**Action Items from PPSAI WG F2F Meeting – 16 October 2015**

In addition to certain specific additions and editing changes to existing language that the co-chairs and staff will suggest in the next iteration of the draft Final Report, staff notes indicate that the following items were agreed as action items for either Sub Team 3 or the full Working Group (as indicated below), prior to the next WG meeting on 3 November. Please send your suggestions to the WG mailing list for further discussion.

1. *Whether the WG’s definition of privacy and proxy services should expressly exclude lawyers/attorneys* (full WG):

* Language has been circulated to the WG mailing list by the co-chairs for further discussion

1. *Work on the Illustrative Disclosure Framework* (Sub Team 3):

* Review current language concerning abuse of the process by requesters to see if it adequately and clearly includes a warning to requesters that they can get sued if they abuse the system
* Consider whether further language is required to address provider consequences for “repetitive” abuse (e.g. accreditation may be at risk if a provider ignores repetitive and abusive requests)
* III.A - Clarify language in Section III to confirm that a provider does not need to act if a requester does not provide the information required
* III.B – Clarify if it is to be calendar or business days
* III.C(A) – add language to exclude safety concerns about authorizing disclosure of reasons
* III.C(iv) – clarify that the provider will have flexibility to offer the option of cancellation

1. *Deaccreditation* (full WG):

* Further discussion required on guiding principles and develop implementation guidance
* Consider whether a recommendation on data escrow should be added