

RDS-WHOIS2-RT Plenary Call #17

Plenary Call
2 February 2018



RDS/WHOIS2-RT Plenary Agenda

1. Welcome, roll-call, Sol updates
2. Terms of Reference & Work plan
3. Subgroup status update & next steps
4. Confirm request for written implementation briefings
5. Face-to-Face Meeting #2
6. ICANN62
7. Scheduling calls
8. Confirm decisions reached and action items
9. A.O.B.

Terms of Reference & Workplan

Agenda Item #2

Terms of Reference

- Request sent to Board Caucus Group
- Informal input received from Chris on 19 January (plenary call)
- Alan suggested adding a paragraph to Terms of Reference. The draft version (page 4-5) reads:

In recognition that the WHOIS landscape will be changing, perhaps radically, over the coming months as ICANN addresses how it will respond to the EU General Data Protection Regulation (GDPR), the RT may choose to defer some or all of its work in relation to the scope items on Law Enforcement Needs, Consumer Trust and Safeguarding Registrant Data until it is more clear what path ICANN will be following. Should any work be deferred, individual timelines may slip. However, it is the intent of the RT that the overall schedule calling for the final report to be delivered by the end of December 2018 not change appreciably.

Current Work Plan

- By 5 April 2018 - Subgroup report (comprising recommendations and findings) submitted to Review Team
- 16-18 April 2018, Brussels - Review Team face-to-face meeting to discuss and review subgroup findings and recommendations
- ICANN 62 (25-28 June 2018)
 - Approve draft findings and recommendations
 - Conduct outreach on draft findings and recommendations
- By 31 July 2018 – Approve draft report for public comment
- By 7 August 2018 – Circulate draft report for public comment
- By 30 November 2018, incl. during ICANN 63 (20-26 October 2018)
 - Address public comments on draft report
 - Update draft report based on public comment
- 21 December 2018 – Approve final report for Board consideration

Subgroup Status Update & Next Steps

Agenda Item #3

Subgroup Status Update & Next Steps

1. Status of first pass planning (**22 January 2018**) and target for delivery to full Review Team is overdue.
 - See attached matrix for summary of outputs from all subgroups
2. How will your subgroup address the next steps in the work plan:
 - Has your subgroup identified any needed briefings/resources?
 - How will your subgroup review/analyze relevant documentation? (for example, will you divide review between subgroup members)
 - How will you conduct investigation of identified objectives? (for example, will you need calls or conduct work via email)
 - How will you conduct relevant interviews (as appropriate)?
 - How will your subgroup produce its summary of key findings?

Note: After these next steps have been completed, each subgroup will present their findings to the full Review Team for approval, as input to development of recommendations by the full Review Team

Subgroups – First Pass Planning Document Status

#	Subgroup	Rapporteur	Status	Update Given
1	WHOIS1 Rec #1 - Strategic Priority	Cathrin	DOCX	✓
	WHOIS1 Rec #2: Single WHOIS Policy	Carlton	DOCX	✓
	WHOIS1 Rec #3: Outreach	Alan	DOCX	✓
	WHOIS1 Rec #4: Compliance ☉	Susan	DOCX	✓
	WHOIS Rec #5-9: Data Accuracy	Lili	DOCX	✓
	WHOIS Rec #10: Privacy/Proxy Services	Volker	DOCX	✓
	WHOIS Rec #11: Common Interface	Volker	🚫	
	WHOIS Rec #12-14: Internationalized Domain Names	Dmitry	DOCX	✓
	WHOIS Rec #15-16: Plan & Annual Reports	Lili	DOCX	✓
2	Anything New	Stephanie	🚫	
3	Law Enforcement Needs	Thomas	DOCX	✓
4	Consumer Trust	Erika	DOCX	✓
5	Safeguard Registrant Data	Alan	DOCX	✓

Subgroup Status Update & Next Steps

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Expressions of Interest	Alan Greenberg	Carlton Samuels	Cathrin Bauer-Bulst	Chris Disspain	Dmitry Belyavsky	Erika Mann	Lili Sun	Stephanie Perrin	Susan Kawaguchi	Thomas L. Walden, Jr.	Volker Greimann	Total Assigned	Subgroup Leader/Rapporteur
Topic 1 – WHOIS RT1 Recommendations													
Rec #1: Strategic Priority		2	1									3	Cathrin
Rec #2: Single WHOIS Policy		1								2		3	Carlton
Rec #3: Outreach	1											3	Alan
Rec #4 & Topic 6: Compliance									1			5	Susan
Rec #5-9: Data Accuracy					2		1					3	Lili
Rec #10: Privacy/Proxy Services								1			1	3	Stephanie or Volker - to volunteer
Rec #11: Common Interface											2	3	Volker
Rec #12-14: IDNs					1							3	Dmitry
Rec #15-16: Plan & Annual Reports							2					3	Lili
Topic 2 – Anything New								2				3	Stephanie
Topic 3 – Law Enforcement Needs										1		3	Thomas
Topic 4 – Consumer Trust						1						4	Erika
Topic 5 – Safeguard Registrant Data	1											4	Alan
Assignments for each member	6	4	5	3	4	4	3	4	5	3	4		
UPDATED 24 November													
	Red highlighted cells are identified topic leaders												
	Yellow highlighted cells are members Assigned the topic												
	11 team members												
	14 subgroups needing rapporteurs/leaders												
	Numbers (1) and (2) indicate first and second preferences for rapporteur/leader role												
	Orange highlighted cells are subgroups still in need of rapporteur/leader decision												

Subgroups – Next Steps

WHOIS 1 Review Team Recommendations					7%
Administrative Duties					29%
Confirm members of the Subteam and determine Rapporteur	3-Oct-17	20-Oct-17	Topic 1 Subgroups	17	95%
Establish mandate, objectives and timeline for the work	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	80%
Determine topics for investigation and validate against ICANN Bylaws	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Identify briefings/data sources needed	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Determine requirements for independent expert(s) and – if necessary – develop statement of work	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Adopt statement of work and associated work plan	3-Nov-17	22-Jan-18	Topic 1 Subgroups	80	0%
Workplan Execution					0%
Review, analyze and summarize relevant documentation	20-Oct-17	22-Feb-18	Topic 1 Subgroups	125	0%
Conduct investigation of identified objectives	3-Nov-17	22-Feb-18	Topic 1 Subgroups	111	0%
Conduct relevant interviews as appropriate	3-Nov-17	22-Feb-18	Topic 1 Subgroups	111	0%
Draft summary note of key findings	1-Dec-17	22-Feb-18	Topic 1 Subgroups	83	0%
Prepare Draft Report Section					0%
Approve findings	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Assemble draft recommendations using the designated Review Team template	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Cross-check draft recommendations with scope and Bylaws	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Produce subgroup report for subgroup members' approval	15-Mar-18	22-Mar-18	Topic 1 Subgroups	7	0%
Adopt & Circulate subgroup report to Review Team	22-Mar-18	5-Apr-18	Topic 1 Subgroups	14	0%
Present subgroup report and proposed recommendations to Review Team	5-Apr-18	19-Apr-18	Topic 1 Subgroups	14	0%
Refine Draft Report Section					0%
Incorporate edits suggested by the Review Team, as appropriate	19-Apr-18	24-May-18	Topic 1 Subgroups	35	0%

Request for Written Implementation Briefings

Agenda item #4

Confirm Request for Written Implementation Briefings

Such reports should include:

- To what extent the recommendation was implemented as written;*
- If the implementation was different from that requested, the rationale;*
- Details of the implementation;*
- Results of the implementation, and to the extent applicable, metrics/measurements indicating the degree of success or change as a result of the implementation;*
- To the degree practical, as assessment of the amount of staff time/resources that went into the implementation. This is a low priority item and delivery of briefings should not be delayed in order to provide it.*

We would appreciate these briefings no later than 29 March 2018, but delivery of individual Recommendation briefings should not be delayed awaiting all of them to be completed.

The RT notes that to the extent that this information already exists in the oral/presentation briefings already provided to the review team, that material may be used as the basis for these new documents.

Face-to-Face Meeting #2

Agenda item #5

Face-to-Face Meeting #2

- **Face-to-Face Meeting #2** in Brussels on 16, 17, 18 of April.

ICANN62

Agenda item #6

ICANN62

- **ICANN62 : 25-28 June 2018**
- Deadline to submit request for face-to-face meeting: 27 February thru 27 March

Scheduling calls

Agenda item #7

Building Monday Plenary Agenda

1. Welcome, roll-call, Sol updates
2. Terms of Reference & Work plan
3. Subgroup status update & next steps

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Confirm decisions reached and action items
A.O.B.

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