**EPDP Team Agenda for Face-to-Face LA Meeting**

Sept. 24, 25, 26

**Meeting Goals**

* Confirm road map for GDPR compliance
* Develop preliminary agreements for GDPR-compliant purposes and data processing
* Advance other topics to build core GDPR-compliance components as prioritized during Day-1 discussion

Note: The group will continue to identify and move on to additional discussion topics once discussions on a particular agenda item are complete.

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| Timeline | Topic |
| **Day 1 [Monday in LA]** | |
| 8:00-8:30 | **Arrive at ICANN** |
| 8:30 | **Introductions and Agenda Review** |
| 9:00 | **Road Map for GDPR Policy**  *Goal: Confirm products and requirements*  What does Victory Look Like?   * In this Meeting * For the Initial Report delivery at ICANN Barcelona   Minimum Required Components (Table of Contents for New Policy)   * Legitimate Purposes for Processing Personal Data * Data Elements Analysis * Data Elements Redaction * Data Retention * Other? |
| 10:15 | Break |
| 10:30 | **GDPR-Compliant Purposes for Processing Data (Section 4.4)**   * Step 1: Clarify *who* has a legitimate purpose and *what* exactly it is * Step 2: Compliance check with GDPR Article 6 (compare against 6 GDPR principles) |

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| 12:00 | Lunch (Provided) |
| 1:00 | **GDPR-Compliant Purposes for Processing Data (Section 4.4)**  (continued) |
| 3:00 | Break |
| 3:15 | **Specific Data Processing**   * Data Elements (which are lawful?) * Redaction of Personal Data (which are Personal Information) * Logging requirements |
| 5:45 | **Summarize Day-1 Progress and Plans for Day 2** |
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| **Day 2 [Tuesday in LA]** | |
| 8:30 | **Reflections / Insights from Previous Day** |
| 8:45 | **Review Agenda for Day 2** |
| 9:00 | **Confirm Preliminary Agreements and Continue Discussion of GDPR-Compliant Purposes for Processing Data (Section 4.4)** |
| 10:30 | Break |
| 10:45 | **Continue Discussion** |
| 12:00 | Lunch Provided |
| 12:45 | **Either Continue Previous Discussion, or**  **Continue Data Elements Discussion, or**  **Start New Topic Requested by Team** |
| 3:00 | Break |
| 3:15 | **Review Summary Documentation of Preliminary Agreements and Proposals, Continue Discussions** |
| 5:15 | **Develop Plan for Day 3 [Wednesday in LA]** |
| 5:45 | **Wrap Up and Close** |
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| **Day 3 [Wednesday in LA]** | |
| 8:30 | **Reflections / Insights from Previous Day** |

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| 8:45 | **Review Agenda for Day 3** |
| 9:20 | **Discussion of Topics in accordance with Plan from Day 2** |
| 12:00 | **Lunch** |
| 1:00 | **Review Documentation and Identify Final Discussion Topics** |
| 2:00 | **Discuss Topics** |
| 5:30 | **Review Next Steps and Action Items** |
| 5:45 | **Close** |