**Renewal of a registered domain name**

**Goal/Scenario -**Renewal of a registered domain name.

**Brief Format Use Case**

**Use Case:** When a domain name is due for renewal, the current registrar must issue the billing contact with a renewal notification in advance of the domain expiry date. The billing contact must ensure to agree to the renewal during the domain autorenew period. On receipt of the renewal request, the registrar must bill the billing contact, submit the renewal to the registry and ensure the expiry date is updated.

**Main Use Case:** Renewing a registered domain name.

**Casual Format Use Case**

**Title:** Renewal of a registered domain name

**Primary Actor:** Registrant/billing contact

**Other stakeholders:** Registry, registrar

**Scope:** Interacting with a registrar

**Level:** User Task

**Data Elements:** domain status, domain expiry date, billing details, renewal period in years.

**Story:** Registrars will need to collect 5 key pieces of information to effect a domain renewal.

1. The registrar will need to note the **expiration date** of the domain and ensure to contact the registrant/billing contact in advance of expiry to request renewal.
2. The registrar will need to note the **billing contact details** for the domain name. These can be different from the registrant/admin contact details shown on the whois eg. In the case of a reseller. Data protection laws will complicate who can/can’t be contacted in relation to the billing of the domain.
3. Upon receipt of renewal confirmation from the billing contact, the registrar will need to check that the domain is not past **expiry**, and the **domain status** is still within the **autorenew period**.
4. Once the eligibility of the domain for renewal has been confirmed, the registrar must submit the domain name for renewal with the registry, for a specified **period in years**.
5. Following renewal of the domain name by the registry, the registrar must ensure that the domain **expiry date has been updated** to reflect the added registration period, and that their **billing records** are updated to account for this.