Dear xxx, GAC representative.,

As you may be aware, the GNSO Council recently initiated a [Policy Development Process](http://gnso.icann.org/en/basics/pdp-process.htm) (PDP) on the Translation and Transliteration of Contact Information; the relevant [Issue Report can be found here](http://gnso.icann.org/en/issues/gtlds/transliteration-contact-final-21mar13-en.pdf). A more [detailed background](https://community.icann.org/x/eTOfAg) is available online on the [Working Group’s Wiki](https://community.icann.org/display/tatcipdp/Translation+and+Transliteration+of+Contact+Information+PDP+Home) where you can also consult the [Charter](https://community.icann.org/display/ITPIPDWG/3.+WG+Charter). As part of its efforts to obtain broad input from the ICANN Community at an early stage and we have written to Ms Heather Dryden , Chair of the GAC, already to solicit feedback from the GAC where possible.

However, as the matter of translating and/or transliteration of Contact information will of be of special significance for countries that do not use Latin Scripts, we thought it useful to contact individual GAC representatives. Please note that we do not seek an official position on this matter but rather would welcome any thoughts and/or experiences you might have and what the best practice might be or ought to be in your country on this matter. An informal response to any of the questions below or any other thoughts you might have on the issue of translation and transliteration of Contact Information would be very much appreciated and please send these to the GNSO Secretariat ([gnso.secretariat@gnso.icann.org](mailto:gnso.secretariat@gnso.icann.org)) who will forward these to the Working Group; ideally by Friday 28 February 2014.

Finally, our Working Group is planning to gather for a face-to-face meeting during the forthcoming ICANN Meeting in Singapore. We would be delighted if you could join our discussions should you be in Singapore at the time. We will renew this invitation closer to the time when we have finalized our meeting time and agenda.

Many thanks and best wishes,

Chris Dillion (Co-Chair)

Rudi Vansnick (Co-Chair)

**Translation and Transliteration of Contact Information Charter Questions**

* Whether it is desirable to translate contact information to a single common language or transliterate contact information to a single common script.
* What exactly the benefits to the community are of translating and/or transliterating contact data, especially in light of the costs that may be connected to translation and/or transliteration?
* Should translation and/or transliteration of contact data be mandatory for all gTLDs?
* Should translation and/or transliteration of contact data be mandatory for all registrants or  only those based in certain countries and/or using specific non-ASCII scripts?
* What impact will translation/transliteration of contact data have on the WHOIS validation as  set out under the 2013 Registrar Accreditation Agreement?
* When should any new policy relating to translation and transliteration of contact information  come into effect?
* Who should decide who should bear the burden translating contact information to a single common language or transliterating contact information to a single common script. This question relates to the concern expressed by the Internationalized Registration Data Working Group (IRD-WG) in its report that there are costs associated with providing translation and transliteration of contact information. For example, if a policy development process (PDP) determined that the registrar must translate or transliterate contact information, this policy would place a cost burden on the registrar.
* Who does your SG/C believe should bear the cost, bearing in mind, however, the limits in scope set in the Initial Report on this issue?