**IDN Implementation Guidelines (IDNG) Working Group (WG)**

**Notes from the meeting on 12 October 2017**

Meeting Attendees (in alphabetical order)

 WG members:

1. Dennis Tanaka
2. Edmon Chung
3. Kal Feher
4. Satish Babu

 Staff:

1. Sarmad Hussain
2. Pitinan Kooarmornpatana

Meeting Notes

The WG discussed the following items:

1. **Review and finalize the IDN Implementation Guidelines.** The WG discussed draft document version 2.6:
	1. **Introduction.** The WG agreed on the text the sections on Additional Notes and Glossary of Relevant Terms.
	2. **Scope**. It was confirmed that the terminology in this paragraph is common among technical community. The WG agreed with the text.
	3. **Guidelines 5 and 6.** The WG agreed to remove the last sentence of guideline 5, as it duplicated guideline 6(c), and keep the guideline 6(c).
	4. **Guideline 8.** It was agreed to replace “registry operators” by “registries”.
	5. **Guideline 14.** The WG agreed with the proposed text which narrows down the scope to homoglyphs.
	6. **Guideline 15.** It was agreed to use a Unicode terminology -- “Whole-Script Confusables” in the heading to match the guideline.
	7. **Additional Notes**. Item II, change “variant” to “non-variant” in the second part of the phrase, as it was intended.
	8. **Glossary.** It was noted that the term Whole-Script Confusables derived from Unicode Technical Report #36 and so reference to this technical report would be maintained. The spelling of “Confulables” needed to be fixed.
2. **Next steps.** The WG was informed that the next steps are publishing the final version of the IDN Guidelines and then submit to the ICANN Board. It was discussed and agreed that the document should be released for the second-round of Public Comment.

It was agreed to start the Public Comment period before ICANN60. The normal period for Public Comment is 40 days, however, it was agreed to extend to be 50 days to compensate for the intervening ICANN meeting.

The WG decided to keep ‘X’ undefined, in the Additional Notes (I), for the the Public Comment to get community input.

A Public Comment call will be drafted and finalized via mailing list. It will be circulated over the weekend and is aimed for posting on 18 October 2017.

1. **Review ICANN60 Presentation.** The WG agreed to put name of co-chairs as presenters. The WG generally agreed with the presentation slide draft 0.1 and suggested with the following edits:
	1. **On Page 3 – Purpose.** Edit Relevance bullets to clarify that these are not applicable for all registry and registrar contracts. May add the current references from contracts as examples.
	2. **On Page 4 – Status.** Change the last two bullets to indicate the decision to go for second public comment.
	3. **Additional Notes.** Highlight the value ‘X’ to cue the presenters to raise this with audience at ICANN60.
	4. **On Page 31 – Next Steps.** Update to include the information on public comment call.

Action Items

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| **S. No.** | **Action Items** | **Owner** |
| *1* | *Update the Guidelines and the presentations for ICANN 60 as discussed by the WG.* | *SH* |
| *2* | *Draft the Public Comment call and circulate via mailing list before 16 Oct. 2017.*  | *SH* |
| *3* | *Review revised materials by 18 Oct. 2017* | *All Members* |
| *4* | *Publish updated version for Public Comment on 18 Oct. 2017* | *SH* |