

Decisions reached

1. Interim leadership is confirmed to continue leading the full review (Alan Greenberg as Chair – Cathrin Bauer-Bulst and Susan Kawaguchi as Vice Chairs)
2. Subgroups have a target of completing their recommendations by San Juan (ICANN61)
3. Time of plenary call to be discussed after Abu Dhabi
4. The ICANN60 informal meeting is confirmed for October 31 – 12:15-13:15
5. Review Team reached preliminary agreements on scope, to be reflected in an updated Scope and Objectives table for review and insertion into ToR

Action Items:

1. Review Team members (Susan, Stephanie, Erika, Thomas, Carlton, Alan) to send completed Statement of Interests form and signed Conflict of Interest policy asap to staff list. Four Review Team Members had already completed their forms at the time of the face-to-face meeting.
2. RDS/WHOIS2 leadership to confirm Stephanie's request for a briefing on contractual compliance/RAA. *This action item requires further clarification, Stephanie to clarify what the briefing should cover.*
3. Cathrin to look at three definitions of "law enforcement" and to suggest language for working definition.
4. ICANN org to provide estimates on how many review team members will be funded to travel at ICANN meetings/would not incur travel expenses
5. RDS/WHOIS2 leadership to communicate draft Scope identified at the Face-to-Face meeting to the ccNSO
6. ICANN Org to come back to leadership with proposal suggested assignment for 1st pass scoping, based on expressed interests, to distribute workload across team and include one member of the leadership on each item.
7. ICANN org to provide Cathrin with template for 1st pass scoping of effort/tasks required for each work area; Cathrin to further develop template for agreement by leadership.
8. ICANN org to provide updated Scope and Objectives table to reflect tentative agreements reached during meeting.
9. ICANN Org to reach out to Thomas on topics he would be interested to contribute to COMPLETE
10. ICANN org to request meeting room for informal meeting with lunch provided at ICANN 60 on October 31 from 12:15 PM to 1:15 PM
11. ICANN org to provide options and costs for F2F meetings before and after ICANN61 and ICANN62
12. ICANN org to draft meeting communique for leadership review
13. ICANN org to provide list of questions raised on WHOIS1 implementation reports for recs 1, 2, 3, 6, 7, 9, 15, 16 for leadership approval
14. On Terms of Reference: Alan (with Susan's help) to propose text describing consensus policy for the group
15. On Terms of Reference: Any review team member who wishes to add a definition to the Terms of Reference should provide a draft definition by 12 October
16. On Terms of Reference: ICANN org to draft text for deliverables and timeframes based on agreements reached in this meeting, for leadership review
17. On work plan: ICANN org to circulate new version of the workplan by next week.

18. On work plan: ICANN Org to provide overview of external expert engagement process and needs
19. On work plan: Scope, Terms of Reference, Workplan to be adopted and relayed to Board by November 24
20. ICANN org to schedule two plenary calls on Oct 12 and 19 at 12:30 UTC for 90 min, new plenary call time will be proposed post Abu-Dhabi