**Second Accountability & Transparency Review Team (ATRT 2)**

**Durban – Face-to-Face Meeting**

**Friday, 12 July – Saturday, 13 June 2013**

**Proposed Agenda**

**DAY 1**

1. Welcome & Opening Remarks (08:30-08:40)
	1. Review objectives & deliverables
	2. Review overall project timeline
2. Adopt Meeting Agenda (08:40-08:45)
3. Adopt Preliminary Reports (08:45-08:50)
4. Discuss & draw conclusions from public comments received (08:50-09:30)
5. Progress updates from Work Streams (09:30-10:30)

*10:30-10:45 – Coffee Break*

1. Progress updates from Work Streams (10:45-11:15)
2. Discuss Metrics & Benchmarks with Denise Michel (VP, Strategic Initiatives – Advisor to the President & CEO) and Larisa Gurnick (Senior Director, Organizational Reviews) (11:15-11:45)
3. Discuss ICANN’s Governmental Engagement with Tarek Kamel (Senior Advisor to President) (11:45-12:30)

*12:30-13:30 – Working Lunch –* DiscussICANN Whistleblower program & Board Reconsideration Process withAmy Stathos (Deputy General Counsel)

*13:30-14:00 – Coffee Break*

1. Analysis of data collected and next steps (14:00-14:30)
2. Discussion with Chris LaHatte, ICANN Ombudsman (14:30-15:30)

*Coffee Break (15:30-15:45)*

1. Discuss implementation of WHOIS recommendations with Margie Milam (Senior Director, Strategic Initiatives) & Christopher Gift (Vice-President, Online Community Services) (15:45-16:30)
2. Discuss implementation of SSR recommendations with Patrick Jones (Senior Director, Security) on implementation of SSR recommendations (16:30-17:15)
3. A.OB (17:15:17:30)
4. Discuss input received on the private email list (Closed session - Chatham House Rule) (17:30-18:00)

**DAY 2**

1. Prepare for sessions with SOs and ACs *(08:30-09:30)*
	1. Review [meeting schedule](https://community.icann.org/pages/viewpage.action?pageId=40176025)
	2. Review questions, discuss approach
2. Discuss ATRT 1 Implementation – Public Comment Process & Multilingual Access with Sally Costerton (Senior Advisor to President – Global Stakeholder Engagement), David Olive (Vice-President, Policy Development), Nora Abusitta (Vice-President, Public Responsibility Programs), and Christopher Gift (Vice-President, Online Community Services) (09:30-10:15)
3. Prepare for sessions with ICANN Community *(10:15-10:30)*
	1. Draft slides & determine methodology

*(Coffee Break 10:30-10:45)*

1. Prepare for sessions with ICANN Community *(10:45-11:15)*
	1. Draft slides & determine methodology
2. Analysis of data collected and next steps (11:15-12:15)
3. Discuss RfP Responses (Closed session - Chatham House Rule) (12:15-12:30)

*Working Lunch* – Discussion with Marika Konings (Senior Director, Policy Development Support) on GNSO PDPs (12:30-13:30)

1. Analysis of data collected and next steps (13:30-15:30)

*(Coffee Break 15:30-15:45)*

1. Roadmap of work to Los Angeles (15:45-16:45)
2. Review and finalize action items (16:45-17:30)