**IANA Stewardship Transition Proposal**

**Assembly and Finalization Process**

**Strawman** *[Comments are in bracketed italics]*

**7 October 2014**

**1. Individual proposal assessment 15 January 2015 (or earlier) to 13 March 2015**

Upon receipt of a complete, formal transition proposal from an individual operational community addressing the transition of the stewardship of the names, numbers, or protocol parameters IANA function, the ICG will conduct an assessment to determine:

1. Completeness – check if any RFP components are missing
2. Clarity – check if anything in the proposal does not make sense or requires clarification from the operational community
3. NTIA criteria – check if the proposal fulfills the NTIA criteria
4. Community comments – check if input/comments the ICG received directly were shared with the operational community and addressed
5. Level of consensus – check that the proposal obtained consensus among those who participated in the operational community process.
6. Inclusiveness and openness – check that the proposal was developed via a process that was open and inclusive of all stakeholders interested in participating.

If the proposal passes all of these checks, the ICG should publicly document the fact that the proposal is ready to move on to step 2. If not, the ICG should convey the outstanding issues back to the operational community and suggest a timeline for the community to respond.

**2. Unified proposal assessment 15 May 2015 (or earlier) to 19 June 2015**

Once multiple community proposals have completed step 1, the ICG will conduct an assessment to determine *[these are taken directly from our charter]*:

1. Compatibility and interoperability – Do the proposals work together? Do they suggest any arrangements that are not compatible with each other? Are all overlaps between the functions covered in a workable manner?
2. Accountability – Do the proposals together include sufficient independent accountability mechanisms for running the IANA function?

If the proposals pass both of these checks, the ICG should publicly document the fact that the proposals are ready to move on to step 3. If not, the ICG should convey the outstanding issues back to the operational communities as necessary and suggest a timeline for the communities to respond.

**3. Public comment and proposal finalization 19 Jun 2015 to 17 Jul 2015**

*[This text is mostly a direct quote from our charter.]*

Once step 2 has produced a unified proposal, the ICG will put the unified proposal up for public comment involving a reasonable period of time for reviewing the draft proposal, analyzing and preparing supportive or critical comments. The ICG will then review these comments and determine whether modifications are required. If no modifications are needed, and the coordination group agrees, ICANN will submit the proposal to NTIA.

If changes are required to fix problems or to achieve broader support, the ICG will work with the operational communities to get those problems fixed. If, in the ICG’s opinion, broad public support for the proposal as articulated by the NTIA is not present, the parts of the proposal that are not supported will be returned to the operational communities.