Draft charter for the IANA Stewardship Transition Coordination Group

V.4 (July 17, 2014)

This multistakeholder group has been convened to propose a Stewardship Transition Plan in consultation with the broad range of IANA stakeholders, including those communities representing the operational functions of IANA as well as those impacted by the operations of IANA. The Group will follow established and transparent processes related to receiving inputs, circulating drafts, comment periods and decision-making/(consensus?) processes.

An essential objective of the group related to its stewardship transition plan is to maintain and support the operational functionality and stability of the Internet in respect of the related IANA functions throughout this process. The main deliverable of the Group is a proposal to the U.S. Department of Commerce National Telecommunications and Information Administration (NTIA) regarding the transition of NTIA’s stewardship of the IANA functions to the Internet community that: is supported by a rough consensus across the broad range of IANA stakeholders, is workable and meets the criteria specified by NTIA.

The group’s mission is to coordinate the development of a proposal among the communities affected by the IANA functions. The IANA parameters fall into three categories: domain names, number resources, and other protocol parameters. The domain names category falls further into the country code and generic domain name sub-categories. While there is some overlap among all of these categories, each poses distinct organizational, operational and technical issues, and each tends to have distinct communities of interest and expertise. For those reasons it is best to have work on the three categories of IANA parameters proceed autonomously in parallel and be based in the respective communities of interest.

<INSERT SCOPE LANGAUGE HERE>

The coordination group has five main tasks:

* Act as liaison to the three communities of interest (names, numbers, protocols) including specifying the necessary and sufficient elements of a proposal related to stewardship transition that the communities of interest should provide.
* Work with the broader communities of interest that are impacted by the functions of IANA to keep them informed of the process and solicit appropriate inputs to the process

1. Assess the outputs of the three communities of interest for , compatibility and consensus
2. Assemble a complete proposal for the transition
3. Information sharing and public communication

Describing each in more detail:

1. Liaison

Members of the ICG will ensure that the communities from which they are drawn are working on their part of the transition plans. This involves informing them of requirements and schedules, tracking progress, and highlighting the results or remaining issues. The role of a coordination group member during this phase is to provide status updates about the progress of his or her community in developing their component, and to coordinate which community will develop a transition proposal for each area of overlap (e.g., special-use registry).

The ICG members chosen from a particular community are the official communication channel between the ICG and that community. The ICG expects a plan from the country code and generic name communities (possibly a joint one), a plan from the numbers community, and a plan from the protocol parameters community. In addition, the ICG is open for input and feedback from all interested parties. The ICG also recommends the interested parties to be involved as early as possible in the relevant community processes.

1. Assessment

When the group receives output from the communities it will discuss and assess their compatibility and interoperability with the proposals of the other communities. Each proposal should be submitted with a clear record of how consensus has been reached for the proposal in the community, and provide an analysis that shows the proposal is in practice workable.

The ICG might at some point detect problems with the component proposals. At that point the role of the ICG is to communicate that back to the relevant communities so that they (the relevant communities) can address the issues. It is not in the role of the ICG to select or develop proposals.

1. Assembling and submitting a complete proposal

The assembly effort involves taking the proposals for the different components and verifying that the whole fulfils the intended scope, meets the intended criteria, that there are no missing parts, and that the whole fits together. The ICG will then develop a draft final proposal that achieves rough consensus within the ICG itself. The ICG will then put this proposal up for public comment involving a reasonable period of time for reviewing the draft proposal, analyzing and preparing supportive or critical comments. The ICG will then review these comments and determine whether modifications are required. If not, and the coordination group agrees, the proposal will be submitted to NTIA. If changes are required to fix problems or achieve broader support, the ICG works with the affected communities of interest in a manner similar to what was described in task (ii) above. If, in the ICG’s opinion, broad public support for the proposal as articulated by the NTIA is not present, the parts of the proposal that are not supported return to the liaison phase.

1. Information sharing

The ICG should serve as a central clearinghouse for public information about the IANA stewardship transition process. Its secretariat should maintain an independent website, under its own domain, where status updates, meetings and notices are announced, proposals are stored, the ICG members are listed, etc. As the development of the transition plans will take some time, it is important that information about ongoing work is distributed early and continuously. This will enable sharing of ideas and the detection of potential issues.