**NPOC Executive Committee Meeting Notes – Tuesday, 17th of November 2020**

**ATTENDANCE:**

**NPOC EC:** Caleb Ogundele, Jacqueline Morris, Oreoluwa Lesi, Raoul Plommer, Emmanuel Vitus, Iona Stupariu

**ICANN org:** Brenda Brewer, Maryam Bakoshi

**AGENDA**

1. Introduction of new EC team
2. NCSG EC spot discussion to replace Iona
3. Charter for NPOC
4. Discussion on Charter for NPOC NGO
5. Attempt to use NextCloud
6. AOB

**INTRODUCTIONS OF NEW EC TEAM**

The chair Raoul Plommer introduce the old and new members of EC.

**NCSG EC SPOT DISCUSSION**

The EC members have agreed to open the slot to NPOC members to find suitable candidates to replace Iona at the NCSG EC. Ioana Stupariu has earlier expressed her willingness to pass on the position to get more people actively involved in our work.

**Action Item:**

Raoul has volunteered to send the Call for interest for the seat at the NCSG EC and job description to the NPOC members. The successful applicant will be working with Caleb Ogundele for this term.

**CHARTER REVIEW:**

The EC members have agreed to continue and complete the review of the NPOC charter.

**Action Item:**

The Charter review Call is scheduled for Tuesday, November 24, 2020. All EC members are invited to attend the meeting.

**NPOC FOUNDATION REGISTRATION IN ESTONIA:**

Raoul has updated the EC on the progress of the registration of NPOC as NGO in Estonia. Raoul explained that the process is overdue but luckily the contact person has agreed to help with samples of charter to start the registration process. In order to open a bank account, the NPOC EC must nominate at least one board member the other member must be a citizen of Estonia. Raoul also explained that the EC must agree on a minimum fee to be paid to the Estonia contact. Raoul proposed 200 euros.

**Action Item:**

Raoul will reach out to other Estonian contacts to get more information. He will also start a draft of the charter for EC members to work on it.

**NEXTCLOUD FOR NPOC OPERATIONS**

The EC members were introduced to NextCloud. The objective is to simplify the process in accessing documents and collaboration.

**Action Item:**

The secretariat was tasked to add all existing document to the NextCloud platform and share with the EC members.