Accountability & Transparency Review Team 2 (ATRT 2)
14-15 March 2013 – Los Angeles

Meeting Location

ICANN - Postel B
12025 Waterfront Drive, Suite 300, Los Angeles, CA 90094-2536
P: +1 310 301 5800
Security has been informed of your arrival. Lunch will be provided.

Your Hotel

Doubletree by Hilton Hotel Los Angeles Westside
6161 West Centinela Avenue, Culver City, California, 90230-6306, USA
P: +1 310 649 1776
Map: http://goo.gl/maps/h9cUf
Breakfast and Internet access are included. Please note that there is no airport shuttle. The taxi fare is approximately $20.

Dinners

Wednesday, 13 March – 19:30
Joe's Restaurant - 1023 Abbot Kinney Blvd, Venice, CA 90291
P: +1 310-399-5811
http://joesrestaurant.com/
Map: http://goo.gl/maps/2mE39
Thursday, 14 March – 19:30
Caffe Pinguini - 6935 Pacific Ave, Playa Del Rey, CA 90293
P: +1 310 306 0117
http://www.caffepinguini.com/
Map: http://goo.gl/maps/2mE39

Shuttles

Doubletree→ICANN Offices/ICANN Offices→Doubletree (Thursday, 14 March & Friday, 15 March):
Shuttles arrive at the Doubletree at 7:45 and depart at 8:00. Please meet them at the main entrance of the hotel. Shuttle service will be provided from the ICANN offices back to the Doubletree Hotel. Please meet them at the entrance of the building.

Doubletree→Dinner/Dinner→Doubletree (Wednesday, 13 March & Thursday, 14 March):
The shuttles will leave the Doubletree at 19:00 to take you to the restaurant. Please meet them at the main entrance of the hotel. The shuttles will take you back to the hotel after dinner.

Accountability & Transparency Review Team 2 (ATRT 2)
Face-to-Face Meeting 01
14-15 March 2013 – Los Angeles

Day 1

1. Welcome *(08:30-08:40)*
2. Adoption of agenda *(08:40-08:45)*
3. Introduction & Opening Remarks *(08:45-09:30)*
4. ATRT 2 Leadership *(09:30:10:30)*
   a. Define roles and responsibilities of leaders and members
   b. Select leadership structure
   c. Adopt voting mechanism
   d. Call for candidates & statements
   e. Discuss candidates
   f. Election
10:30-10:45 Break
5. Analyze & discuss the mandate (Affirmation of Commitments) and charter *(10:45-12:30)*
12:30-13:30 Lunch
6. Discuss draft charter/terms of reference *(13:30-14:30)*
7. Discuss potential work plan & activities (indicator of performance) *(14:30-15:30)*
15:30-15:45 Break
8. Identify resource needs, if any *(15:45-16:30)*
9. Discuss & agree on work methodologies *(16:30-17:30)*

Day 2

1. ICANN CEO's welcome and discussion *(08:30-09:15)*
2. Review and discussion of past AoC reviews (ATRT1) *(09:15-10:30)*
10:30-10:45 Break
3. Review and discussion of past AoC reviews (SSR, WHOIS) *(10:45-12:30)*
12:30-13:30 Lunch
4. Conclude discussion on charter/terms of reference and create draft document *(13:30-14:15)*
5. Conclude discussion on work plan & activities and create draft documents *(14:15-15:30)*
Break (15:30-15:45)
6. Methodology Develop draft work plan & schedule *(15:30-16:15)*
7. (indicators of performance) *(16:15-17:00)*
8. Subsequent steps *(17:00-17:15)*
9. Conclusion *(17:15-17:30)*