NPOC EC Meeting Notes – Tuesday, October 15 2019

**PRESENT:** Joan Kerr, Raoul Plommer, Oreoluwa Lesi, Juan Manuel Rojas, Carlos Raul Gutierrez, David Cake, Maryam Bakoshi (ICANN Staff)

**APOLOGIES:** Caleb Ogundele

**CHARTER UPDATE:**

* Raoul: Has not received any new comments
* Joan: Suggests that Raoul shares to the NPOC Discuss list that the charter will be sent to ICANN Legal next (Deadline for next week)
* Maryam: Clarified that after one week left open for additional comments from NPOC members, then it needs to be sent to Mary (Wong?) of IACNN

**FINANCIAL UPDATE:**

* Ore: Gave the financial report. Nothing had changed since the last meeting.
* Raoul: Suggests that the financial report only be sent when there is a change.
* Joan: Concurred that we can include “No change” in the financial update section of the agenda if there have been no financial transactions.

**OUTREACH:**

**A.) TRAVEL POLICY UPDATE:**

* Joan has created a Google Docs document for everyone to add comments to.

**B.) MARKETING MATERIALS UPDATE:**

* Juan: Has not received any update on the printing of the marketing materials.
* He will send all the files for the products to Ore for central storage.
* Raoul said that NextCloud will be a great tool for us to use as our repository.
* **Action Item:**
* Juan will send all the files for the products to Ore for central storage.

**POLICY COMMITTEE UPDATES & POLICY STRATEGY:**

* Action Item:
* Joan: Will speak to Carlos to set-up a Policy Committee and monthly meetings after ICANN66

**NCSG PC AND EC MEETINGS UPDATE:**

* Maryam reminded Raoul and Juan to complete a Doodle for the next NCSG EC meeting
* There was a dinner for NCSG and Goran Marby (ICANN President & CEO), and Stephanie Perrin has picked 5 community members to attend, including Martin Silva of NPOC & GNSO Councillor.
* Ioana has been appointed as CROP Coordinator.

**MEMBERSHIP SURVEY:**

* Joan: There are some additional changes that Juan is yet to make. She suggested that he completes it so it can be sent out as soon as possible (before ICANN66).

**MEMBERS’ CALL:**

* Joan: NPOC had a members’ call on October 8 with an attendance of 16 people. It was a lively and informative meeting and is an encouraging sign for future engagement within NPOC.

**ICANN 66 PREPARATION UPDATE:**

* The joint ALAC-GAC-NPOC session will focus on Communications and Capacity Building, so NPOC (Juan or Caleb) needs to prepare a presentation on this.
* **Action Item:**
* Juan or Caleb: Prepare presentation for the session.

**TRACKING TEAM ACTIONS**

* Ore: Went through the outstanding action items. She will send the link to the document after the meeting.
* **Action Item:**
* In Montreal, Ore and Joan will work on a list of all completed actions to share with the NPOC members on Constituency Day

**NEXT MEETING:**

* The next NPOC EC meeting is scheduled for Saturday, November 2 at 1030 UTC in Montreal.