

Plan to consolidate summaries and complete & present team outputs

As you know, many WG members volunteered to help identify and summarize input documents and relevant background to educate the full WG and inform finalization of the RDS PDP WG work plan.

***Thanks to all who have already volunteered for assignments and submitted reviews.
Below please find an update and proposed plan to complete/present team outputs to the full WG.***

Completed Tasks

1. Teams formed: see <https://community.icann.org/x/DDCAAw> for members and email archives
2. Templates and starter list of inputs for each team: see <https://community.icann.org/x/p4xlAw>
3. Volunteers assigned to review and summarize at least one input (previously identified or new)
4. Assignments and summaries posted daily: see checklists @ <https://community.icann.org/x/p4xlAw>

Tasks in Progress

5. Volunteers to email each summary to own team (**in progress, target: Monday 11 April**)
6. Progress was assessed during the **Tuesday 12 April WG call**, where we **discussed a plan to consolidate small team outputs into templates to be presented to the full WG (see below)**.

Proposed Plan to Consolidate Summaries and Complete & Present Team Outputs:

In the near-term, team outputs will inform finalization of the WG's work plan and early outreach to SO/ACs and GNSO SG/Cs – tasks required at the start of every GNSO PDP WG. Longer-term, team outputs will help the full WG find and absorb relevant input documents to inform its deliberations.

To achieve both these objectives, the leadership team proposes the following next steps:

- a. Staff to update team checklists to track all summaries as they are submitted and consolidate those summaries (with hyperlinks to each input and email) into a single PDF per team.
- b. Each team to consider their total output to address the following questions:
 - (i) Did this input inventory produce any insights to inform the WG's work plan?
 - (ii) Which inputs are likely to be the most important during WG deliberations and why?
 - (iii) Which inputs, if any, generated the most discussion within the small team?
 - (iv) Which inputs may be obsolete or super-ceded by subsequent work?
 - (v) What input gaps, if any, may need to be addressed later?
 - (vi) Other key takeaways from this input inventory the team wishes to share with the WG
- c. Each team to discuss the above questions via email over the next week and **present their progress and preliminary answers to the full WG during the 20 April call**. *Team members are not expected to agree upon all document summaries or answers to questions at this preliminary input-gathering stage; teams are therefore asked to simply note any such items (for example, see iii above) for full WG discussion later.*
- d. Each team to use input lists, summaries, and answers to these questions to complete their team's output template by the end of April (*target, to be revisited based after progress review during 20 April WG call*). That output will be available for reference as the full WG returns to finalizing its Phase 1 work plan and initial outreach message, and during the WG's Phase 1 deliberations to follow.