**ACCOUNTABILITY & TRANSPARENCY REVIEW TEAM**

**LOS ANGELES FACE-TO-FACE MEETING**

**2-3 May 2013**

**Draft Agenda**

**Day 1**

1. Welcome (08:30-08:40)
	1. Opening remarks
	2. Adopt proposed agenda
2. Preliminary reports to review (08:40-08:45)
	1. Conference call 02
	2. Beijing meeting
	3. Conference call 03
	4. Conference call 04
3. Report & update from implementation project owners of ATRT 1 recommendations followed by Q&A (8:45-10:30)
4. ATRT1: Board Operations, Composition & Review Decisions (14 recommendations);
5. ATRT1: GAC Operations, Engagement, Interaction with the Board (6 recommendations);
6. ATRT1: Public input and multilingual access (6 recommendations)
7. ATRT1: Measuring Success (1 recommendation).

*Break 10:30-10:45*

1. Continue: Report & update from implementation project owners of ATRT 1 recommendations followed by Q&A (10:45-12:30)

*Lunch Break 12:30-13:30*

1. Continue: Report & update from implementation project owners of ATRT 1 recommendations followed by Q&A (13:30-15:45)

*Break 15:30-15:45*

1. Debriefing & synchronizing (15:45-17:30)
2. Take-away from session
3. Define action items

**Day 2**

1. Welcome & debriefing (08:30-08:45)
2. Continue: Report & update from implementation project owners of ATRT 1 recommendations followed by Q&A (08:45-10:30)

*Break 10:30-10:45*

1. Report & update from implementation project owners of SSR recommendations followed by Q&A (10:45-12:30)

*Lunch Break 12:30-13:30*

1. Report & update from implementation project owners of WHOIS recommendations followed by Q&A (13:30-15:45)

*Break 15:30-15:45*

1. Review, consolidate & adopt Terms of Reference (15:45-16:45)
2. ICANN description;
3. Public Interest;
4. Metrics;
5. …
6. Define upcoming activities (16:45-17:20)
7. A.O.B (17:20-17:30)