**NCAP Discussion Group Meeting - Agenda
Friday, 1 November | 13:30-18:30 Local time
Room 511A
Zoom URL:**[**https://icann.zoom.us/j/357586350**](https://urldefense.proofpoint.com/v2/url?u=https-3A__icann.zoom.us_j_357586350&d=DwMFaQ&c=FmY1u3PJp6wrcrwll3mSVzgfkbPSS6sJms7xcl4I5cM&r=GKmFfRII4Fu5R2rvaGzd2eqNVicqdIuGnamKqfKpp0hrH9ye_zt36pZ_ZlAuB8NR&m=VtS_6gIgDkFXGskfQITVKFZxnYyfhdh6pLlwcwZJP7M&s=rZd3hNAKQtS4Y3uvK9Nricqjj0vtDKL8VLjK7vs7S_Y&e=) **Passcode:  811100**

1. Welcome and introductions
	1. New members
	2. Changes in SOI
	3. Contractor
	4. Membership requirements
		1. Statement of Interest: <https://community.icann.org/download/attachments/79437474/NCAP%20-%20Conflict%20of%20Interest%20V2.4.docx?version=1&modificationDate=1552288190000&api=v2>
		2. Application: <https://docs.google.com/forms/d/e/1FAIpQLSeIT_ERTst6mjiKUU-F7_V6aqpizsExylcjxfgaWqQrAm7BQw/viewform>
2. Administrative matters
	1. Need two co-Chairs
	2. How we engage
	3. Engagement with the contractor
	4. Project Page: <https://community.icann.org/x/KAOfB>
		1. Charter and Background
3. Definition of Name Collisions (review comments)
	1. Proposal: <https://community.icann.org/download/attachments/79437474/Definition%20of%20Name%20Collision%20and%20Scope%20of%20Work%20for%20the%20NCAP.pdf?version=1&modificationDate=1562008891000&api=v2>
	2. Comments Summary Report: <https://community.icann.org/x/oh68B>
4. Review of Study 1
	1. Statement of Work Study One: <https://community.icann.org/download/attachments/79437474/NCAP%20Study%201%2030%20May%20Proposal.pdf?version=1&modificationDate=1562008936000&api=v2>
	2. Questions to and from the contractor
5. Discussion of SubPro letter to the ICANN Board
	1. [Background material](https://community.icann.org/x/IIwzBw)
6. Review of timeline, overall project plan and other logistics
	1. Project proposal: <https://community.icann.org/download/attachments/79437474/NCAP%20Proposal%20for%20Board%20%28revised%20by%20OCTO%20based%20on%20V2.5BTClean%29%20REDACTED.pdf?version=1&modificationDate=1554740900000&api=v2>
	2. Revised timeline
7. Next steps
	1. Study 2 – statement of work?
	2. Resuming regular meetings: next meeting?
8. AOB
9. Adjournment