**Desired Outcome**

* General understanding of scope, interdependencies, dependencies and resource needs for phase 2
* Develop and agree on general approach and timeline for phase 2

**Day 1—Saturday 9 March 2019**

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| **Timing** | **Topic** |
| 10.45 – 11.00 | **Arrival at the Meeting Room** |
| 11.00 – 11.30 | **Welcome / Introductions*** Update on Council deliberations on phase 1 and instructions in relation to phase 2
* Outline of Agenda and Objectives for the week
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| 11.30 – 12.15 | **Tour de Table** – commitments, objectives and expectations for phase 2 * A representative of each group will share the group’s commitments, objectives and expectations for phase 2
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| 12.15 – 13.30 | **Lunch Break** |
| 13.30 – 14.15 | **Overview of topics included in phase 2**1) System for Standardized Access to Non-Public Registration Data,2) Annex - Important Issues for Community Consideration a3) Issues deferred from EPDP Phase I |
| 14.15 – 15.30 | **Brainstorming exercise*** Identify a rapporteur for each whiteboard (staff, chairs?)
* Ask everyone to go around the room and write down their thoughts on the different questions. Questions would include:
	+ Working methods: what time are you willing/able to commit to this effort on a weekly basis? Should there be any chance to the working methods that have been used in phase 1? What would be a realistic timeline for the EPDP Team to deliver its Initial Report for phase 1?
	+ What are the dependencies for each of the topics in phase 2? Who is responsible for these dependencies?
	+ How/when should legal memos be reviewed?
	+ What resources are needed for the EPDP Team to deliver on phase 1 in a reasonable timeframe? Think about internal / external expertise, F2F time, mediation, etc.
* Rapporteur to report back on main themes / common view points
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| 15.30 – 16.30 | **Plenary Session*** Aim to reach preliminary agreement on possible approach, timing, resources and dependencies for each strand of work
* Aim to reach preliminary agreement on the working methods for phase 2 (# of meetings, duration, etc.)
* Aim to reach preliminary agreement on a possible target date for delivery of the Initial Report, assuming alignment with Council expectations as well as resources identified.
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| 16.30 – 17.00 | **Implementation Status Update (GDD)** |
| 17.00 – 18.30  | **Social Gathering** |

 **Day 2—Sunday 10 March 2019**

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| **Timing** | **Topic** |
| 17.00 – 18.30 | **Engagement Session with the Technical Study Group on Access to Non-Public Registration Data*** Opportunity to learn more about the scope, status and next steps of the TSG and how it intersects with the EPDP Team’s phase 2 deliberations
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**Day 3—Wednesday 13 March 2019**

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| **Timing** | **Topic** |
| 10.30 – 12.00 | **Phase 1 implementation brainstorming session**  |

**Day 4—Thursday 14 March 2019**

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| **Timing** | **Topic** |
| 8.30 – 10.15 | **Wrap up session*** Review of draft work plan and approach coming out of Saturday’s session
* Consider further input that may have been gathered throughout the week, including Council input from weekend sessions as well as engagement session with TSG
* Confirm next steps and next meeting
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