

May XX, 2016

Dear SO/AC/SG/C Chair

We write as the Co-Chairs of the GNSO's New gTLD Subsequent Procedures Working Group (WG), which was chartered by the GNSO Council to conduct a Policy Development Process (PDP) to determine what, if any changes may need to be made to the existing *Introduction of New Generic Top-Level Domains* policy recommendations from 8 August 2007¹. As the original policy recommendations as adopted by the GNSO Council and ICANN Board have "been designed to produce systemized and ongoing mechanisms for applicants to propose new top-level domains", those policy recommendations remain in place for subsequent rounds of the New gTLD Program unless the GNSO Council would decide to modify those policy recommendations via a policy development process.

As policy development and policy implementation related to New gTLDs has already occurred related to the 2012 New gTLD round, this WG is seeking to ensure that a historical catalog of Advice or Statements is available for consideration during its deliberations on the number of subjects identified in its charter². Having existing Advice or Statements from all of the Supporting Organizations, Advisory Committees, Stakeholder Groups, and Constituencies available when reviewing each subject will help the WG to understand historical context, identify arguments that have already been made, consider risks that have already been identified, among other benefits. As such, this WG is seeking your assistance in building this catalog. The WG hopes to collect the following elements for each piece of Advice/Statement³:

- Date submitted/published
- Link to Advice/Statement
- Subject matter of Advice/Statement
- Form of Advice/Statement
- Brief Summary of Advice/Statement
- Date of Board action (if applicable)
- Board action (if applicable)
- Implementation in 2012 round (if applicable)
- Notes for future New gTLDs (e.g., whether or not existing Advice/Statements still apply)

Thank you for the **Insert Constituency Name** consideration of this request. We look forward to any comments and any input that you and the organization you Chair are able to provide

¹ <http://gnso.icann.org/en/issues/new-gtlds/pdp-dec05-fr-parta-08aug07.htm>

² <http://gnso.icann.org/en/issues/new-gtlds/subsequent-procedures-charter-21jan16-en.pdf>

³ The PDP WG has developed a preliminary document in Google Docs for capturing Advice/Statements, which can be viewed here:

<https://docs.google.com/spreadsheets/d/1G1H9OaX9KL5vzxa3b6hbVziwgAx3CHNnISOdNb7TLh0/edit#gid=100953076>

to our WG. If possible, please forward your comments and input to us by **deadline** so that we may fully consider it in our further deliberations.

Best regards,

Avri Doria, Jeff Neuman, and Stephen Coates, (WG Co-Chairs)