

[Sunrise] How to Use the Tables:

- Dependency:** The timeline for drafting preliminary recommendations for any agreed Charter question depends on when the Sub Team completes its review of individual proposals that relate to each agreed Charter question. Where a proposal is related to multiple agreed Charter questions, staff have highlighted the most relevant questions in red. This dependency formed the basis of this Sub Team work plan.
- Workload Allocation:** Commencing on 17 April 2019 and up to ICANN65 in June, the work plan allocates a total, on average, of TWO meetings (each of 90-minutes duration) to complete work on ONE agreed Charter question.
- Flexibility:** The work plan includes very limited flexibility; provided that the Sub Team does not fall behind by more than 1 or maximum 2 weekly meeting(s). Further slippage will negatively impact the overall WG timeline. The Sunrise Sub Team should aim to complete drafting all preliminary recommendations and reviewing all individual proposals no later than the end of ICANN65. This is already a shift from the original target completion date of 15 May 2019 in the previous timeline (circulated in the full WG on 8 Feb 2019). Nevertheless, there may also be efficiencies to move the work forward.

**A. Completion Dates for Reviewing Individual Proposals**

Review Individual Proposal	Intended Completion Date	Actual Completion Date
#1 (related to Preamble Q, Q5(b))	ICANN65	
#2 (related to Q6)	15 May 2019	
#3 (related to Preamble Q)	ICANN65	
#4 (related to Preamble Q, Q6)	15 May 2019	
#7 (related to Q1, Q2, Q3, Q4, Q5(a), Q5(b))	ICANN65	
#8 (related to Preamble Q, Q5(b))	ICANN65	
#9 (related to Q1, Q8)	1 May 2019	
#10 (related to Q2, Q3)	10 April 2019	
#11 (related to Q2, Q3, Q4)	10 April 2019	
#13 (related to Q9)	29 May 2019	

**B. Completion Dates for Drafting Sub Team Preliminary Recs**

Draft Sub Team Preliminary Recs	Intended Completion Date	Actual Completion Date
Q1 (Proposals #7, #9)	1 May 2019	
Q2 (Proposals #7, #10, #11)	27 March 2019	27 March 2019
Q3 (Proposals #7, #10, #11)	17 April 2019	
Q4 (Proposals #7, #11)	17 April 2019	
Q5(a) (Proposal #7)	1 May 2019	
Q5(b) (Proposals #1, #7, #8)	ICANN65	
Q6 (Proposals #2, #4)	15 May 2019	
Q7	10 March 2019	10 March 2019
Q8 (Proposal #9)	15 May 2019	
Q9 (Proposal #13)	29 May 2019	

**C. Sunrise Sub Team Work Plan**

Target Date	Intended Scope of Work	Actual Work Completed
10 March 2019	Draft Recs for Q1; Complete Recs for Q7	Draft Recs for Q1; Complete Recs for Q7
11 March 2019	Draft Recs for Q2	Draft Recs for Q2
27 March 2019	Complete Recs for Q2; Draft Recs for Q3	Complete Recs for Q2; Draft Recs for Q3
03 April 2019	Draft Recs for Q3	Draft Recs for Q3
10 April 2019	Review Proposal #10 & Draft Recs for Q3 (discuss whether additional Recs or modifications to Recs for Q3 are needed); Review Proposal #11 & Draft Recs for Q4	Review Proposal #10 & Draft Recs for Q3 Review Proposal #11
17 April 2019 [90 minutes]	Complete Reviewing Proposals #10 & #11, Complete Recs for Q3; Complete Recs for Q4	Draft Recs for Q4 Discussion Threads Opened for Q3 (including Proposals #10 & #11) and Q4
24 April 2019 [90 minutes]	Review Proposal #9 & Draft Recs for Q1 (discuss whether additional Recs or modifications to Recs for Q1 are needed); Draft Recs for Q5(a)	Review Proposal #9, Draft Recs for Q1, Draft Recs for Q5(a) Discussion Threads Opened for Q1 (including Proposal #9) and Q5(a)
1 May 2019 [90-minutes]	Complete Reviewing Proposal #9 & Complete Recs for Q1; Complete Recs for Q5 (a)	
8 May 2019 [90-minutes]	Review Proposals #2, #4 & Draft Recs for Q6; Draft Recs for Q8	
15 May 2019 [90-minutes]	Complete Reviewing Proposals #2, #4 & Complete Recs for Q6; Complete Recs for Q8	

Q10	29 May 2019	
Q11	12 June 2019	
Q12	12 June 2019	
Preamble Q (Proposals #1, #3, #4, #8)	ICANN65	

22 May 2019 <b>[90-minutes]</b>	Review Proposal #13 & Draft Recs for Q9;  Draft Recs for Q10	
29 May 2019 <b>[90-minutes]</b>	Complete Reviewing Proposal #13 & Complete Recs for Q9;  Complete Recs for Q10	
05 June 2019 <b>[90-minutes]</b>	Draft Recs for Q11;  Draft Recs for Q12	
12 June 2019 <b>[90-minutes]</b>	Complete Recs for Q11;  Complete Recs for Q12	
19 June 2019	NO MEETING	
ICANN65 (assuming Sunrise Sub Team work will take 3 sessions and the full WG will take 1 session) <b>NOTE: This targeted completion date has changed from the original 15 May 2019 target date in the previous version of the WG timeline (circulated to the full WG on 8 Feb 2019)</b>	Complete Reviewing Proposal #3 & Complete Recs for Preamble Q;  Complete Reviewing Proposals #1, #7, #8 & Complete Recs for Q5 (b)	
03 July 2019	NO MEETING  The Sub Team is expected to conduct the following activities via its mailing list:  - Review Preliminary Recommendations - Approve Preliminary Recommendations - Submit Summary Table to the full WG	

[TM Claims] How to Use the Tables:

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- Workload Allocation:** Commencing on 17 April 2019 and up to ICANN65 in June, the work plan allocates a total, on average, of TWO meetings (each of 60-minutes duration) to complete work on ONE agreed Charter question.
- Flexibility:** The work plan includes very limited flexibility; provided that the Sub Team does not fall behind by more than 1 or maximum 2 weekly meeting(s). Further slippage will negatively impact the overall WG timeline. The Sub Team should aim to complete drafting all preliminary recommendations and reviewing all individual proposals before ICANN65. This is already a shift from the original target completion date of 15 May 2019 in the previous timeline (circulated in the full WG on 8 Feb 2019). Nevertheless, there may also be efficiencies to move the work forward.

**A. Completion Dates for Reviewing Individual Proposals**

Review Individual Proposal	Intended Completion Date	Actual Completion Date
#1 (related to Q1, Q2, Q3)	17 April 2019	10 April 2019
#5 (related to Q1)	1 May 2019	24 April 2019
#6 (related to Q1)	1 May 2019	
#11 (no Charter Q referenced)	12 June 2019	
#12 (related to Q2)	17 April 2019	

**B. Completion Dates for Drafting Sub Team Preliminary Recs**

Draft Sub Team Preliminary Recs	Intended Completion Date	Actual Completion Date
Q1 (Proposals #5, #6)	1 May 2019	
Q2 (Proposals #1, #12)	17 April 2019	
Q3	03 April 2019	03 April 2019?
Q4	15 May 2019	
Q5	29 May 2019	

**C. Trademark Claims Sub Team Work Plan**

Date	Intended Scope of Work	Actual Work Completed
11 March 2019	Draft Recs for Q1; Draft Recs for Q3	Draft Recs for Q1; Draft Recs for Q3
27 March 2019	Draft Recs for Q2	Draft Recs for Q2
03 April 2019	Draft Recs for Q2; Complete Recs for Q3	Draft Recs for Q2; Complete Recs for Q3
10 April 2019	Review Proposals #1, #12 & Draft Recs for Q2 (discuss whether additional Recs or modifications to Recs for Q2 are needed)	Complete Reviewing Proposal #1, Review Proposal #12, Draft Recs for Q2
17 April 2019	Complete Reviewing Proposals #1, #12 & Complete Recs for Q2	Draft Recs for Q2 Discussion Thread Opened for Q2 (including Proposals #1 & #12)
24 April 2019	Review Proposals #5, #6 & Draft Recs for Q1 (discuss whether additional Recs or modifications to Recs for Q1 are needed)	Draft Recs for Q1, Complete Reviewing Proposal #5 Discussion Threads Opened for Q1 (including Proposals #5 & #6) & Q3
1 May 2019	Complete Reviewing Proposals #5, #6 & Complete Recs for Q1	
8 May 2019	Draft Recs for Q4	
15 May 2019	Complete Recs for Q4	
22 May 2019	Draft Recs for Q5	
29 May 2019	Complete Recs for Q5	
05 June 2019	Review Proposal #11	
12 June 2019 NOTE: This targeted completion date has changed from the original 15 May 2019 target date in the previous version of the WG timeline (circulated to the full WG on 8 Feb 2019)	Complete Reviewing Proposal #11	
19 June 2019	NO MEETING	

<p>ICANN65 (assuming Sunrise Sub Team work will take 3 sessions and full WG will take 1 session)</p>	<p>The Sub Team is expected to conduct the following activities via its mailing list:</p> <ul style="list-style-type: none"><li>- Review Preliminary Recommendations</li><li>- Approve Preliminary Recommendations</li><li>- Submit Summary Table to the full WG</li></ul>	
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**NOTE: Under this work plan, the period through ICANN65 (end-June) will be dedicated to Sub Team work. The full WG will resume its meetings in early July, upon completion of the Sub Team work.**

Activity	Original Target Date (08 Feb 2019 version)	New Target Date (10 April 2019 version)	Notes
Receive Sub Team update on their work progress	-	24 - 27 June 2019 (ICANN65)	1 session for full WG meeting at ICANN65
Receive final Sub Team reports on all preliminary recommendations; commence review of Sub Team recommendations	22 & 29 May 2019	10 & 17 July 2019	TOTAL: 4 weeks to review and agree on Sunrise & Claims recommendations.
Complete discussion on all Sub Team preliminary recommendations	05 & 12 June 2019	24 & 31 July 2019	
Commence discussion of open TMCH questions (#7, #8, #10, #15)	24 - 27 June 2019 (ICANN65)	7, 14, 21 & 28 August 2019	TOTAL: 8 weeks to discuss and agree on open TMCH questions
Complete discussion of open TMCH questions #7, #8, #10, #15	10, 17 & 24 July 2019	04, 11, 18 & 25 September 2019	
Discuss deferred TMCH questions (#11, #13, #16)	31 July, 7 & 14 August 2019	02, 09, 16 & 23 October 2019	TOTAL: 4 weeks to discuss and agree on deferred TMCH questions
No WG meetings (week before ICANN66)	-	30 October 2019	
Review all preliminary recommendations identified for inclusion in Initial Report (for URS, Sunrise, Claims, TMCH)	21 & 28 August, 04 & 11 September 2019	02 - 07 November 2019 (ICANN66)	This assumes 4 sessions (60-90 minutes each) at ICANN66
No WG meetings (week after ICANN66)	-	13 November 2019	
Agree on any open questions for inclusion in Initial Report	-	20 November 2019	
No WG meetings (day before US Thanksgiving)	28 November 2019	28 November 2019	
Complete review draft Initial Report	Mid-September - Mid-October 2019	December 2019	TOTAL: 3 meetings in December (before ICANN offices close for the year)
Publish Initial Report for public comment	Late October 2019	10 January 2020	40-day comment period, will close 19 February 2020
Review comments received; discuss which preliminary recommendations should be modified or deleted, which open questions retained and answered, and any new issues	Late November 2019 - January 2020	February - April 2020	This represents a minimum of 6-7 weekly meetings, plus 4 sessions at ICANN67, to review the public comments.  ICANN67: 07 - 12 March 2020
Submit Phase One report to GNSO Council	Mid-February 2020	Mid/Late-April 2020	