RDS-WHOIS2-RT Face-to-Face Meeting #4

10-11-12 December 2018

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| **Meeting Venue:**  ICANN office Rond-Point Robert Schuman 6 1040 Brussels, Belgium  Tel.: +32 2 894 7400  Map: <https://goo.gl/maps/kyzrdCSeWrq>  Meeting Room: Board room | **Reading list & session archives:**  <https://community.icann.org/x/LxZpBQ>  Sessions are being archived and follow the ICANN Expected Standards of Behavior: <http://www.icann.org/en/news/in-focus/accountability/expected-standards>  Questions?Contact staff at[rds-whois2-staff@icann.org](mailto:rds-whois2-staff@icann.org) |

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**Day 1 – Monday, 10 December | 09:00 – 17:30 CET | 08:00 – 16:30 UTC ([timezone converter](https://www.timeanddate.com/worldclock/fixedtime.html?msg=RDS-WHOIS+face-to-face+meeting+%234+-+Day+1&iso=20181210T09&p1=48&ah=8&am=30))**

***Review Team Breakfast served at 08:30 – 09:00***

1. Welcome (09:00-09:15) *Review Team Leadership* & *ICANN org*

* Roll-call
* Call for Statement of Interests updates
* Housekeeping
* Opening remarks and day 1 objectives
* Work plan

1. Overview of draft report (09:15-09:35) *ICANN org*
2. Discussion on anything new in RDS environment that may require additional thoughts (09:35-09:50) *Review Team Leadership* & *ICANN org*
3. [WHOIS1](https://community.icann.org/pages/viewpage.action?pageId=71604731) Rec #1: Strategic Priority (09:50-10:30) *Cathrin Bauer-Bulst*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Break 10:30-10:45**

1. [WHOIS1 Rec #2](https://community.icann.org/display/WHO/WHOIS1+Rec+%231%3A+Strategic+Priority) – Single WHOIS Policy (10:45-11:15) *Carlton Samuels*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. WHOIS1 Rec #3: Outreach (11:15-12:00) *Alan Greenberg*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. [WHOIS1 Rec #4: Compliance](https://community.icann.org/display/WHO/WHOIS1+Rec+%234%3A+Compliance) (12:00-12:30) *Susan Kawaguchi*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Review Team Lunch 12:30-13:30**

1. [WHOIS1 Rec #4:](https://community.icann.org/display/WHO/WHOIS1+Rec+%235-9%3A+Data+Accuracy) Compliance (13:30-14:00) *Susan Kawaguchi*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. Objective 6: ICANN Contractual Compliance Actions, Structure and Processes (14:00-15:30) *Susan Kawaguchi*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting

Confirm/remove/add recommendation(s)

**Break 15:30-15:45**

1. [WHOIS1 Rec #5-9: Data Accuracy](https://community.icann.org/pages/viewpage.action?pageId=71604717) (15:45-16:45) *Lili Sun*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. [WHOIS1](https://community.icann.org/pages/viewpage.action?pageId=71604740) Rec #10: Privacy/Proxy Services (16:45-17:15) *Volker Greimann*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. Day 1 wrap-up (17:15-17:30) *Review Team Leadership*

* Confirm approved recommendations/findings
* Review day 2 agenda

**Review Team Dinner (19:00-21:30)**

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**Day 2 – Tuesday, 11 December | 09:00 – 17:30 CET | 08:00 – 16:30 UTC ([timezone converter](https://www.timeanddate.com/worldclock/fixedtime.html?msg=RDS-WHOIS+face-to-face+meeting+%234+-+Day+2&iso=20181211T09&p1=48&ah=8&am=30))**

***Review Team Breakfast served at 08:30 – 09:00***

1. Welcome (09:00-09:10) *Review Team Leadership* & *ICANN org*

* Day 1 takeaways
* Day 2 objectives

1. [WHOIS1 Rec #11: Common Interface](https://community.icann.org/display/WHO/WHOIS1+Rec+%2311%3A+Common+Interface) (09:10-10:00) *Volker Greimann*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. [WHOIS1 Rec #12-14: Internationalized](https://community.icann.org/pages/viewpage.action?pageId=71604726) Domain Names (10:00-10:30) *Dmitry Belyavsky*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Break 10:30-10:45**

1. [WHOIS1 Rec #15-16](https://community.icann.org/display/WHO/WHOIS1+Rec+%232%3A+Single+WHOIS+Policy): Plan & Annual Reports (10:45 - 11:45) *Lili Sun*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. [Objective 2](https://community.icann.org/pages/viewpage.action?pageId=71604737) – Anything New (11:45 - 12:30) *Stephanie Perrin*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Review Team Lunch 12:30-13:30**

1. [Objective](https://community.icann.org/display/WHO/WHOIS1+Rec+%233%3A+Outreach) 3 – Law Enforcement Needs (13:30-15:30) *Cathrin Bauer-Bulst*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Break 15:30-15:45**

1. [Objective](https://community.icann.org/display/WHO/WHOIS1+Rec+%233%3A+Outreach) 4 – Consumer Trust (15:45-17:15) *Erika Mann*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. Day 2 wrap-up (17:15-17:30) *Review Team Leadership*

* Confirm approved recommendations/findings
* Review day 3 agenda

**Day 3 – Wednesday, 12 December | 09:00 – 17:30 CET | 08:00 – 16:30 UTC ([timezone converter](https://www.timeanddate.com/worldclock/fixedtime.html?msg=RDS-WHOIS+face-to-face+meeting+%234+-+Day+3&iso=20181212T08&p1=1440&ah=8&am=30))**

***Review Team Breakfast served at 08:30 – 09:00***

1. Welcome (09:00-09:15) *Review Team Leadership* & *ICANN org*

* Day 2 takeaways
* Day 3 objectives

1. Objective 5: Safeguarding Registrant Data (09:15-10:15) *Alan Greenberg*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

**Break 10:15-10:30**

1. [ICANN](https://community.icann.org/display/WHO/WHOIS1+Rec+%233%3A+Outreach) Bylaws (10:30-11:15) *Alan Greenberg*

* Consider public comments received and update section as appropriate
* Confirm whether section requires further drafting
* Confirm/remove/add recommendation(s)

1. Parking lot for any item that requires further discussion (11:15 – 12:30)

**Review Team Lunch 12:30-13:30**

1. Executive summary (13:30-14:30) *Review Team Leadership*
2. Adjust (as needed) structure of report (e.g. merge sections etc.) (14:30-15:30) *Review Team Leadership*

**Break 15:30-15:45**

1. Call for consensus on recommendations (15:45-16:30) *Review Team Leadership*
2. Face-to-face meeting #3 wrap-up (16:30-17:30) *Review Team Leadership & ICANN org*

* Roadmap to final report: set deadlines for complete outstanding sections, penholders etc.
* Confirm approved recommendations, findings & action items
* Any other business
* Closing remarks