

DRAFT RPM PDP TIMELINE: AUGUST 2018 - September 2019 (updated 3 December 2018 by ICANN staff)

Note: This is a “best case scenario” (plausible but aggressive) timeline. It reflects a more realistic estimation of the work required to complete Phase One of the PDP.

Date	Task	Comments	Sub Team/Vendor Work, Additional Notes
1 August 2018	Full WG meeting (to review reports from URS Documents, Practitioners & URS Providers Sub Teams)		Survey vendor to program and test surveys with ICANN staff/volunteers Final survey questions to be sent to full WG for information Surveys to be issued as they complete testing
8 August 2018	Full WG meeting to review consolidated data/survey results reported by URS Sub Teams		Survey vendor to begin beta testing and roll out surveys
15 August 2018	WG to continue review of consolidated URS Sub Team findings		
22 August 2018	WG to discuss co-chairs' procedural proposal for developing URS recommendations WG to discuss proposals from URS Sub Teams		Providers Sub Team to send updated report to full WG

	Providers Sub Team to meet to review follow up feedback from the three providers		
29 August 2018	<p>WG meeting canceled; Sub Teams to refine/revise text of proposals for full WG consideration</p> <p>Providers Sub Team meeting to discuss refinements/revisions (Practitioners & Documents Sub Teams to discuss via email)</p>	<i>Note that the end-of-month meeting usually is at an APAC-friendly time</i>	<p>All Sunrise & Claims surveys to be out in the field by end-August</p> <p>WG members to submit proposals for URS policy & operational recommendations by 6 September</p>
5 September 2018	WG to discuss URS Sub Team proposals	120 minute meeting (at APAC-friendly time)	
12 September 2018	WG to complete discussion of Sub Team recommendations	120 minute meeting	
17 September 2018	WG to begin discussion of members' proposals for URS	Keep meeting at 90 minutes	This meeting replaces the Wednesday meeting that is being canceled
19 September 2018	No WG meeting	Yom Kippur	
26 September 2018	WG to continue discussion of proposals submitted by WG members	120 minute meeting (at APAC-friendly time)	Polls (if deemed appropriate) may be conducted week-to-week, as needed, or toward the conclusion of all presentations

3 October 2018	WG to continue discussion of proposals submitted by WG members	Likely to require a longer meeting	Survey vendor to “check in” with Data Sub Team on Friday 5 October
10 October 2018	WG to complete discussion of all Sub Team & WG member proposals	Likely to require a longer meeting	WG co-chairs to work with staff to prepare list of proposals viewed as having substantial support vs diversity of support vs no support
17 October 2018	No WG meeting Co-chairs/staff to circulate WG’s initial review of URS proposals for WG members’ determination in advance of ICANN63	Week before ICANN63	WG members should be encouraged to provide feedback on the initial reviews before ICANN63
20-26 October 2018 (ICANN63)	Session (1) & (4): WG meeting to present WG’s initial review of URS proposals, and for WG to discuss those reviews Session (2): Survey vendor to present survey results to full WG (Part 1) Sessions (3) - Survey vendor to present survey results to full WG (Part 2); WG to agree on procedural approach for handling development of proposals based on survey	Consider using a Sub Team each to develop initial proposals relating to Sunrise & Claims	4 sessions have been allocated to the WG

	results		
31 October 2018	No WG meeting	Week after ICANN63	WG members to submit any follow-up questions for survey vendor (deadline needed)
7 November 2018	No WG meeting		
14 November 2018	Staff walkthrough/"refresher" of technical and operational features of the TMCH		
21 November 2018	No WG meeting -- Analysis Group to provide responses to WG follow-up questions.	Day before US Thanksgiving	
28 November 2018	Analysis Group to run through responses to follow-up questions with WG.	At earlier time for end-of-month meeting	
5 December 2018	WG to discuss: (1) formation, scope, role, of Sunrise and Claims Sub Teams; and (2) revised Phase One timeline		
12 December 2018	Sunrise & Claims Sub Teams to begin analysis of survey results against the refined charter questions (1 of 3 meetings)		Two Sub Teams meet simultaneously
19 December 2018	Sunrise & Claims Sub Teams to continue analysis of survey results against the refined		Two Sub Teams meet simultaneously

	charter questions (2 of 3 meetings)		
26 December 2018	No WG meeting	ICANN offices closed	
2 January 2019	Sunrise & Claims Sub Teams to complete analysis of survey results against the refined charter questions (3 of 3 meetings)	Open submission period for individual proposals to Sub Teams?	Two Sub Teams meet simultaneously (may require a longer or additional meeting this week)
9 January 2019	Sunrise & Claims Sub Teams to begin analysis of previously collected data against the refined charter questions (1 of 2 meetings) Brief Working Group plenary meeting to receive Sub Team progress reports		Two Sub Teams meet simultaneously
16 January 2019	Sunrise & Claims Sub Teams to complete analysis of previously collected data against the refined charter questions (2 of 2 meetings)		Two Sub Teams meet simultaneously (may require a longer or additional meeting this week)
23 January 2019	Sunrise & Claims Sub Teams (or WG) to begin development of preliminary Phase One recommendations from Sub Teams (1 of 2 meetings)	Deadline for individual proposals to be submitted to Sub Teams?	Two Sub Teams meet simultaneously
30 January 2019	Sunrise & Claims Sub	At earlier time for	Two Sub Teams meet

	Teams (or WG) to complete discussion of potential Sub Team proposals (2 of 2 meetings)	end-of-month meeting	simultaneously (may require a longer or additional meetings this week)
6 February 2019	Sub Teams to begin discussion of individual proposals submitted (1 of 2 meetings) Brief Working Group plenary meeting to receive Sub Team progress reports	Lunar New Year is 5 February - should this meeting go ahead? If canceled, consider an alternative date/time for the meetings in order to stay on track	Two Sub Teams meet simultaneously
13 February 2019	Sub Teams to complete discussion of individual proposals submitted (2 of 2 meetings)		Two Sub Teams meet simultaneously (may require a longer or additional meetings this week)
20 February 2019	Sub Teams to present all recommended potential Sunrise and Claims policy proposals/operational fixes for WG discussion		
27 February 2019	WG to discuss potential Sunrise and Claims recommendations from Sub Teams	Earlier meeting time for end of month meeting	May require a longer or additional meetings
6 March 2019	No WG meeting (TBC)	Week before ICANN64	
9-14 March 2019	WG Working sessions to finalize Sunrise and Claims	ICANN64	Assume allocation of four 75- or 90-minute sessions (TBD)

	recommendations		
20 March 2019	No WG meeting (TBC)	Week after ICANN64	
27 March 2019	WG (or Sub Team, if used) to begin discussion of open TMCH issues (1 of 2 meetings)		TMCH Open Questions Sub Team to meet (if used)
1 April 2019	WG (or Sub Team) to complete discussion of open TMCH issues (2 of 2 meetings)		Sub Team (if used) meeting
8 April 2019	WG to begin discussion of potential TMCH recommendations (1 of 2 meetings)		
15 April 2019	WG to complete discussion of potential TMCH recommendations (2 of 2 meetings)		May require a longer or additional meetings
22 April 2019	WG to begin review of all potential Phase One recommendations as well as any remaining issues (1 of 2 meetings)	Will likely need a longer meeting	
29 April 2019	WG to complete review of all potential Phase One recommendations as well as any remaining issues (1 of 2 meetings)	Will likely need a longer meeting	

6 May 2019	WG to begin review of Draft Initial Report (1 of 3 meetings)	Will likely need a longer meeting	Staff to circulate Draft Initial Report
13 May 2019	WG to continue review of Draft Initial Report (2 of 3 meetings)	Earlier meeting time for end of month meeting Will likely need a longer meeting	
20 May 2019	WG to complete review Draft Initial Report (3 of 3 meetings)	Will likely need a longer meeting	
27 May 2019	WG to finalize recommendations and sign off on Initial Report	Will likely need a longer meeting Memorial Day = Monday 27 May	
3 June 2019	Publish Initial Report for public comments		Mandatory minimum 40-day public comment period (earliest closing date = 13 July 2019)
10 June 2019	WG to begin preparation for Phase 2 -- UDRP refresher		
19 June 2019	No meeting (TBC)	Week before ICANN65 = Wednesday 19 June	
24-27 June 2019	Working Sessions at ICANN65 to begin Phase 2 - present Initial Report recommendations for community feedback		ICANN Policy Forum - need to determine how much time is available for each PDP group
1 July 2019	No WG meeting (TBC)	Week after ICANN65	

8 July 2019	Sub Teams begin review of public comments (1 of 4 meetings)		Sub Teams meet simultaneously
15 July 2019	Sub Teams continue review of public comments (2 of 4 meetings)		Sub Teams meet simultaneously
22 July 2019	Sub Teams continue review of public comments (3 of 4 meetings) WG plenary meeting to receive Sub Teams' progress reports		Sub Teams meet simultaneously
29 July 2019	Sub Teams complete review of public comments (4 of 4 meetings)		
5 August 2019	Sub Teams present results of public comment review to WG WG to begin discussion of Phase One recommendations (1 of 3 meetings)		
12 August 2019	WG to continue discussion of Phase One recommendations (2 of 3 meetings)		
19 August 2019	WG to complete discussion of Phase One recommendations (3 of 3 meetings)	Will likely need a longer meeting	Staff to circulate draft Final Report

	Open formal Consensus Call on proposed final recommendations		
26 August 2019	Review substantive changes in Final Report based on any changes between the initial and final recommendations	Will likely need a longer meeting	
2 September 2019	Continue review of substantive changes in Final Report Close formal Consensus Call		
9 September 2019	Finalize substantive changes as between Initial & Final Report; close of formal Consensus Call	Will likely need a longer meeting	
16 September 2019	Sign off on Final Report		Staff and Council liaison to submit report to GNSO Council

Methodology:

- The WG is very likely to need longer and/or additional meetings through much of Q3 & Q4, 2018; and Q1 & Q2, 2019.
- It may also be necessary to consider meeting on a different day of the week in those cases where a WG meeting is canceled (e.g. because of a holiday).
- Similarly, the new Sub Teams being used to expedite the development of draft recommendations on Sunrise and Claims, for review and discussion by the full WG, will likely need several longer meetings to complete their work.
- Another Sub Team may be needed to assist in reviewing the available data and expedite development of draft recommendations for the TMCH. Sub Teams may also be used (for efficiency and efficacy) to review and perform an initial analysis of public comments received on the Initial Report.

- Based on the Working Group's agreement at ICANN62 (Panama) and its practice for developing URS proposals, strict deadlines, time limits for any individual presentations, and polls as needed may be considered for the other RPMs.

Timeline:

- The dates following the anticipated publication of an Initial Report is based on the following critical assumptions:
 - The WG has hit its timeline targets up to that date; and
 - The public comment period is not extended beyond the minimum mandatory 40 days.

Additional Notes:

- The number of meetings and the amount of time needed to complete a review of all input received depends on the nature, number and extent of the public comments and the ability of the WG to reach final consensus on their Phase One recommendations.
- If there are many extensive and substantive public comments (especially if they are filed close to the deadline) and the WG is not able to reach consensus quickly, the date of completion of the Final Report is very likely be delayed further.