**CWG – Forward Plan to ICANN 53**

| **Meeting Schedule** | **Agenda** | **Deliverables** | **Draft Proposal** |
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| 19 May Meeting | **Proposed Agenda for 19/05**  1. Opening Remarks  2. Public comment  a. FAQ update  b. Translations  c. Update on comments received  3. Design Team Updates  a. DT-F  b. DT-SR / DT-N  c. Other?  5. Punch List Review  6. Forward planning  7. AOB  a. No call on Thursday  8. Closing Remarks | * Finalize list of open items and dedicate meeting time to each item | * Out for public comment |
| CCWG-ACCT 19 May Meeting | | | |
| Close of Public Comment on 20 May | | | |
| 26 May Meeting | **Proposed Agenda for 26/05**   1. Opening Remarks 2. Initial review of Public Comment 3. Response to ICG on CWG Timeline 4. Review of Section IV draft 5. AOB 6. Closing Remarks | * Review and analyze the public comment period; Incorporate feedback from submissions received * Response to ICG (regarding NTIA letter for timeline adjustments) | * Section IV draft |
| CCWG-ACCT 26 May Meeting | | | |
| 28-29 May Intensive Meetings | * Review and analyze the public comment period; Incorporate feedback from submissions received * Review sections IV, V, VI of the proposal | | |
| 28 May Call #1 | * Comments received on (thematic section 1) * PTI Board composition and parameters (as a Public Benefit Corporation with an internal Board) | * Finalize CWG-Stewardship position on PTI Board |  |
| 28 May Call #2 | * Comments received on (thematic section 2) * Section IV | * Finalize Section IV |  |
| 28 May Call #3 |  | * (none) |  |
| 29 May Call #4 | * Comments received on (thematic section 3) * Section V | * Finalize Section V |  |
| 29 May Call #5 | * Comments received on (thematic section 4) * Section VI | * (none) |  |
| 29 May Call #6 |  | * Finalize Section VI |  |
| 2 June Meeting | **Proposed Agenda for 02/06**   1. Opening Remarks 2. Sign-off on final proposal 3. AOB 4. Closing Remarks | * Obtain CWG-Stewardship sign off for the Proposal (1st reading) | * **FINALIZE, including:**    + **Section IV**   + **Section V**   + **Section VI** |
| CCWG-ACCT 2 June Meeting | | | |
| CCWG-ACCT Close of Public Comment on 3 June | | | |
| 4 June Meeting | **Proposed Agenda for 04/06**   1. Opening Remarks 2. Sign-off on CWG Final Report/Proposal 3. AOB 4. Closing Remarks | * Final Proposal | * **FINAL** |
| Submit Proposal to SO/ACs (8 June) | * Proposal needs to have sign-off and support from each of the Chartering Organizations * Submit to other SO/ACs as a courtesy (RSSAC and ASO) but be clear that they are not Chartering Organizations | | |
| 9 June Meeting | **Proposed Agenda for 09/06**   1. Opening Remarks 2. Prepare Materials for Webinar(s) 3. Prepare Materials for ICANN 53 4. AOB 5. Closing Remarks | * Webinar materials * Provide any additional support to SO/ACs where needed | * Final |
| CCWG-ACCT 9 June Meeting | | | |
| 10 June Webinar | **Briefing on Final Proposal** | * Support for final proposal | * Final |
| 11 June Meeting | **Proposed Agenda for 11/06**   1. Opening Remarks 2. Update on Chartering Organization discussions and outreach 3. Prepare Materials for ICANN 53 4. AOB 5. Closing Remarks | * Provide any additional support to SO/ACs where needed * Ensure (to the extent possible) community-wide consensus on the Final Proposal | * Final |
| 16 June Meeting | **Proposed Agenda for 16/06**   1. Opening Remarks 2. Prepare Materials for ICANN 53 3. AOB 4. Closing Remarks | * Agree on materials and schedule/plan for ICANN53 | * Final |
| CCWG-ACCT 16 June Meeting | | | |
| 18 June Meeting | **Proposed Agenda for 18/06**   1. Opening Remarks 2. Prepare Materials for ICANN 53 3. AOB 4. Closing Remarks | * (none) | * Final |
| ICANN 53 (21-25 June) | ICANN53 will focus on the Transition, and there will be many sessions. Below are the two CWG-Stewardship slots:   * Engagement session on Monday afternoon * Working session on Thursday morning | * Gather community support for the proposal | * Final |
| ICANN 53 (21-25 June)  CCWG-ACCT | * Meeting on Friday before meeting * ‘Town Hall’ on Monday morning * Engagement session on Wednesday afternoon * Working session on Thursday morning | * Compile feedback on 1st draft | * Preparing draft for 2nd PC |
| Submit Proposal to ICG (25 June) | | | |