**JULY – Drafting**

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| DATE | TASK  | COMMENTS |
| 19 | XPlane finalize graphics |  |
| 21 | * ICG - CCWG Coordination (09:00 -10:00 UTC)
* WP2 (13:00 UTC)
* CCWG ACCT (19:00 UTC)
 |  |
| 22 | * STWP (11:00 UTC)
* WP1 (19:00 UTC)
 |  |
| 23 | * CCWG ACCT (12:00 UTC)
 |  |
| 27 | * WP2 (13:00 UTC)
* WP1 (19:00 UTC)
 |  |
| 28 | * CCWG ACCT (12:00 UTC)
* WP1 (19:00 UTC)
* ***Document freeze for 2nd draft publication (midnight UTC)***
 | *This allows time for translations, formatting and proof reading.*  |
| 28-31 | Document Freeze & Formatting | *Need to publish Public Comment tool before publication of 2nd draft.* |
| *31* | ***Launch of 40 Day Public Comment Period*** |

*\* NOTE: Aim to publish Public Comment tool by 22 July, but no later than 28 July.*

**AUGUST – Engagement**

|  |  |  |
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| DATE | TASK  | COMMENTS |
| 1-3 | Tentative Call with Advisors | *Staff to suggest engagement plan for consideration.*  |
| 3-7 | Two (2) Outreach Webinars  | *To accommodate different timezones. Need schedule based on availability.*  |
| 17-21 | Briefing Call with Larry Strickling focused on answering his questions  | *Identify most suitable date – after advisors briefing.*  |
| 17-21 | Briefing Call with Board | *Identify most suitable date – after advisors briefing.* |
| 17-21 | Tentative Call with Advisors | *To take place after the Board Call.*  |

**SEPTEMBER – Review & Finalization**

|  |  |  |
| --- | --- | --- |
| DATE | TASK  | COMMENTS |
| 9 | Close of 40 Day Comment Period  |  |
| 12 | Produce 1st Public Comment Tool for Review  |  |
| 30  | End Review/Publication of Public Comment | *Will need to devise a plan: staff to propose.*  |

**OCTOBER – Submission to Chartering Organizations**

|  |  |  |
| --- | --- | --- |
| DATE | TASK  | COMMENTS |
| 9 | Submit Final Report to Chartering Orgs  |  |
| 12-21 | SO/AC Approval Period |  |
| 18-22 | ICANN54 |  |
| 22 | Submission to the ICANN Board |  |