

TRAVEL SUPPORT GUIDELINES

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GOALS

- **Further clarify when, for whom, and how ICANN will provide travel support for members of the ICANN community**
- **Balance Community Feedback on levels of support**
- **Deliver travel support effectively**
- **Clarity Fy10 Budget impact**
- **Update Travel Support Guidelines**

- **Facilitate, not distract from, the work of ICANN**

WHY PROVIDE SUPPORT

- **Participation – allows those who can not afford to go otherwise including those from LDC countries**
- **Outreach – facilitates new members to participate and engage with community**
- **Facilitate Policy Development - supplement the intercessional work of the community by increasing opportunities for essential face-to-face discussions needed to facilitate shared understanding and facilitate consensus building**

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Striking the right balance

PROCESS OF TRAVEL SUPPORT – TO DATE

- Initial workshop to discuss travel support, Delhi...Feb 2008
 - Online forum for public comment, Mar/Apr 2008
 - Draft support procedure, 22 May 2008
 - On line forum for further comments, May/Jun 2008
 - Community input during Paris meeting
 - FY09 travel support procedures provided to Board
 - Travel support Procedures posted August 2008
 - Committed to revisit for FY10
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- Mexico City workshop, online comment, conference calls
 - Issued Travel Summary for Sydney

WHO IS PROVIDED TRAVEL SUPPORT -- NOW

Constituency	Guidelines	Amount of support
GNSO	Chair, NomCom appointees , ½ the remaining counselors	10 per meeting (plus 3 NomCom)
ccNSO	Chair, NomCom appointees , ½ the remaining counselors	9 per meeting
ASO	Chair, ½ the remaining counselors	8 per meeting
Board	All Board members and liaisons	21 per meeting
At Large	All council members and RALO secretariats	22 per meeting
Fellowships	Support for fellows selected for ICANN meetings. Budget estimated	About 20 to 25 per meeting
NomCom	All members for NomCom meetings. Chair, vice chair, and previous chair , also for ICANN meetings	22 per meeting
SSAC	None	
RSSAC	None	
GAC	None	

WHAT WE HAVE HEARD – **STAKEHOLDERS TO SUPPORT**

- **Some suggest that ALAC reduce to SO level**
- **ALAC request to NOT reduce level of support**
- **RALO, face-to-face, for each of the five RALOs**
- **GNSO constituencies request more support – all councilors**
- **Some request GNSO council support at Board level**
- **Some suggest GNSO restructuring necessitates more support**
- **GAC request support**
- **Objection to travel funding/funding increases**

SUPPORT COMPARISONS

Community Travel Support

Group	FY10 Budget	FY09 Budget	Change
GNSO	23	13	10
ccNSO	12	12	-
ASO	6	6	-
GAC	6	0	6
At Large (15 ALAC, 8 RALO)	23	23 *	-
SSAC	0	0	-
RSSAC	0	0	-
per meeting	70	54	16
3 ICANN meetings	210	162	48
	\$1.72mil	\$1.45mil	\$0.27mil

*. Note: At Large Summit in Mexico City not included

WHAT WE HAVE HEARD – SUPPORT LEVELS

- Per diem amounts per day are ok
- Per diem for some cities not enough
- Need per diem for travel days
- Need more for extra costs (e.g., extra trip for visa)
- Need higher economy class
- Need business class
- Need more for Internet costs
- Need more for breakfast

WHAT WE HAVE HEARD –LOGISTICS

- For obtaining visas, clarify responsibility
- Need more time to get visa and book flights
- Want to book their own travel
- Some travelers could not come to meeting due to visa timing
- Travel agent not responsive, administrative confusion, confused dates
- Can find lesser priced tickets on their own w/out agent
- Schedules too late to take advantage
- Not responsive
- Travel email address is incorrect
- All groups (e.g., fellows need to be same structure)

TRAVEL ADMIN ACCOMPLISHMENTS THUS FAR

- Issuance of Travel summary for travelers w/FAQ edited by policy staff
- Set up of a “one stop serves all” email account
- Established exceptions process, now following
- Established roles and responsibilities
- Strong management of BCD
- Identified issues/discrepancies list
- Interviewed key stakeholders
- Active research with key community members (e.g., visas, remote, economy upgrades, exception policies)
- Developed a master template capturing all Sydney travel info
- Travel report capturing all FY09 travel costs
- And much more

WHAT ELSE WE HAVE HEARD

- **Travel support is effective tool to help advance the work of ICANN's stakeholders**
- **Some would like to have other venues selected – based on costs, accessibility**
- **Provide more travelers support by obtaining less costly tickets**

PROCESS – GOING FORWARD

- **Comment period ends and post analyses of comments**
- **Post draft FY10 Ops Plan / Budget for comment (17 may)**
- **Post draft Travel Support *Guidelines* (25 May)**
- **Open comment period on Guidelines for Community**
- **Integrate feedback into final FY10 Budget**
- **FY10 Operating Plan and Budget adopted in Sydney**
- **Post Travel Support *Guidelines* (30 June)**
- **Submit Travel *Summary* for Seoul (30 June)**

- **Goal: ¹⁸Silver by Sydney, Gold by Seoul. Constituents discuss policy, not travel.**

QUESTIONS/COMMENTS?

THANK YOU