**RZERC Charter Term Sheet**

|  |  |
| --- | --- |
| Purpose | When needed, propose architectural and operational changes to the Root Zone for consideration by the ICANN Board  Act as a consultation body for ICANN during the RFP process for the Root Zone Maintainer, if needed |
| Scope of Responsibilities | Coordination with their respective organizations and communities to ensure that relevant bodies were involved in decision and relevant expertise was available.  Identify any potential security, stability or resiliency risks in proposed architectural and operational changes, and coordinate a public consultation process via the ICANN public comment forum regarding the proposed changes, including the identified risks  Coordinate with the Customer Standing Committee (CSC) as needed;  Act as a consultation body for ICANN during the issuance and consideration of an RFP for the Root Zone Maintainer, if needed |
| Composition | One ICANN Board member (possibly as Chair), senior IANA Function Operator administrator or delegate, Chairs or delegates of the SSAC, RSSAC, ASO, IETF, a representative of the GNSO RySG, a representative of the ccNSO and a representative of the Root Zone Maintainer.    The committee will select its chair. |
| Meetings | Will meet as frequently as necessary, with at least one meeting per calendar year. Regular meetings may be called upon no less than seven-days notice by either the Chair or two members of the Committee acting together. Meetings to address urgent issues may be called in a manner calculated to provide as much notice as possible to the members of the Committee.    Meetings may take place telephonically or, as prudent, face-to-face. |
| Voting and Quorum | Actions of the Committee shall be taken by consensus. |
| Records of Proceedings | The Committee shall operate as openly and transparently as possible.  Minutes of Committee sessions shall be posted following approval by the Committee.  In the event that making certain deliberations public would create a risk to the security or stability of the Internet DNS, the Committee shall specifically identify that as a reason for withholding parts of their transcript. |
| Conflicts of Interest | Committee members must provide statements of interest and confirm adherence to a Conflicts of Interest policy in their Committee service. |
| Review | The Charter of the Committee shall be reviewed at least every 5 years, and a review may be initiated more frequently if determined necessary. . |