**ATRT2 Templates**

**A. Analysis of previous review teams recommendations**

* ***Recommendation***

21. The Board should request ICANN staff to work on a process for developing an annual work plan that forecasts matters that will require public input so as to facilitate timely and effective public input.

* ***Summary of ICANN’s assessment of implementation including actions taken, implementability and effectiveness***

All parts were implemented as originally proposed. [Note: the annual update process was not completed in Dec 2012 per the guidelines. Staff is currently simplifying the process and templates and expects to launch another formal refresh cycle shortly.] Please see 2012 ATRT Implementation Summary (www.icann.org/en/news/in-focus/accountability/atrt-project-list-workplans-29jan13-en.pdf) and the 2012 Annual Report on ATRT Implementation (http://www.icann.org/en/news/in-focus/accountability/atrt-implementation-report-29jan13-en.pdf)

There are no formal metrics to gauge the effect or outcome of publishing Upcoming Public Comments topics. There is anecdotal evidence that some community members perceive value in consulting the Upcoming topics list; however, a formal study should be undertaken approximately six months after the information has been refreshed.

New Staff Guidelines were published including standard templates/flowcharts to collect and update Upcoming Topics on an annual basis. [Note: Staff is currently revising the process and template to operate on a trimester basis. A new data refresh cycle will be launched once the modified process has put in place.]

* ***Summary of community input on implementation, including effectiveness***

Nominet wrote to ATRT2’s public consultation regarding “Questions to the Community on Accountability and Transparency within ICANN”

“*Insufficient forward planning for the schedule of consultations and their priority. Number of consultations is very high; bearing in mind the bottom-up nature of ICANN, it can also be a barrier to engagement.*”

**ATRT2 analysis of recommendation implementation (e.g. complete, incomplete or ongoing)**

The recommendation is complete as seen by using the link below.

<http://www.icann.org/en/news/public-comment/upcoming>

The forecast has been implemented late but every trimester a new forecast is made. Because of lack of metrics it is difficult to assess whether the implementation is successful. ICANN proposed that a formal study should be done 6 months after the information has been refreshed.

**ATRT2 assessment of recommendation effectiveness**

The effectiveness of the recommendation seems good but it seems that ICANN should prioritize its consultations in order not to create a barrier for comments by having too many consultations that are not prioritized.

No further recommendation.