

RDS-WHOIS2 RT Leadership Call #13

7 December 2017



Agenda

- ⦿ Face-to-Face Meeting / ICANN61
- ⦿ Terms of Reference and work plan – target for adoption, open action items
- ⦿ Subgroups - Update
- ⦿ Briefings requests - Update
- ⦿ Plenary calls suggested agenda
- ⦿ A.O.B.

Face-to-Face Meeting before ICANN61

- **Friday 8 December:** Deadline to confirm to constituency travel whether the RDS-WHOIS2 Review Team will be holding a face-to-face meeting in Puerto Rico before ICANN61 (10 mars 2018 - 15 mars 2018).
- If yes, confirm the number of days needed (1, 2)?
- Members identified as receiving funding from other sources: Alan, Susan and Cathrin. Clarification needed on who you had identified on the review team as receiving funding from other sources, as per your input on the last leadership call

Terms of Reference and work plan

- **Approval of ToR and Work Plan needed** from the Review Team.
- **Deadline** set by Review Team was **November 28**.
- **Related email** from Chris Disspain:
 - In its [resolution](#) on 3 February 2017, the Board requested that the RDS Review Team develop and deliver to the Board its approved Terms of Reference and Work Plan by the 15th of May 2017, to ensure that the team's scope and timeline are consistent with the requirements of the ICANN Bylaws.
 - The Board is aware that the review team was not officially formed until 2 June 2017, and as a result, additional time is needed for the review team to deliver the Terms of Reference and work plan.
 - The Board understands that the review team discussed a new proposed timeline with me during our face-to-face meeting in Brussels on 2-3 October 2017, and the Review Team is making steady progress toward its target to submit the documents **by the end of November. or early December**. The Board looks forward to providing input as appropriate once approved Terms of Reference and Work Plan have been finalized and submitted.
- **Open action items**
 - Work Plan Review to identify any needed edits, reflect milestone updates (if any) in ToR
 - Plenary meeting adoption of ToR and Work Plan by Review Team

Subgroups - Update

- Subgroups which have started working/populating their first-pass documents:
 - Subgroup 1 – Rec #12-14: IDNs
 - Subgroup 6: Compliance
- Plan to kick off activity in all other subgroups
 - Updated first-pass documents created to pre-populate Objectives from ToR
 - Subgroup-specific wiki pages created with resource links
 - Please send meeting requests to staff to launch Doodle, schedule calls
- Wiki page listing all subgroups and members:
<https://community.icann.org/display/WHO/Subgroups>
 - There is a dedicated wiki page for each subgroup listed under each Topic

Example subgroup wiki page

WHOIS1 Rec #1 - Strategic Priority

Created by Alice Jansen, last modified by Lisa Phiffer 31 minutes ago

★ Objective

Consistent with ICANN's mission and [Bylaws](#), Section 4.6(e)(iv), the Review Team will (a) evaluate the extent to which ICANN Org has implemented each prior Directory Service Review recommendation (noting differences if any between recommended and implemented steps), (b) assess to the degree practical the extent to which implementation of each recommendation was effective in addressing the issue identified by the prior RT or generated additional information useful to management and evolution of WHOIS (RDS), and (c) determine if any specific measurable steps should be recommended to enhance results achieved through the prior RT's recommendations. This includes developing a framework to measure and assess the effectiveness of recommendations, and applying that approach to all areas of WHOIS originally assessed by the prior RT (as applicable).

RT1 Recommendations to be assessed by this subgroup:

Recommendation #1 - Strategic Priority

★ **Leader/Rapporteur: Cathrin Bauer-Bulst**

★ **Members:** Carlton Samuels, Cathrin Bauer-Bulst, Volker Greimann

★ **Observers:** John Norton

★ **Mailing-list archives:** <http://mm.icann.org/pipermail/rds-whois2-stratpriority/>

★ **Conference calls**

★ **Review Team Templates:** [see here](#)

Subgroup Documents

Date	Document (<i>Versions in Red are latest</i>)	File

Background Documents

- WHOIS1 Implementation Briefings on Recommendations 1, 2, 3, 6, 7, 9, 15, 16
- Answers to RDS-WHOIS2 Questions on Implementation Briefings
- WHOIS Review Team (WHOIS1) Final Report (2012)
- WHOIS Review Team (WHOIS1) Implementation Reports, including
 - Executive Summary of Implementation Report
 - Detailed implementation Report
- Documents cited in briefing on Recommendation 1 include
 - ICANN Five Year Strategic Plan
 - ICANN FY 2017 Operating Plan and Budget
 - 2013 Registrar Accreditation Agreement (RAA), including RAA WHOIS requirements for Registrants
 - EWG on gTLD Registration Directory Services Final Report (2014)
 - WHOIS Information Portal and Consolidated WHOIS Lookup Tool
 - Roadmap of WHOIS/RDS Activities (as of June 2017)
- Additional links specific to Recommendation 1 may be added here

Further background documents may be found on the Review Team's overall Background Materials page.

Open Actions/Requests

*To be provided once reasonable date is determined by appropriate subject-matter expert

Item #	Source of Request	Date of Request	Action Item Request	Action Owner	Anticipated Completion Date*

Completed Actions/Requests

Briefings Requests

- ⦿ GDPR
- ⦿ What's New

Scheduling

⦿ **Plenary Call Suggested Agenda – Friday 8 December 13:30 UTC**

1. Welcome, roll-call, Sol updates

Required action: Susan to return their duly signed and completed Conflict of Interest policy and Non-Disclosure Agreement to rds-whois2-staff@icann.org

2. Terms of Reference

Required action: Reach consensus Terms of Reference. Flag any concerns/objections you may have. Reminder: 28 Nov was RT deadline to send to Board.

3. Work plan

Required action: Initial input (if any) from Erika, Susan and Chris. Reminder: 28 Nov was RT deadline to send to Board.

4. Subgroup kick-off & next steps

Required action: Encourage subgroups to kick off.

5. A.O.B.

Scheduling

⦿ **Plenary Call Suggested Agenda – Monday 11 December 14:30 UTC**

1. Welcome, roll-call, Sol updates
2. GDPR Briefing
3. Formally adopt ToR and Work Plan
- ...
4. A.O.B.

A.O.B.

- Confirm Decisions Reached and Action Items.