**IANA Transition Coordination Group**

**Requested Information for Community Proposals**

V 0.5

18 July 2014

The IANA Stewardship Transition Coordination Group (ICG) is issuing this Request for Proposals (RFP) from identified customer communities of the IANA, with a target deadline for response by 31 December 2014. The request is extended also to all communities of interest, who may provide comments according to this RFP, or in another format.

While other parties with specific interest may also respond, they are strongly encouraged to participate in the respective community processes; as the ability of the ICG to assimilate substantive contributions from outside of those communities may be limited.

Communities are asked to adhere to open and inclusive process in developing their responses, so that all community members may fully participate in and observe those processes. Communities are asked also to actively seek out and encourage wider participation by any parties with interest in their response.

A major challenge of the ICG will be to identify and help to reconcile differences between submissions, in order to produce a single plan for the transition of IANA stewardship. Proposals should therefore focus on those elements that are considered to be truly essential to the transition of their specific IANA functions. Where possible and appropriate, distinct alternative options should be identified.

**Requested Information Elements To Be Addressed in Proposals**

The 3 customer communities of IANA – representing Names, Numbers and Protocol Parameters – are each asked to submit a proposal which addresses the following aspects of their own individual community requirements/arrangements. It is recognized that in at least one case, a community may comprise distinct and separable sub-communities; and in such cases separate distinct responses may be provided, on an understanding that such responses will be largely distinct and involve minimal conflict or incompatibility between them.

Proposals are requested to address the following questions in as much detail possible, and according to the suggested format/structure, to allow the ICG to more easily assimilate the results. While each question is narrowly defined to allow for comparability of answers, respondents are encouraged to provide further information in explanatory sections, including descriptive summaries of policies/practices and associated references to source documents of such policies/practices. In this way, the responses to the questionnaire will be useful at the operational level as well as to the broader stakeholder communities.

1. IANA Activities/Services

For your community, please describe the specific distinct IANA services or activities on which you rely:

Specific information requested (for each IANA activity or service):

* Name/Identifier:
* Customer:
* Detailed description:
* Registries affected:
* Source(s) of policy (as documented below):
* Dispute resolution mechanism:
* Source of oversight (below):
* Accountability mechanisms (below):
* Transitional implications:

2. Policy

Please identity the specific source(s) of policy which must be followed by the IANA in its conduct of services or activities described above. If there are distinct sources of policy, or policy development processes (PDPs), for difference IANA activities, then please describe these separately.

Please include the following specific information regarding each distinct PDP:

* Name/Identifier:
* IANA activities/services affected (as above):
* Participants:
* Venues (physical and online):
* Formal PDP description/documentation source:
* Dispute resolution mechanism:
* Source of oversight (as below):
* Accountability mechanisms (below):
* Transitional implications:

3. Oversight

Please identify the specific source(s) or formal or informal oversight for the development and implementation of IANA policies on which your community relies:

* Name/identifier:
* Location of source (organizational/community/geographic/etc):
* Policies/Activities concerned (as described above):
* Specific oversight role performed:
* Accountability mechanisms (below):
* Transitional implications:

4. Accountability

In more detail please describe the accountability (eg reporting or review) mechanisms that relate to policy implementation and oversight described in this response.

* Mechanism:
* Frequency:
* Service or activity accountable:
* Audience:
* Escalation mechanism:
* Transitional implications:

5. Process for this response

Please provide a description of the process by which this response was developed, including:

* Development process, steps, etc
* Links to announcements, agendas, meeting proceedings:
* Assessment of consensus levels, including areas of contention/disagreement
* Description of how you have tested or evaluated the workability of your proposal and how it compares to established procedures.
* How are NTIA’s requirements satisfied