**PROPOSED CALENDAR**

This draft calendar is for the Review Team’s consideration.

Note: These are potential meetings; the Team will determine its meeting needs based on its work plan.

* **ATRT2 Conference Calls**
* Fortnightly conference calls
* Foreseen duration: 90 minutes
* Proposed Date: Thursday
* Proposed Time:
	+ Rotation.

|  |  |
| --- | --- |
| **Proposed Dates** | **Proposed Rotation (if applicable)** |
| 28 March | 01:00 UTC |
| 10 April – Beijing  | / |
| 25 April | 14:00 UTC |
| 9 May | 23:59 UTC |
| 23 May | 11:00 UTC |
| 6 June | 03:00 UTC |
| 20 June | 16:00 UTC |
| 4 July (?) | 23:00 UTC |
| 18 July – Durban | / |
| 1 August | 12:00 UTC |
| 15 August | 23:00 UTC |
| 29 August | 15:00 UTC |
| 12 September | 04:00 UTC |
| 26 September | 17:00 UTC |
| 10 October | 06:00 UTC |
| 24 October | 22:00 UTC |
| 7 November | 09:00 UTC |
| 20 November – Buenos Aires | / |
| 5 December | 20:00 UTC |
| 19 December | 07:00 UTC |

* **Face-to-Face meetings**
* **Los Angeles Meeting – 14-15 March 2013**

**By end of L.A meeting**

Conflict of Interest document (statements)

Draft questions for public comment period (to end after Beijing)

**By 28 March**

Volunteers to meet with SSR and WHOIS alumni in Beijing

Proposed agenda for Beijing: Identify areas where GAC members’ participation will be critical

Three draft documents ready:

* Draft charter (home for issues)
* Terms of Reference
* Evaluation criteria/metrics

**Dates TBD**

Outreach to non-selected atrt 2 candidates (led by Chair/Vice-Chairs)

* **ICANN 46 Beijing – 7-11 April 2013**
* Face-to-Face meeting on 5-6 April 2013;
* Meeting with ICANN Community on 10 April
* Public comment period –

*ITU WTPF Geneva – 14-16 May 2013 (as needed)*

*IGF + MAG meetings 21-23 May 2013*

* **ICANN 47 Durban – 14-18 July 2013**
* Face-to-Face meeting on 12-13 July;
* Meeting with ICANN Community tentatively on 15 July;
* Meeting with SO/ACs, Board (structured questions will be created in advance).

*Meeting in August/September to analyze data*

*IGF Bali, Indonesia – 22-25 October 2013 (as needed)*

* **ICANN 48 Buenos Aires – 17-21 November 2013**
* Face-to-Face meeting on 15-16 November;
* Meeting with ICANN Community tentatively on 18 November;
* Any additional meetings deemed necessary in light of the workplan.

10 November 2013 opens - Reply (public comment period) closes on 10 December 2013

Submit report on 31 December 2013