**ACTION ITEMS FROM THE GNSO COUNCIL MEETING (PART 1) OF 1 NOVEMBER 2017**

**Item 4: COUNCIL VOTE – Appointment of the next GNSO Liaison to the Governmental Advisory Committee**

Voting Results:

* Motion passed unanimously.

Action Items:

* *Heather Forrest* to draft letter to the GAC regarding appointment of Julf as new GNSO liaison to the GAC. Include outline of next steps and note that GNSO Council is reviewing the position and welcomes the opportunity to discuss with the GAC.
* *ICANN staff* to schedule call to allow for handover from Carlos to Julf, as well as to discuss possible improvements. Include Julf, Carlos, and Council leadership.
* Subsequent to above action item, *ICANN staff* to schedule call to discuss opportunities for improvements. Include Julf, Council leadership, and GAC secretariat.
* Subsequent to above action item, *Council leadership* to brief GAC leadership during regular leadership meeting on new GAC liaison and suggestions for possible improvements to the role. Include Julf, Council leadership, GAC leadership, and GAC secretariat.
* *ICANN staff* to reach out to GAC support colleagues to discuss scheduling and timing of next GNSO – GAC leadership meeting.
* *SSC* to consider adding formal notification of outcome of selection process for future selections so that all candidates are informed prior to or at the same time as recommendations are communicated to the GNSO Council.

**Item 5: COUNCIL DISCUSSION – Discussion on the Second Security, Stability, and Resiliency (SSR2) Review Team and Registration Directory Service (RDS) Review Team (15 minutes)**

Action Items:

* *Council leadership* to determine what impact suspensions should have on upcoming meetings on Friday, 3 November (COMPLETED).
* *Council leadership* to share latest draft as well as final version of SO/AC letter to the ICANN Board (COMPLETED)
* *ICANN staff* to circulate link to public comment proceeding on the Operating Procedures for ICANN’s Specific Reviews (here: <https://www.icann.org/public-comments/reviews-standards-2017-10-17-en>). Ask for volunteers to form a drafting team to provide input on behalf of the GNSO Council. [Note: Action Item identified during Wrap-Up session, but relevant to this topic. It may be worth reviewing the Operating Procedures, particularly in light of the the experience from the pause/suspension of SSR2-RT]. **Volunteers to date: Susan Kawaguchi.**
* *Heather Forrest* to follow up with SO/AC leadership about next steps for SSR2-RT.

**Item 7: COUNCIL DISCUSSION – Discussion with ICANN Finance**

Action Items:

* *ICANN staff* to circulate links for public comment forum related to Draft PTI and IANA FY19 Operating Plans and Budgets (<https://www.icann.org/public-comments/draft-pti-iana-fy19-2017-10-09-en> - close date of 26 Nov) and the ICANN Reserve Fund – Public Comment on Rationale and Target Level (<https://www.icann.org/public-comments/reserve-fund-2017-10-12-en> - close date of 30 Nov). (COMPLETED)
* *ICANN staff* to send message to Council list to determine if there are additional volunteers for preparing a response to either or both of the public comments. Volunteers also tasked to review the proposed charter for the Standing Committee so it can be formally considered for adoption at the upcoming Council meeting. **Volunteers to date: Michele Neylon, Philippe Fouquart, Martin Silva Valent.**

**Item 8: COUNCIL DISCUSSION – Community gTLD Change Request Process**

Decisions:

* After exchanges with ICANN staff, the Contracted Party House, and Craig Schwartz representing the Community TLD Working Group, about whether the Community gTLD Change Request Process (the process) to amend Specification 12 of the Registry Agreement was an implementation or policy issue, the Council agreed that the process as developed, and addressing GDD comments, be published for public comment. In the event that comments are received indicating the process is not consistent with existing policy the Council will reconsider the matter. Absent such comments the process will be understood as this being an implementation matter.

Action Items:

* *ICANN staff* to communicate decision above to GDD staff.

**Item 9: ANY OTHER BUSINESS**

**9.1 – Discussion about ICANN Org paper on suggested incremental changes to the ICANN meeting strategy.**

Action Items:

* *Councilors* to consider preparing response to the ICANN org paper once it is published for public comment. Donna, Michele, and Carlos volunteered so far and will prepare a draft for Council consideration once the public comment period has opened. [Note: Action Item identified during Wrap-Up session, but relevant to this topic].
* *Councilors* to consider if substantive changes are needed for the ICANN meetings strategy.

**9.2 – Discussion about next steps for the revised ICANN Procedure for Handling Whois Conflicts with Privacy Law**

Action Items:

* *Councilors* to prepare response to letter sent by Akram. Michele, Heather, and Keith volunteered so far and will prepare a draft (target 11 Dec at the latest, or 20 November if possible) for Council consideration.

**ACTION ITEMS FROM THE GNSO COUNCIL MEETING (PART 2) OF 1 NOVEMBER 2017**

**Item 1. Seating of the 2017 / 2018 Council**

**Action Items:**

* ***Incoming Councilors* to ensure that their Statement of Interest (**[SOI](https://community.icann.org/x/cYLg)**) is up to date.**

**Item 2. Election of the Chair**

**Action Items:**

* ***ICANN Staff* to communicate the election of Heather Forrest as GNSO Chair to the ICANN Board, as well as post the results on the GNSO website. (COMPLETED)**

**Item 3: COUNCIL DISCUSSION – Update on the GNSO Council Strategic Planning Session**

* ***Council members* to respond to email received from Constituency Travel re. travel for meeting**
* ***Heather* to share draft agenda with Council (COMPLETED 9 Nov)**
* ***ICANN staff* to schedule call with GNSO leadership to discuss Strategic Planning Session and apply particular focus on what decisions are needed and when. Include as topic for 30 November Council meeting.**

**ACTION ITEMS FROM THE GNSO WRAP-UP SESSION ON 2 NOVEMBER 2017**

**GNSO Representative to the Empowered Community Administration confirmation**

**Action Items:**

* ***ICANN Staff* to communicate the selection of Heather Forrest as interim GNSO Representative to the Empowered Community Administration, to the ICANN Sectretary and EC Admin (COMPLETED 9 Nov)**

**GNSO Review of the GAC Communique**

**Action Items:**

* ***ICANN Staff* to put ICANN60 GAC Communique into template and circulate to Council drafting team volunteers (Keith volunteered as lead, Michele, Susan, Carlos, Donna, Tatiana, Arsene, Pam and Paul volunteered to assist). (COMPLETED)**
* ***Council volunteers* to draft and circulate draft prior to 20 November Motions and Documents deadline.**

**Schedule of GNSO Council meetings for 2018**

**Action Items:**

* **Within 30 days of the AGM, *ICANN Staff* to prepare draft of 2018 GNSO Council meeting schedule for Council review and consideration. The proposed draft should take into account the time zone spread of the newly formed version of the Council.**
* ***Heather Forrest* to ensure that meeting time rotation is feasible and if not, to propose amendment or additional time o include in the rotation.**

**Replacement of Council Liaisons due to departure of existing liaisons**

**Action Items:**

* **As the topic of the role of the Council liaison is expected to be on the agenda for the January Strategic Planning Session, the *Council* will appoint permanent liaisons at that time. Until then, the following groups will have interim liaisons:**
  + **Protection of International Organization Names in all gTLDs PDP (Reconvened WG) – Heather Forrest**
  + **Cross-community WG on Internet Governance – Tatiana Tropina**
* ***ICANN staff* to send notice about selection of interim liaisons to relevant groups**
* **Flag notification process for broader discussion of liaison role during the GNSO Council strategic planning session.**
* **ICANN staff to reinitiate review of draft job description of liaison previously circulated. Might be necessary to allow the draft to serve as a background document and introduce a series of questions for consideration during the Strategic Planning Session.**

**Standing Committee on ICANN Budget and Operations Charter**

**Action Items:**

* **See (Item 7: COUNCIL DISCUSSION – Discussion with ICANN Finance) above.**

**Meeting Strategy Staff Paper**

**Action Items:**

* **See (9.1 – Discussion about ICANN Org paper on suggested incremental changes to the ICANN meeting strategy) above.**

**Operating Procedures for ICANN’s Specific Reviews – public comment period**

**Action Items:**

**See (Item 5: COUNCIL DISCUSSION – Discussion on the Second Security, Stability, and Resiliency (SSR2) Review Team and Registration Directory Service (RDS) Review TeamB) above.**

**Next steps for the revised ICANN Procedure for Handling Whois Conflicts with Privacy Law**

**Action Items:**

* **See (9.2 – Discussion about next steps for the revised ICANN Procedure for Handling Whois Conflicts with Privacy Law) above.**

**Community Travel Support Consultation and questionnaire**

**Action Items:**

* *ICANN staff* to recirculate Community Travel Support Consultation and and questionnaire. Seek volunteers if the Council would like to submit a Council response. Drafting team volunteers: Michele Neylon and Tatiana Tropina (COMPLETED by MK on 8 Nov).

**Response to letter from ccNSO, ALAC and GAC re. WT5**

**Action Items:**

***New gTLD Subsequent Procedures PDP WG Leadership*  to draft a response to requirements for participation in WT5 transmitted by the ccNSO (letter sent to Council), ALAC (email to WG chairs), and GAC (email to WG chairs). Response to the ALAC and GAC will be sent by PDP co-chairs and response to ccNSO will be sent by Council.**

**ICANN61 Meeting planning**

**Action Items:**

* ***ICANN staff* to check status of draft block schedule. If final, *ICANN staff* to create first draft of GNSO schedule, which should largely follow ICANN60 schedule.**

**GNSO Council Strategic Planning Session**

**Action Items:**

* **See (Item 3: COUNCIL DISCUSSION – Update on the GNSO Council Strategic Planning Session) above.**

**Other**

**Action Items:**

* **ICANN staff to produce timezone document that covers GNSO leadership and GNSO support staff**