ICANN accountability that must be in place or committed to within the time frame of the IANA Stewardship Transition;
- **Work Stream 2:** focused on addressing accountability topics for which a timeline for developing solutions and full implementation may extend beyond the IANA Stewardship Transition.

Deliverables & Timeframe

- Allocate issues to Work Stream 1 (WS1) and Work Stream 2 (WS2). Some issues may span both Work Streams.
- WS1 deliverable of the CCWG will be provided to the ICG and CWG-Stewardship. The delivery of WS1 Proposal is expected to occur following approval of the ICANN Board.
- First step is to develop work plan and timetable, and align the timelines for WS1 with the CWG-Stewardship and ICG timelines.

Areas of Work - Summary

Review of the Guidelines in the Charter	Definition / description of what differentiates WS1 from WS2	Identify what issues go in WS1 and which go into WS2	Timeline of key dates & target dates for each work stream
Review existing accountability mechanisms	Identification of contingencies	Analysis of core issues in relation to CCWG goal and IANA Stewardship Transition	Identification of priorities
Review and analyze statements from US DoC	Review of possible solutions	Consider methodology for stress tests	Structure its work to ensure that stress tests can be designed & carried out

Group Composition

- Members appointed by chartering organizations
- Participants – open to anyone interested
- ATRT Expert (past participant)
- ICANN Board liaison
- ICANN Staff representative
- **All to participate on equal footing**
– only in circumstances where a formal consensus call may be required, this would be limited to members

Expert Advisors

- In addition to community, CCWG will have input from the Advisors selected by the Public Experts Group.
- Advisors are expected to contribute to the dialogue – similar to other CCWG participants.
- CCWG may identify additional advisors to contribute to its deliberations. Should additional costs be involved, prior approval must be obtained from ICANN.

Decision-making Methodology

- Chairs responsible for designating recommendations as having:
 - Full consensus – a position where no minority disagrees ; identified by an absence of objection
 - Consensus – a position where a small minority disagrees, but most agree
- Minority viewpoints, if applicable, to be included in the CCWG report

Further Information

Please review the full charter in detail,
available from:

[https://community.icann.org/x/
XQHxAg](https://community.icann.org/x/XQHxAg)



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Working Methods

Principles of Operation

- Rotate meetings from a timing perspective to share the burden as members and participants are located in different time zones (proposed 11:00 and 14:00 UTC)
- No firm decisions are taken during any single meeting without the substance of those decisions having been articulated and open for review / consideration by those that may not have been present during the meeting

Roles & Responsibilities

- **Members** are expected to communicate the views of the communities that have selected them to the CCWG, but also communicate back the information and deliberations from the CCWG to their respective communities
- **Members and participants** are expected to be familiar with and remain consistent with the pre-existing documents and documents developed during the course of the work of the CCWG

Working Tools

- Wiki space:
<https://community.icann.org/x/ogDxAg>
- Mailing list address:
accountability-cross-community@icann.org
- Public Archive:
<http://mm.icann.org/pipermail/accountability-cross-community/>
- Adobe Connect room:
<https://icann.adobeconnect.com/accountability/>
- Participation on calls is limited to CCWG members and participants only (to remain focused on the work), but there is an audio stream option (listen-only) for observers