
Updated Process for Expressions of Interest requesting CCWG Travel Support (December 2016)

The current budgeted amount to support the work of CCWG WS2 members allocates travel support (travel, hotel and per diem) for an amount equivalent to 20 appointed members or rapporteurs to attend only a CCWG face-to-face meeting. The Co-Chairs have the authority to re-allocate this amount – this could include supporting requests for partial funding to allow them to maximize the number of members attending (e.g. the requestor may ask for any or all of the following: airfare, and/or hotel and/or per diem) or to extend the stay of some key participants.

You are eligible for travel support from the CCWG if you are an officially appointed member of WS2 from a chartering SO or AC or if you are officially listed as a Rapporteur or Co-Rapporteur on the CCWG-Accountability-WS2 Wiki located at <https://community.icann.org/display/WEIA/WS2+-+Enhancing+ICANN+Accountability+Home> .

Travel support arrangements will follow Constituency Travel Guidelines located at:
<https://community.icann.org/display/trvlconstit/Constituency+Travel+Home>

The CCWG travel support slots will be allocated in priority as follows:

- CCWG-Accountability Co-Chairs – 3 slots (or equivalent amount)
- CCWG-Accountability Chartering Organization Appointed Members
- CCWG-Accountability Rapporteurs

CCWG appointed Members and Rapporteurs requesting consideration by the Co-Chairs for travel support to attend a face-to-face meeting must complete and submit the travel request form by the stipulated deadline in order to be considered for funding.

NOTE: In evaluating the applications for travel funding the Co-Chairs will consider applicant's attendance to CCWG meetings and their contributions to the ongoing work as well as the availability of alternate funding to the applicant.

CCWG Staff support will send out an announcement regarding the application for travel support and deadline for application submissions as soon as a face-to-face meeting has been approved. Applications to request travel support are located at: <https://community.icann.org/display/WEIA/Travel+Support>

Completed forms can be sent to Acct-Staff@icann.org for submission to the

Co-Chairs for review and approval.

All applicants for CCWG WS2 travel support will be posted on the CCWG WS2 wiki under Travel Support. Names will be listed REQUESTED and once approved will be listed as APPROVED for travel support including the type of support that is approved.

The Co-Chairs will review the applications received, including the requests for partial support, and determine the list of approved CCWG members who will receive travel funding.

The CCWG approved travel support list will be submitted to ICANN Constituency Travel for processing according to community travel guidelines.

The approved list of funded CCWG members will be posted on the WS2 wiki at <https://community.icann.org/display/WEIA/Travel+Support>