**CWG – Forward Plan to ICANN 53**

| **Meeting Schedule** | **Agenda** | **Deliverables** | **Draft Proposal** |
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| 19 May Meeting |     **Proposed Agenda for 19/05**1. Opening Remarks2. Public comment a. FAQ update b. Translations  c. Update on comments received 3. Design Team Updates  a. DT-F b. DT-SR / DT-N c. Other?5. Punch List Review 6. Forward planning 7. AOB a. No call on Thursday8. Closing Remarks | * Finalize list of open items and dedicate meeting time to each item
 | * Out for public comment
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| CCWG-ACCT 19 May Meeting |
| Close of Public Comment on 20 May |
| 26 May Meeting | **Proposed Agenda for 26/05**1. Opening Remarks
2. Initial review of Public Comment
3. Response to ICG on CWG Timeline
4. Review of Section IV draft
5. AOB
6. Closing Remarks
 | * Review and analyze the public comment period; Incorporate feedback from submissions received
* Response to ICG (regarding NTIA letter for timeline adjustments)
 | * Section IV draft
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| CCWG-ACCT 26 May Meeting |
| 28-29 May Intensive Meetings | * Review and analyze the public comment period; Incorporate feedback from submissions received
* Review sections IV, V, VI of the proposal
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| 28 May Call #1 | * Comments received on (thematic section 1)
* PTI Board composition and parameters (as a Public Benefit Corporation with an internal Board)
 | * Finalize CWG-Stewardship position on PTI Board
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| 28 May Call #2 | * Comments received on (thematic section 2)
* Section IV
 | * Finalize Section IV
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| 28 May Call #3 |  | * (none)
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| 29 May Call #4 | * Comments received on (thematic section 3)
* Section V
 | * Finalize Section V
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| 29 May Call #5 | * Comments received on (thematic section 4)
* Section VI
 | * (none)
 |  |
| 29 May Call #6 |  | * Finalize Section VI
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| 2 June Meeting | **Proposed Agenda for 02/06**1. Opening Remarks
2. Sign-off on final proposal
3. AOB
4. Closing Remarks
 | * Obtain CWG-Stewardship sign off for the Proposal (1st reading)
 | * **FINALIZE, including:**
	+ **Section IV**
	+ **Section V**
	+ **Section VI**
 |
| CCWG-ACCT 2 June Meeting |
| CCWG-ACCT Close of Public Comment on 3 June |
| 4 June Meeting | **Proposed Agenda for 04/06**1. Opening Remarks
2. Sign-off on CWG Final Report/Proposal
3. AOB
4. Closing Remarks
 | * Final Proposal
 | * **FINAL**
 |
| Submit Proposal to SO/ACs (8 June) | * Proposal needs to have sign-off and support from each of the Chartering Organizations
* Submit to other SO/ACs as a courtesy (RSSAC and ASO) but be clear that they are not Chartering Organizations
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| 9 June Meeting | **Proposed Agenda for 09/06**1. Opening Remarks
2. Prepare Materials for Webinar(s)
3. Prepare Materials for ICANN 53
4. AOB
5. Closing Remarks
 | * Webinar materials
* Provide any additional support to SO/ACs where needed
 | * Final
 |
| CCWG-ACCT 9 June Meeting |
| 10 June Webinar | **Briefing on Final Proposal**  | * Support for final proposal
 | * Final
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| 11 June Meeting | **Proposed Agenda for 11/06**1. Opening Remarks
2. Update on Chartering Organization discussions and outreach
3. Prepare Materials for ICANN 53
4. AOB
5. Closing Remarks
 | * Provide any additional support to SO/ACs where needed
* Ensure (to the extent possible) community-wide consensus on the Final Proposal
 | * Final
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| 16 June Meeting | **Proposed Agenda for 16/06**1. Opening Remarks
2. Prepare Materials for ICANN 53
3. AOB
4. Closing Remarks
 | * Agree on materials and schedule/plan for ICANN53
 | * Final
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| CCWG-ACCT 16 June Meeting |
| 18 June Meeting | **Proposed Agenda for 18/06**1. Opening Remarks
2. Prepare Materials for ICANN 53
3. AOB
4. Closing Remarks
 | * (none)
 | * Final
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| ICANN 53 (21-25 June) | ICANN53 will focus on the Transition, and there will be many sessions. Below are the two CWG-Stewardship slots: * Engagement session on Monday afternoon
* Working session on Thursday morning
 | * Gather community support for the proposal
 | * Final
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| ICANN 53 (21-25 June)CCWG-ACCT  | * Meeting on Friday before meeting
* ‘Town Hall’ on Monday morning
* Engagement session on Wednesday afternoon
* Working session on Thursday morning
 | * Compile feedback on 1st draft
 | * Preparing draft for 2nd PC
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| Submit Proposal to ICG (25 June) |