**IDN Implementation Guidelines (IDNG) Working Group (WG)**

**Notes from Meeting on 3 August, 2017**

Meeting Attendees (in alphabetical order)

 WG members:

1. Dennis Tanaka
2. Edmon Chung
3. Kal Feher

 Staff:

1. Sarmad Hussain

Meeting Notes

The WG started discussing the document revision based on the discussions on community feedback received.

1. **Recommendation 5.** The WG discussed the earlier comments to make the guideline shorter. It was agreed that the message should not take away any substantive points but just make it succinct. Part e. was moved from recommendation 2 and should be considered.
2. **Recommendation 7.** It was suggested to add implementation notes after consultation with RySG on the transition period, e.g. X months after the implementation of this version of guidelines. Reaching out to ccTLDs was also discussed. The group agreed to discuss other items and collate them into a single document for sharing with RySG.
3. **Recommendation 9.** The WG discussed that registry contracts already uses the terms of security and stability so just leverage that. WG should not try to reference or create a definition. The WG agreed not to write the definition but can come back and discuss if reference to one is needed. The members were inclined to defer to the parent contract document and not refer to a definition either.
4. **Recommendation 11.** It was discussed that a “must” will require that ICANN organization will look at the references as part of the compliance function. Generally such detail has not been reviewed in the past and only the contents have been considered. Members discussed that IDN tables do not consistently have it and even “should” would be strong as there may not be any interoperability or operational implications. Though it was discussed if the sentence could be removed and references not required, it was presented that as the IDN tables are published at the IANA repository and reused by other registries, having references listed (even if not required) may still be useful. So the WG agree to “may” but restructure the sentence to flow better, e.g. “Including references to relevant sources used in establishing the policies maybe/is useful”.
5. **Recommendation 12.** The changes suggested inline were accepted, with a minor edit to delete “for”: “the same registrant as the primary IDN label…”.

Action Items

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| **S. No.** | **Action Items**  | **Owner** |
| 1 | *Shrink recommendation 5 without changing the contents* | KF |
| 2 | *Revise the text for Recommendation 7 with a placeholder of number of months for transition, applicable to part (a)* | SH |
| 3 | *Redraft the sentence on references in Recommendation 11 as discussed* | EC |