**Proposed Timeline for GAC-GNSO Consultation Group on Early Engagement**

**March – June 2015**

**Goals & Objectives (in cursive from the Consultation Group (CG) Charter)**

*Goal:*

*GAC early engagement in GNSO PDP projects and closer functional coordination between the GAC and the GNSO organizations*

*Objectives:*

* *An agreed process for ongoing smooth and timely information exchange between the GAC and the GNSO*
* *An agreed process for ongoing smooth early engagement of GAC in GNSO PDP projects*
* *An agreed procedure for how to proceed in cases where GAC early input is in conflict with a GNSO proposal and a mutual agreement could not be reached*
* *Proposals for accommodating the different working methods between the GAC (which tends toward an intense, “episodic” norm) and the GNSO (which is geared toward constant ongoing level of effort).*

*Deliverables:*

* *A documented process (table, flow chart, …etc.) for ongoing smooth and timely information exchange between the GAC and the GNSO organizations (GNSO Liaison to the GAC , permanent liaison/consultative group, … etc.)*
* *An agreed documented process (table, flow chart, … etc.) for ongoing smooth early engagement of GAC in GNSO PDP projects; along with an agreed documented procedure to be followed where GAC early input is in conflict with a GNSO proposal and a mutual agreement could not be reached*

**Achievements to date**:

* Appointment of GNSO Liaison to the GAC on a pilot basis
* Survey of GAC members to assess use and effectiveness of existing information & communication tools
* Monthly updates provided to the GAC by the GNSO Liaison to the GAC
* One-stop-shop GNSO Policy Efforts Information Page (see <http://gnso.icann.org/sites/gnso.icann.org/files/gnso/presentations/policy-efforts.htm>).
* Dedicated GNSO ICANN meetings information page (see <http://gnso.icann.org/en/icannmeeting>)
* Preliminary recommendations on GAC early engagement in issue scoping phase of GNSO PDP implemented on a trial basis

**Outstanding:**

Day-to-day ongoing co-ordination

* Review whether in addition to existing information and communication methods any additional day-to-day ongoing co-ordination mechanisms should be considered (identified earlier: Utilizing, streamlining and prioritizing early awareness & notification notices; rethinking current joint meetings, and; GAC Chairs/GNSO Chairs regular interaction)
* Document process flow for ongoing smooth and timely information exchange between the GAC and the GNSO
* Evaluate GNSO Liaison to the GAC pilot project and determine whether this should become a permanent feature

GAC Early engagement in GNSO PDP

* Consider other phases of GNSO PDP (initiation, working group, council deliberations and board vote) to determine whether additional recommendations should be considered for these phases to facilitate GAC early engagement in the GNSO PDP
* Consider possible procedure for how to proceed in cases where GAC early input is in conflict with a GNSO proposal and a mutual agreement could not be reached
* Evaluate effectiveness of preliminary recommendations on GAC early engagement in issue scoping phase of GNSO PDP

General

* Agree on a follow-up mechanism and success measures
* Maintain a channel to provide feedback to further enhance the process and document those changes whenever applicable

| **When** | **What** | **Proposed Topics to be covered - General** | **Proposed Topics to be covered**  **Day-to-day co-ordination** | **Proposed Topics to be covered**  **PDP Work Stream** |
| --- | --- | --- | --- | --- |
| 10 March 2015 | CG Meeting | * Review membership * Review proposed work plan | * Confirm outstanding topics | Confirm outstanding topics |
| 24 March 2015 | CG Meeting |  |  |  |
| 14 April 2015 | CG Meeting |  |  |  |
| 5 May 2015 | CG Meeting |  |  |  |
| 26 May 2015 | CG Meeting |  |  |  |
| 16 June 2015 | CG meeting |  |  |  |
| 21 June 2015 | GAC-GNSO Meeting – ICANN53 |  |  |  |
| 22 June 2015 | CG F2F meeting (TBC) – ICANN53 |  |  |  |