IFRT Plenary Meeting #6horizontal line

[IFRT Plenary Meeting](https://icann.zoom.us/recording/play/k2WtC2SqYjxnK9-vfox7JTAf2rAB_svnoI71RLYdy1BlJ32UnLYMJHmYCptpSF3u?continueMode=true), 18 February 2020

***Review Team Members: If you have corrections, please email Amy at amy.creamer@icann.org***

Agenda**:**

1. Welcome
2. Agenda Bashing
3. Administrative Items
4. Work Plan for approval
5. IANA Naming Functions Contract review
   1. Contract Breakdown
   2. Community Questions
   3. Assignments?
6. Next Meetings:

February 25th: speciall meeting with ICANN Legal t 16:00 UTC

March 3rd: 17:00 UTC

ICANN67

9 March: 10:30 – 12:00 local, block 2

11 March: 1330 – 15:00 local, block 3: joint session with the CSC

1. AOB

**High Level Notes**

**Administrative Issues:**

* Sam is unable to make it to this call, but we have set up a special meeting on 25 Feb at 16:00 UTC for her to give background behind contract. Will be recorded, and she can be invited to future Plenary Calls for any follow ups

**Work Plan**

* Approved, by full consensus

[**IANA Naming Functions Contract Review**](https://docs.google.com/spreadsheets/d/1liYwq83mQa9rRkuPwqt7ZoUDVtN-yT_c/edit#gid=1621245865)

* Discussion regarding ICANN as Registry for .int from Article IV, Section 4.3 (b): team would like to reach out to an .int registrant
  + Kim Davies: Annual PTI Customer Survey is sent to all .int registrants
  + Extremely low volume of .int registrants
* Determined to divide the work by asking members to put their name in the contract breakdown spreadsheet for sections they are willing to review.
  + One person per line is sufficient
  + Please volunteer by 25 Feb

**Outreach**

* Discussed potential Outreach questions
  + Desire for more qualitative vs quantitative outreach.
  + Suggestion that GSE may have a resource/expertise available to help the IFRT craft a meaningful survey
  + Kim Davies: don’t assume that PTI’s customer base really understands what PTI does when you craft questions
* Question for GNSO members about who will reach out to the GNSO at ICANN67 to update and bounce outreach ideas off of (and beyond GNSO)
  + Kristian Ørmen to RrSG
  + Rick Wilhelm to RySG
  + James Gannon to CSC
  + Fred Neves to ccNSO
  + Will confirm who is reporting back and what the message is at next Plenary Call

Decisions:

* [Work Plan](https://community.icann.org/display/ifr/Work+Plan) Approved

Action Items:

* For Team Members: in the Contract Breakdown spreadsheet, volunteer for contract section and add your name by 25 Feb
* Re: Outreach, Amy will check with GSE regarding internal resources for outreach/survey development

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| **#** | **Request** | **Completion Notes** | **Completion Date** |
| 5 | Build out [Contract Spreadsheet](https://docs.google.com/spreadsheets/d/1liYwq83mQa9rRkuPwqt7ZoUDVtN-yT_c/edit#gid=1621245865) | Amy added suggested columns and completed some sample lines | 06-Feb-2020 |
| 4 | IFRT to review [Work Plan](https://community.icann.org/display/ifr/Work+Plan) | Team approved Work Plan | 18-Feb-2020 |
| 3 | IANA Naming Function Contract with reference notes | Amy sent to IFRT: [spreadsheet](https://docs.google.com/spreadsheets/d/1liYwq83mQa9rRkuPwqt7ZoUDVtN-yT_c/edit#gid=1621245865) version and [pdf version](https://docs.google.com/document/d/1K_W9eRIkjdWnnWU_-DrRwrOsKadRnSOobP0wNCVGWUk/edit) | 27-JAN-2020 |
| 2 | IANA Training Session | Kim held session; [recorded](https://icann.zoom.us/rec/play/vsB_Ju2pqm03SdeQ4wSDU_N9W460KKKs0SAf8_tez0nmVHEEM1ulNeASMOQ8fwNAAT9sHaXDFwGzJruh?continueMode=true) and [slide deck](https://community.icann.org/display/ifr/Webinar%3A+IANA+Overview+for+IFRT+-+24+January+2020+@17%3A00+UTC?preview=/126419729/126422169/ianaintro-ifrt-202001%20(1).pdf) distributed and available on the wiki | 24-Jan-2020 |
| 1 | Budget Questions | Answered: Budgets are set for each Review, and the budget for this review was set back during the IANA Stewardship Transition.  If the team believes more F2F meetings are required, the team can utilize the budget request process. Will give more details if review team believes more travel is necessary. | 20-Jan-2020 |