

[TM Claims] How to Use the Tables:

- Dependency:** The timeline for drafting preliminary recommendations for any agreed Charter question depends on when the Sub Team completes its review of individual proposals that relate to each agreed Charter question. Where a proposal is related to multiple agreed Charter questions, staff have highlighted the most relevant questions in red. This dependency formed the basis of this Sub Team work plan.
- Workload Allocation:** Commencing on 17 April 2019 and up to ICANN65 in June, the work plan allocates a total, on average, of TWO meetings (each of 60-minutes duration) to complete work on ONE agreed Charter question.
- Flexibility:** The work plan includes very limited flexibility; provided that the Sub Team does not fall behind by more than 1 or maximum 2 weekly meeting(s). Further slippage will negatively impact the overall WG timeline. The Sub Team should aim to complete drafting all preliminary recommendations and reviewing all individual proposals before ICANN65. This is already a shift from the original target completion date of 15 May 2019 in the previous timeline (circulated in the full WG on 8 Feb 2019). Nevertheless, there may also be efficiencies to move the work forward.

A. Completion Dates for Reviewing Individual Proposals

Review Individual Proposal	Intended Completion Date	Actual Completion Date
#1 (related to Q1, Q2, Q3)	17 April 2019	10 April 2019
#5 (related to Q1)	2 May 2019	24 April 2019
#6 (related to Q1)	2 May 2019	
#11 (no Charter Q referenced)	12 June 2019	15 May 2019
#12 (related to Q2)	17 April 2019	

B. Completion Dates for Drafting Sub Team Preliminary Recs

Draft Sub Team Preliminary Recs	Intended Completion Date	Actual Completion Date
Q1 (Proposals #5, #6)	2 May 2019	22 May 2019
Q2 (Proposals #1, #12)	17 April 2019	
Q3	03 April 2019	29 May 2019
Q4	15 May 2019	
Q5	29 May 2019	

C. Trademark Claims Sub Team Work Plan

Date	Intended Scope of Work	Actual Work Completed
11 March 2019	Draft Recs for Q1; Draft Recs for Q3	Draft Recs for Q1; Draft Recs for Q3
27 March 2019	Draft Recs for Q2	Draft Recs for Q2
03 April 2019	Draft Recs for Q2; Complete Recs for Q3	Draft Recs for Q2; Complete Recs for Q3
10 April 2019	Review Proposals #1, #12 & Draft Recs for Q2 (discuss whether additional Recs or modifications to Recs for Q2 are needed)	Complete Reviewing Proposal #1, Review Proposal #12, Draft Recs for Q2
17 April 2019	Complete Reviewing Proposals #1, #12 & Complete Recs for Q2	Draft Recs for Q2 Discussion Thread Opened for Q2 (including Proposals #1 & #12)
24 April 2019	Review Proposals #5, #6 & Draft Recs for Q1 (discuss whether additional Recs or modifications to Recs for Q1 are needed)	Draft Recs for Q1, Complete Reviewing Proposal #5 Discussion Threads Opened for Q1 (including Proposals #5 & #6) & Q3
2 May 2019	Complete Reviewing Proposals #5, #6 & Complete Recs for Q1	Draft Recs for Q4 Discuss Thread Opened for Q4
8 May 2019	Draft Recs for Q4	Draft Recs for Q4
15 May 2019	Complete Recs for Q4	Draft Recs for Q5 Review Proposal #11 Discussion Thread Opened for Q5
22 May 2019	Draft Recs for Q5	Review Proposal #6 Discussed proposed answers & preliminary recommendations for Q1 & Q3
29 May 2019	Complete Recs for Q5	Discussed proposed answers & preliminary recommendations for Q3

05 June 2019	Review Proposal #11	Began discussing proposed answers & preliminary recommendations for Q4
12 June 2019 NOTE: This targeted completion date has changed from the original 15 May 2019 target date in the previous version of the WG timeline (circulated to the full WG on 8 Feb 2019)	Complete Reviewing Proposal #11	Discussed proposed answers & preliminary recommendations for Q4
19 June 2019 ICANN65 (assuming Sunrise Sub Team work will take 3 sessions and full WG will take 1 session)	NO MEETING The Sub Team is expected to conduct the following activities via its mailing list: - Review Preliminary Recommendations - Approve Preliminary Recommendations - Submit Summary Table to the full WG	