**Topic 1 – WHOIS RT Recommendations Work Statement & Work Plan**

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| **Work Force Identification** | |
| **Members** |  |
| **Rapporteur** |  |
| **Scope Objectives** |  |
| **Comments on Scope, further details** |  |
| **Questions we will need to answer in assessing whether the objective has been reached** |  |
| **Estimate of comparative complexity of assessment (1=low, 5=high)** |  |
| **Estimate of comparative work load (1=low, 5=high)** |  |
| **Estimate of ideal sub-team size (1-5 persons)** |  |
| **Work Space URL:** |  |
| **Mailing List:** |  |
| **Important Background Links:** | * [WHOIS Review Implementation Reports](https://community.icann.org/display/WHO/WHOIS+Review+Implementation+Home), including   + [Executive Summary of Implementation Report](https://community.icann.org/download/attachments/54691767/WHOIS%20Recs%201_16%2030Sept2016.pdf)   + [Detailed implementation Report](https://community.icann.org/download/attachments/54691767/WHOIS%20Quarterly%20Summary%2031December2016.pdf) * [WHOIS Review Team Final Report](https://www.icann.org/en/system/files/files/final-report-11may12-en.pdf) (2012) * [WHOIS Task Force Final Report (2007) [HTML]](http://gnso.icann.org/en/issues/whois-privacy/whois-services-final-tf-report-12mar07.htm) and [[PDF]](https://community.icann.org/download/attachments/56986695/FINAL%20TF%20Report%20on%20Whois%20Summary%20and%20Recommendations%20-%20EN.pdf?version=1&modificationDate=1458501890000&api=v2) * [WHOIS Task Force Final Report](https://archive.icann.org/en/gnso/whois-tf/report-19feb03.htm) (2003) * [WHOIS1 Implementation Briefings on Recommendations 4, 12, 13, 14](https://community.icann.org/download/attachments/69279139/WHOIS%20Briefing%20-%2028September2017%20-%20V2.0.pptx?version=1&modificationDate=1506686336000&api=v2) * [WHOIS1 Implementation Briefings on Recommendations 5, 8, 10, 11](https://community.icann.org/download/attachments/69279139/WHOIS1%20Implementation%20briefings%205%208%2010%2011.pdf?version=1&modificationDate=1506504731000&api=v2) * [WHOIS1 Implementation Briefings on Recommendations 1, 2, 3, 6, 7, 9, 15, 16](https://community.icann.org/download/attachments/69279139/WHOIS%20Briefing%20-%2003October2017%20-%20V2.0.pdf?version=1&modificationDate=1506780907000&api=v2) |

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| **Work Force Timeline** |
| * By 15 November 2017 - Adopt statement of work and associated work plan * By 12 January 2018 - Review, analyze and summarize relevant documentation * By 16 January 2018 - Conduct investigation of identified objectives * By 16 January 2018 - Conduct relevant interviews as appropriate * By 16 January 2018 - Draft summary note of key findings * By 24 January 2018 - Identify briefings / data sources needed. Determine requirements for independent expert(s) and - if necessary - develop Statement of Work * By 30 January 2018 - Approve findings * By 12 February 2018 - Assemble draft recommendations using the designated Review Team template * By 12 February 2018 - Cross-check draft recommendations with scope and Bylaws * By 26 February 2018 - Produce subgroup report for subgroup members' approval * By 9 March 2018 - Adopt & Circulate subgroup report to Review Team * By 16 March 2018 - Present subgroup report and proposed recommendations to Review Team * By 30 March 2018 - Incorporate edits suggested by the Review Team, as appropriate |

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| **Resources** | |
| **Requests for ICANN briefings** |  |
| **Requests for ICANN materials** |  |
| **Interviews to be conducted** |  |
| **Need for Independent Expert** | * [Evaluate if independent expert is needed * If independent expert is needed, subject to budget availability, develop and document   + Scope of work   + Skills and experience needed   + Timeline & milestones   + Deliverables] |
| **Other resources (existing outside studies, articles)** |  |