**IDN Implementation Guidelines (IDNG) Working Group (WG)**

**Notes from the meeting on 29 March 2018**

Meeting Attendees (in alphabetical order)

 WG members:

1. Dennis Tanaka
2. Mats Dufberg
3. Satish Babu

 ICANN Org:

1. Pitinan Kooarmornpatana
2. Sarmad Hussain

Meeting Notes

The WG discussed the workplan to publish the Guidelines and agreed on the following timeline:

1. Finalize the public comment response (29 March)
2. Update the relevant guidelines and sign off on the final wording
	1. Identify the guidelines to revise and the revisions needed (29 March)
	2. Develop language of revised guidelines (5 April)
	3. Finalize the language of revised guidelines (19 April)
	4. Final call on the overall document for the guidelines (26 April)
3. Publish the updated IDN Guidelines (early May)

The WG agreed to circulate the public comment response via the mailing list to be finalized within 24 Hours (1200 UTC 30 March 2018)

The WG discussed RySG suggestion on transitional period and agreed that the Guidelines 6a, 11, 12, 13, 18 and 19 are subjected to an 18-month transition period from the date these Guidelines are communicated to the relevant stakeholders for adoption after their approval. The remaining Guidelines will be subjected to a 6-month transition period.

The WG identified the guidelines to revise. Guidelines 15 and 16 will be revised to define the Japanese cases as non-exception. Guidelines 12 will be revised to allow the automatic activation only based on the current practices e.g. Simplified Chinese and Traditional Chinese. Guideline 17 will be revised to add the reference to Unicode TR36.

Action Items

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| **S. No.** | **Action Items** | **Owner** |
| *1* | *Finalized the public comment response report via mailing list by 1200 UTC 30 March 2018* | ALL |
| *2* | *Draft the updated Guidelines 12, 15, 16 and 17 as discussed by the WG and circulated on mailing list for discussion* | DT |