**Pre-SPS Preparations**

**Theme: Orientation**

1. Review the report and materials from the 2019 SPS (see <https://gnso.icann.org/en/meetings/council-strategic-planning-session-final-25jan19-en.pdf>)
2. Webinar Q & A Session to address questions related to the following topics:

* Role of the GNSO
* Role and responsibilities of the GNSO as a member of the Empowered Community
* What is the GNSO Council and what does it do, including review of ICANN Bylaws Article 11 and GNSO Operating Procedures?
* Role of Council leadership
* Role of the Council liaison
* GNSO Policy Development Process, including ‘picket fence’

**Day 1—Wednesday 22 January 2020**

**Theme: Development – roles and responsibilities, toolkit available (especially project management) and conflict resolution skills**

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| **Timing** | **Topic** |
| 8.30 – 9.30 | **Welcome & Introductions** |
| 9.30 – 10.30 | **The role and responsibilities of the GNSO Council as a member of the Empowered Community** |
| 10.30 – 10.45 | Email Break |
| 10.45 - 12.30 | **PDP 3.0 Overview** |
| 12.30 – 13.30 | Lunch Break |
| 13.30 – 15.30 | **The Council as Manager of the Policy Development Process** |
| 15.30 – 16.00 | Email break |
| 16.00 – 17.30 | **Conflict resolution in practice** |
| Evening | **Free evening** |

**Day 1 Required Reading - (all documents to be posted in a Google Drive):**

* *To be updated*

**Day 2 – Thursday 23 January 2020**

**Proposed Theme: Strategic Planning – prioritization and workload management**

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| **Timing** | **Topic** |
| 8.30 – 9.00 | Arrival at meeting room (Doubletree) |
| 9.00 – 10.30 | **Understand the Council’s current and future workload** |
| 10.30 – 11.00 | Email Break |
| 11.00 – 12.30 | **Develop a draft work plan for the coming year** |
| 12.30 – 14.00 | Lunch Break |
| 14.00 – 16.00 | **GNSO Council Meeting** |
| 16.00 – 16.15 | Bag drop off in hotel room |
| 16.15 | Departure from hotel lobby |
| 17:00 | GNSO Council development activity and dinner |

**Day 2 Required Reading - (all documents to be posted in a Google Drive):**

* *To be updated*

**Day 3—Friday 24 January 2020**

**Proposed Theme: Increasing effectiveness, PDP 3.0 next steps**

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| **Timing** | **Topic** |
| 8.30 – 9.00 | Arrival at meeting room |
| 9.00 – 10.30 | **How can the GNSO Council more effectively execute its role as the PDP manager?** |
| 10.30 – 11.00 | Email Break |
| 11.00 – 12.15 | **How can the GNSO Council more effectively execute its role as the PDP manager?** (continued) |
| 12.15 – 13.15 | **Lunch -** Joint session with interested Board Members |
| 13.15 – 13.30 | Email Break |
| 13.30 – 15.30 | **PDP 3.0 improvements** |
| 15.30 – 16.00 | Email Break |
| 16.00 – 17.00 | **Conclusions & Wrap Up** |
| From 17.00 onwards | Departures |

**Day 3 Required Reading - (all documents to be posted in a Google Drive):**

* *To be updated*