

# EPDP - Temporary Specification for gTLD Registration Data - Phase 1

Fact sheet as of: 30-Apr-2019

## Overview:

Following the adoption by the ICANN Board of a temporary specification on gTLD Registration Data to enable contracted parties to continue to comply with existing ICANN contractual requirements and with community-developed policies as they relate to WHOIS, while also complying with the European Union's General Data Protection Regulation (GDPR), a one-year policy development process is required to be initiated to confirm whether or not the temporary specification should become a consensus policy.

**Wiki Page:** [EPDP Wiki Home Page](#)  
**Email Archive:** <https://mm.icann.org/pipermail/epdp-dt/>  
**EPDP Input Archive:** NA

**Chair:** Kurt Prtiz  
**Vice-Chair(s):** Rafik Dammak  
**Subteam Chair(s):** N/A

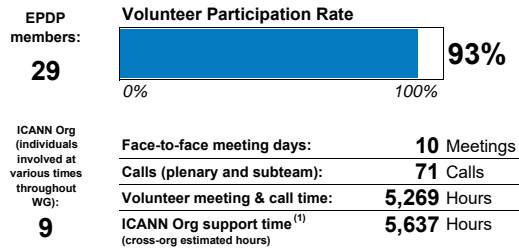
## EPDP Status

**Start Date:** 27-Jun-2018 **EPDP Duration to Date:** **11** Months  
**Expected Completion\*:** 20-May-2019 **Total Expected Duration:** **11** Months



\*Note the Expected Completion date is based on the Temporary Specification expiry date of 20 May 2019. Milestones and scheduled meetings for this status report do not include, at this time, the second phase of the EPDP's charter requirement to also deliberate policy around access to non-public registration data. It's not expected to begin until gating questions have been answered and at least the delivery of the Initial Report for public comment.

## Section I: Meeting Stats



<sup>(1)</sup> Does not include time for Executives, Legal, IT Personnel and Other Organizational Support

## Section II: Financial Resources

Direct Costs (1)	FY19 Approved Budget	FY19 Budget Spent to Date(3)	Committed FY19 Services(4)	Remaining FY19 Budget	Actual Expenses: WG to Date	Total Spent and Committed to Date
<b>EPDP Professional Services</b>	\$ 330,000	\$ 255,169	\$ -	\$ 74,831	\$ 255,169	\$ 255,169
<b>N/A</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Travel, Facility, &amp; Catering</b>	\$ 260,000	\$ 173,387	\$ -	\$ 86,613	\$ 173,387	\$ 173,387
<b>Total</b>	<b>\$ 590,000</b>	<b>\$ 428,555</b>	<b>\$ -</b>	<b>\$ 161,445</b>	<b>\$ 428,555</b>	<b>\$ 428,555</b>

<sup>(1)</sup> Excludes ICANN Organization and overhead allocation.

<sup>(3)</sup> Based on the most recent month end financials (may not include recent expenditures). Represents expenses incurred since inception of work.

<sup>(2)</sup> blank

<sup>(4)</sup> Professional services includes services from signed contracts to be provided or invoiced; travel includes upcoming scheduled meetings.

## Section III: Milestones

### Project Management

10% of total effort



- Adopt charter
- Adopt work plan
- Assemble EPDP Team
- Prepare work products
- Confirm Project Plan
- Develop EPDP Fact Sheet

### EPDP Deliberations

50% of total effort



- Temp Spec Triage
- Document Terms, Purposes, and Processing Activities
- Other Consensus Policies

### Initial Report

20% of total effort



- Assemble initial conclusions
- Populate discussion papers with findings and potential recs.
- Consolidate interim recommendations and findings
- Build Draft Report for public comment
- Approve Draft Report for public comment
- Issue report for public comment

### Final Report

20% of total effort



- Review public comment input received and incorporate as appropriate
- Determine consensus levels on interim recommendations
- Finalize Report
- Adopt final recommendations and report
- Send final report to GNSO Council

### TOTAL:

100.00% Completed



**EPDP Professional Services**

Vendor	Project	Due Date	Notes	Managing Dept	Budget Amount	Est. Contract Amount	Project Actual (0510-187702)	Project Actual (#TBD)
<b>FY2019</b>								
<b>Total Budget</b>							<b>330,000</b>	<b>0</b>
CBI	Independent facilitator w/ background in confli	Jan-19	A mediator/facilitator, to support the EPDP Team's deliberations in certain areas.	Policy	100,000	95,304	95,304	0
Verizon, PGI	Telcom Services	Monthly	Verizon+PGI for 25 weeks @ 4 hours/week @\$1200/call (transcriptions, recordings)	Policy	60,000	60,000	60,000	0
Bird & Bird**	Limited use of external experts	May-19	Data protection/GDPR expert, to complement expertise within the EPDP	Policy	50,000	50,000	50,000	0
Verizon, PGI, IT Governance	Contingency	May-19	\$60K (\$48,647 actual) commit to Telco; \$1,218 for Online Training	Policy	120,000	49,865	49,865	0
					0	0	0	0
					0	0	0	0
<b>Total FY2019 Contracts</b>						<b>255,169</b>	<b>255,169</b>	<b>0</b>
<b>Remaining FY2019 Budget</b>							<b>74,831</b>	<b>0</b>

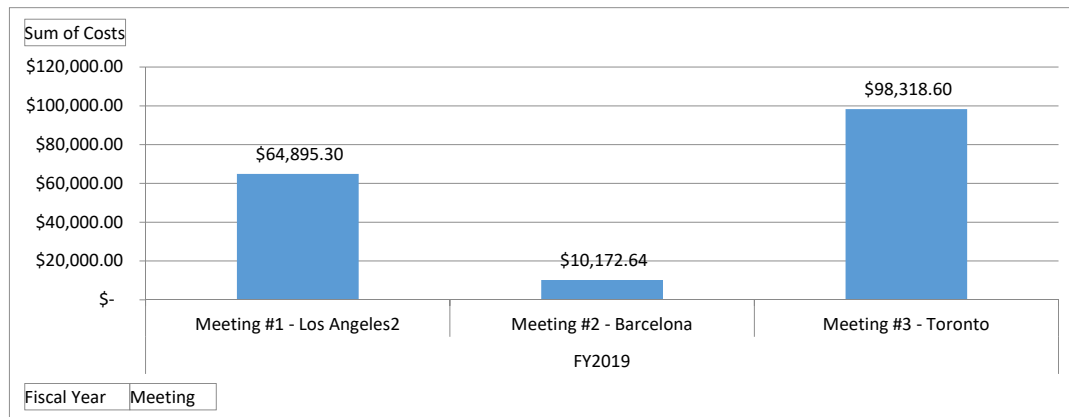
\*\* note legal service total expense in Phase 1 was shared with ICANN Org's General Counsel's Office and the EPDP

Meeting	Item	Costs	Date	Fiscal Year
Meeting #1 - Los Angeles	Member travel	\$25,860.86	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Staff travel	\$624.84	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Accommodation	\$19,270.60	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Per diem	\$6,600.00	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Catering	\$8,162.93	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Venue Costs	\$2,680.65	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Social events	\$0.00	24-Sep-18	FY2019
Meeting #1 - Los Angeles	Misc.	\$1,695.42	24-Sep-18	FY2019
Meeting #2 - Barcelona	Member travel	\$1,608.80	20-Oct-18	FY2019
Meeting #2 - Barcelona	Staff travel	\$0.00	20-Oct-18	FY2019
Meeting #2 - Barcelona	Accommodation	\$5,973.84	20-Oct-18	FY2019
Meeting #2 - Barcelona	Per diem	\$2,590.00	20-Oct-18	FY2019
Meeting #2 - Barcelona	Catering	\$0.00	20-Oct-18	FY2019
Meeting #2 - Barcelona	Venue Costs	\$0.00	20-Oct-18	FY2019
Meeting #2 - Barcelona	Social events	\$0.00	20-Oct-18	FY2019
Meeting #2 - Barcelona	Misc.	\$0.00	20-Oct-18	FY2019
Meeting #3 - Toronto	Member travel	\$20,671.85	21-Jan-19	FY2019
Meeting #3 - Toronto	Staff travel	\$3,583.80	21-Jan-19	FY2019
Meeting #3 - Toronto	Accommodation	\$18,493.96	21-Jan-19	FY2019
Meeting #3 - Toronto	Per diem	\$6,360.00	21-Jan-19	FY2019
Meeting #3 - Toronto	Catering	\$18,001.11	21-Jan-19	FY2019
Meeting #3 - Toronto	Venue Costs	\$28,787.11	21-Jan-19	FY2019
Meeting #3 - Toronto	Social events	\$0.00	21-Jan-19	FY2019
Meeting #3 - Toronto	Misc.	\$2,420.76	21-Jan-19	FY2019

Project ID: 187702

Fiscal Year	Budget	Remains
FY2019	\$260,000	\$86,613.46
FY2020		
FY2021		

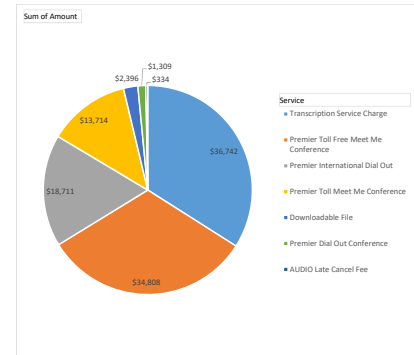
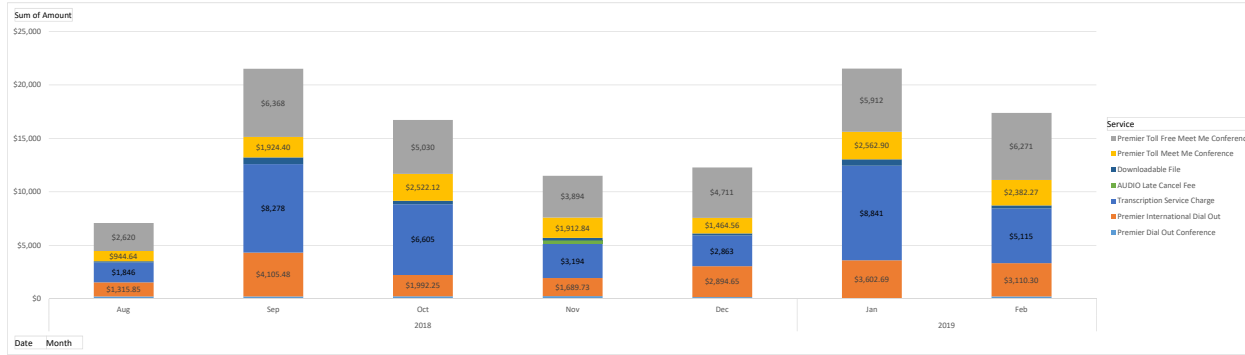
Row Labels	Sum of Costs	Delta from Budget Allocation
FY2019	\$ 173,386.54	
Meeting #1 - Los Angeles2	\$ 64,895.30	\$ 21,771.37
Meeting #2 - Barcelona	\$ 10,172.64	\$ 76,494.03
Meeting #3 - Toronto	\$ 98,318.60	\$ (11,651.93)
<b>Grand Total</b>	<b>\$173,386.54</b>	\$ 86,613.46



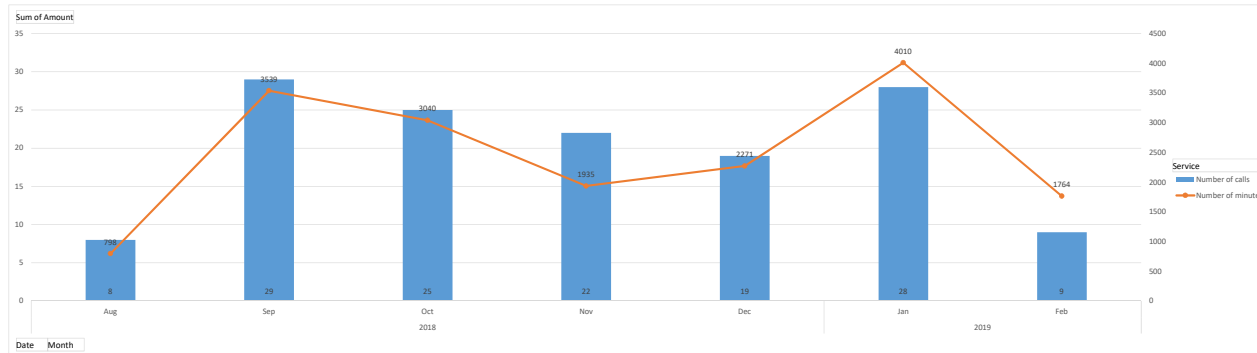
Sum of Amount	Column Labels							Grand Total
Row Labels	Premier Dial Out Conference	Premier International Dial Out	Premier Toll Free Meet Me Conference	Premier Toll Meet Me Conference	Transcription Service Charge	AUDIO Late Cancel Fee	Downloadable File	Grand Total
2018	\$1,050.35	\$11,977.06	\$2,621.60	\$6,785.86	\$7,738.75	\$334.19	\$1,477.74	\$30,995.35
Aug	\$227.75	\$1,315.85	\$2,620.05	\$944.64	\$1,846.08		\$130.24	\$7,084.61
Sep	\$215.68	\$4,105.48	\$6,368.22	\$1,924.40	\$8,277.79		\$619.70	\$21,511.27
Oct	\$240.88	\$1,992.25	\$5,030.47	\$2,522.12	\$6,604.91		\$328.15	\$16,718.78
Nov	\$246.86	\$1,689.73	\$3,894.44	\$1,912.84	\$3,193.75	\$334.19	\$226.87	\$11,498.68
Dec	\$159.18	\$2,894.65	\$4,711.42	\$1,464.56	\$2,863.22		\$192.78	\$12,285.81
2019	\$218.24	\$6,712.99	\$12,183.61	\$4,945.17	\$13,956.29		\$898.25	\$38,914.55
Jan		\$3,602.69	\$5,912.38	\$2,562.90	\$8,841.05		\$606.74	\$21,525.76
Feb	\$218.24	\$3,110.30	\$6,271.23	\$2,382.27	\$5,115.24		\$291.51	\$17,388.79
<b>Grand Total</b>	<b>\$1,308.59</b>	<b>\$18,710.95</b>	<b>\$34,808.21</b>	<b>\$13,713.73</b>	<b>\$36,742.04</b>	<b>\$334.19</b>	<b>\$2,395.99</b>	<b>\$108,013.70</b>

\*\*PGI Expenses not included here, VZ only

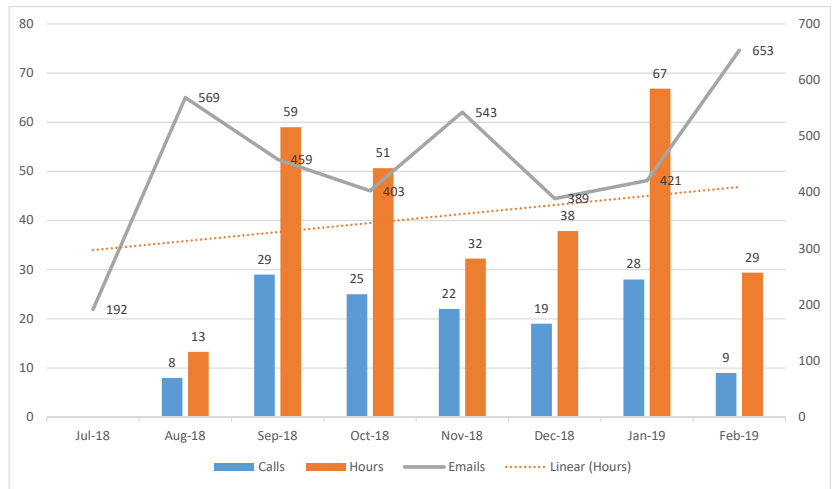
Row Labels	Sum of Amount
Transcription Service Charge	\$36,742.04
Premier Toll Free Meet Me Conference	\$34,808.21
Premier International Dial Out	\$18,710.95
Premier Toll Meet Me Conference	\$13,713.73
Downloadable File	\$2,395.99
Premier Dial Out Conference	\$1,308.59
AUDIO Late Cancel Fee	\$334.19
<b>Grand Total</b>	<b>\$108,013.70</b>



Sum of Amount	Column Labels			Grand Total
Row Labels	Number of calls	Number of minutes	Grand Total	Grand Total
2018	103	11935		11036
Aug	8	798		806
Sep	29	3539		3568
Oct	25	3040		3065
Nov	22	1935		1957
Dec	19	2271		2290
2019	37	5774		5811
Jan	28	4010		4038
Feb	9	1764		1773
<b>Grand Total</b>	<b>140</b>	<b>17357</b>		<b>17497</b>



	Calls	Hours	Emails
Jul-18			192
Aug-18	8	13	569
Sep-18	29	59	459
Oct-18	25	51	403
Nov-18	22	32	543
Dec-18	19	38	389
Jan-19	28	67	421
Feb-19	9	29	653



	<input checked="" type="checkbox"/>	Component Weight	Score	Weighted Score by Component	Add Weight Here for Each Category	Score from Column E	Weighted Score by Category
<b>Project Management</b>							
Adopt charter	<input checked="" type="checkbox"/>	20%	100				
Adopt work plan	<input checked="" type="checkbox"/>	15%	100				
Assemble EPDP Team	<input checked="" type="checkbox"/>	20%	100				
Prepare work products	<input checked="" type="checkbox"/>	10%	100				
Confirm Project Plan	<input checked="" type="checkbox"/>	20%	100				
Develop EPDP Fact Sheet	<input checked="" type="checkbox"/>	15%	100				
<b>NEEDS TO EQUAL 100%</b>	6/6	100%	600	100	10%	100	10
<b>EPDP Deliberations</b>							
Temp Spec Triage	<input checked="" type="checkbox"/>	10%	100				
Document Terms, Purposes, and Processing Activities	<input checked="" type="checkbox"/>	70%	100				
Other Consensus Policies	<input checked="" type="checkbox"/>	20%	100				
<b>NEEDS TO EQUAL 100%</b>	3/3	100%	300	100	50%	100	50
<b>Initial Report</b>							
Assemble initial conclusions	<input checked="" type="checkbox"/>	10%	100				
Populate discussion papers with findings and potential recs.	<input checked="" type="checkbox"/>	10%	100				
Discuss/approve findings and interim recommendations	<input checked="" type="checkbox"/>	30%	100				
Consolidate interim recommendations and findings	<input checked="" type="checkbox"/>	15%	100				
Build Draft Report for public comment	<input checked="" type="checkbox"/>	10%	100				
Approve Draft Report for public comment	<input checked="" type="checkbox"/>	10%	100				
Issue report for public comment	<input checked="" type="checkbox"/>	15%	100				
<b>NEEDS TO EQUAL 100%</b>	7/7	100%	700	100	20%	100	20
<b>Final Report</b>							
Review public comment input received and incorporate as appropriate	<input checked="" type="checkbox"/>	30%	100				
Determine consensus levels on interim recommendations	<input checked="" type="checkbox"/>	15%	100				
Finalize Report	<input checked="" type="checkbox"/>	30%	100				
Adopt final recommendations and report	<input checked="" type="checkbox"/>	20%	100				
Send final report to GNSO Council	<input checked="" type="checkbox"/>	5%	100				
<b>NEEDS TO EQUAL 100%</b>	1/5	100%	500	100	20%	100	20

Summary	Weight	Score	Total
Project Management	10%	100	10.00
EPDP Deliberations	50%	100	50.00
Initial Report	20%	100	20.00
Final Report	20%	100	20.00
			100.00

**Completion Rate to Date**

21 out of 21 milestones complete to date: 100% complete

100%	400	100
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