

Draft IRTP Part D Working Group Work Plan & Timeline (updated 26 February 2013)

Target Date	What	Deliverable / Topic for Discussion	Who
25 February	IRTP Part D WG Meeting	- Inaugural Meeting	All
4 March	IRTP Part D WG Meeting	- Discuss draft Work Plan & WG approach - Discuss draft SG/C Input Template & SO/AC outreach message - Discuss scheduling of Beijing F2F Meeting - Identify needs for training / information gathering	All
11 March	IRTP Part D WG Meeting	- Finalize Work Plan & WG approach - Finalize SG/C Input Template & SO / AC outreach message	All
12 March	Send out SG/C Input Template & SO/AC outreach message		Staff
18 March	IRTP Part D WG Meeting	- Establish approach to tackle Charter Questions - Start initial review of Charter Questions	All
25 March	IRTP Part D WG Meeting	- Continue review of Charter Questions	All
1 April	IRTP Part D WG Meeting	- F2F Meeting Prep	All
8 April	IRTP Part D Face-to-Face meeting at the ICANN meeting in Beijing	- Work Session?	All
15 April	IRTP Part D WG Meeting	- Review of Beijing Meeting - Review and update work plan for this set of WG meetings - Continue review of Charter Questions	All
16 April	Deadline for SG/C/SO/AC input		
22 April	IRTP Part D WG Meeting	- Start reviewing SG/C/SO/AC comments	All
29 April	IRTP Part D WG Meeting	- Continue reviewing SG/C/SO/AC comments	All
6 May	IRTP Part D WG Meeting	- Continue reviewing SG/C/SO/AC comments	All
13 May	IRTP Part D WG Meeting	- Continue reviewing SG/C/SO/AC comments	All
20 May	IRTP Part D WG Meeting	- Finalize review of SG/C/SO/AC comments	All

27 May	IRTP Part D WG Meeting	- Discussion on open issues & development of draft recommendations	All
3 June	IRTP Part D WG Meeting	- Discussion on open issues & development of draft recommendations - Review Initial Report	All
10 June	IRTP Part D WG Meeting	- Checkpoint to review work achieve and schedule ahead	All
17 June	IRTP Part D WG Meeting	- Discussion on open issues & development of draft recommendations - Review Initial Report	All
24 June	IRTP Part D WG Meeting	- Discussion on open issues & development of draft recommendations - Review Initial Report	All
1 July	IRTP Part D WG Meeting	- Discussion on open issues & development of draft recommendations - Review Initial Report	All
8 July	IRTP Part D WG Meeting	- Planning for Workshop at the ICANN meeting in Durban and other face to face meeting activities as necessary	Staff, All
15 July	IRTP Part D Workshop at ICANN Meeting in Durban to present Initial Report to the Community	- Present Draft Initial Report - Community outreach as appropriate - F2F Work Session, if needed	All
22 July	IRTP Part D WG Meeting	- Finalize Initial Report - Review Durban Meeting	All
22 July	Publication of IRTP Part D Initial Report & Opening of Public Comment Forum		Staff
29 July	IRTP Part D WG Meeting	- review / discussion of open item - Review deliverables / work plan for this set of WG meetings	All
5 August	IRTP Part D WG Meeting	- Start review of comments received to date	All

5 August	IRTP Part D WG Meeting	- Continue review of comments received to date	All
12 August	IRTP Part D WG Meeting	- Continue review of comments received to date	All
19 August	IRTP Part D WG Meeting	- Continue review of comments received to date	All
26 August	IRTP Part D WG Meeting	- Continue review of comments received to date	
26 August	Closing of public comment period on Initial Report/Summary & Analysis Prep		Staff
2 September	IRTP Part D WG Meeting	- review / discussion of any open items	All
9 September	IRTP Part D WG Meeting	- Checkpoint to review work achieve and schedule ahead	All
16 September	IRTP Part D WG Meeting	- Continue review of comments received	Staff
23 September	IRTP Part D WG Meeting	- Continue deliberations on open issues identified in the Initial Report	All
30 September	IRTP Part D WG Meeting	- Continue deliberations on open issues identified in the Initial Report - Review draft Final Report	All
7 October	IRTP Part C WG Meeting	- Continue deliberations on open issues identified in the Initial Report - Review draft Final Report	All
14 October	IRTP Part C WG Meeting	- Continue deliberations on open issues identified in the Initial Report - Review draft Final Report	All
21 October	IRTP Part D WG Meeting	- Continue deliberations on open issues identified in the Initial Report - Review draft Final Report	All
28 October	IRTP Part D WG Meeting	- Review draft Final Report and address any remaining issues	All
4 November	IRTP Part D WG Meeting	- Review draft Final Report and address any remaining issues	All
5 November (GNSO Deadline)	Publication of IRTP Part D Final Report and submission to the GNSO Council		Staff

for Buenos Aires)

