**Accountability & Transparency Review Team 2 (ATRT 2)**

**CONFERENCE CALL 09**

**Thursday, 1 August 2013 – 12:00-13:30 UTC**

**PRELIMINARY REPORT**

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| **Review Team Members**  Alan Greenberg  Brian Cute  Carlos Raúl Gutierrez  Fiona Asonga  Michael Yakushev  Olivier Crépin-Leblond  Steve Crocker  Stephen Conroy  **Apologies**  Avri Doria  David Conrad  Demi Getschko  Heather Dryden  Lawrence Strickling  LIse Fuhr  Xinsheng Zhang | **Invited Participants**  Feng Guo  Fiona Alexander  **ICANN Staff**  Charla Shambley  Larisa Gurnick |

Recording and transcript may be found on the wiki at: <https://community.icann.org/display/ATRT2/ATRT+2+Conference+Calls>

The Accountability and Transparency Review Team 2 (ATRT2) undertook the following during this session:

1. **Agenda & Preliminary Report**

The Review Team resolved to adopt the [proposed agenda](https://community.icann.org/download/attachments/40935097/Proposed+Agenda+-++Call+on+1+August+2013.pdf?version=1&modificationDate=1375405167000). The Review Team Chair invited Members to submit edits on the draft Durban [preliminary report](https://community.icann.org/download/attachments/41884178/Draft+Preliminary+Report+-+Durban.pdf?version=1&modificationDate=1375480280000) within 3 days. If none submitted, the report will be considered as adopted.

1. **Declaration of Interests & Conflict of Interest Policy**

The Review Team called for any updates. None were raised.

1. **Independent Expert & Request for Proposals**

The Review Team resolved to invoke the Chatham House Rule due to competitive nature of the bidding process. Staff provided an update on progress.

1. **Templates**

The Review Team discussed the revised template. The Chair emphasized the upcoming due date to submit completed templates for new issues: 9 August (staff to circulate a reminder to the list). Completed templates will provide the foundation of discussion in Los Angeles.

The Chair clarified that the template should be used to document evaluation of prior Review Teams’ recommendations, but no due date was specified.

1. **Work Streams**

The Work Stream Chairs provided the Review Team with a progress update. The Team welcomed Fiona Alexander’s suggestion that the work streams use the template to flesh out the issues pertaining to their respective mandates.

1. **Implementability & Dialogue**

The Review Team restated its intent to have engagement and dialogue with ICANN staff and Board on implementability of recommendations prior to formulating its Draft Report and posting it for public comment.

1. **Los Angeles**

The Review Team discussed the proposed Los Angeles meeting agenda and structure. Members requested that the agenda structure limit overlap and allow for ad hoc work stream discussions. Larisa Gurnick noted that implementation staff would participate in the Los Angeles meeting to clarify questions or have a discussion, if needed. Carlos Raúl Gutierrez requested information on strategic planning.