**ACCOUNTABILITY & TRANSPARENCY REVIEW TEAM**

**LOS ANGELES FACE-TO-FACE MEETING**

**2-3 May 2013**

**Draft Agenda**

**Day 1**

1. Welcome (08:30-08:40)
	1. Opening remarks
	2. Adopt proposed agenda
2. Preliminary reports to review (08:40-08:45)
	1. Conference call 03
	2. Conference call 04
3. Report & update from implementation project owners of ATRT 1 recommendations: *Board Operations, Composition & Review Decisions (14 recommendations)*, followed by Q&A (8:45-10:45)

*Break 10:45-11:00*

1. Report & update from implementation project owners of ATRT 1 recommendations: *Measuring Success (1 recommendation)*, followed by Q&A (11:00-12:00)

*Lunch Break 12:00-13:00*

1. Report & update from implementation project owners of WHOIS RT recommendations, followed by Q&A (13:00-15:00)

*Break 15:00-15:15*

1. Debriefing & synchronizing (15:15-17:30)
2. Take-away from session
3. Define action items
4. Review administrative process (17:30-…)

**Day 2**

1. Welcome & debriefing (08:30-08:45)
2. Report & update from implementation project owners of ATRT 1 recommendations: *Public input & multilingual access (6 recommendations)*, followed by Q&A (08:45-10:30)

*Break 10:30-10:45*

1. Report & update from implementation project owners of ATRT 1 recommendations: *GAC Operations, Engagement, Interaction with the Board (6 recommendations),* followed by Q&A (10:45-12:30)

*Lunch Break 12:30-13:30*

1. Report & update from implementation project owners of SSR recommendations, followed by Q&A (13:30-14:30)
2. Follow-up session (if needed) (14:30-15:30)

*Break 15:30-15:45*

6. Review, consolidate & adopt Terms of Reference (15:45-16:45)

1. ICANN description;
2. Public Interest;
3. Metrics;
4. Other
5. Define upcoming activities (16:45-17:20)
6. A.O.B (17:20-17:30)