




RDS-WHOIS2-RT

Call #1 - 15 June 2017

Proposed Agenda

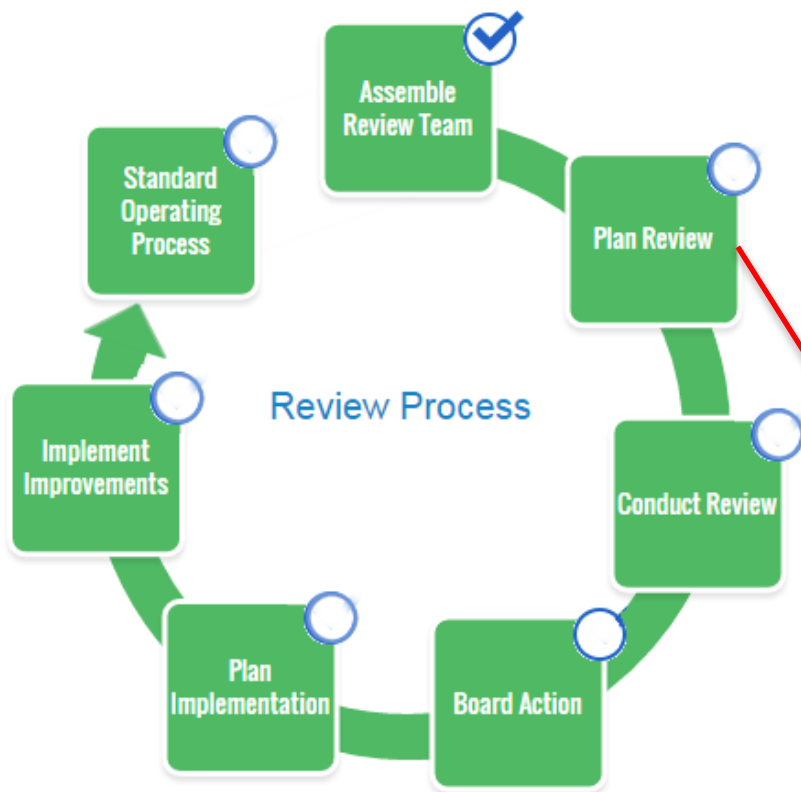
1. Welcome and opening remarks (Karen Mulberry)
2. Review Team Member Introductions and hopes for the review (RDS-WHOIS2-RT members)
3. ICANN Organization support team introduction (Karen Mulberry)
4. Review Team Planning Discussion: Schedule for future meetings and calls (Karen Mulberry)
5. Review Team leadership structure, responsibilities (RDS-WHOIS2-RT members)
6. Consider process and how the Review Team wishes to include Observers (Karen Mulberry)
7. A.O.B



Welcome and Opening
Remarks
Karen Mulberry

Review Process

- Phases and typical actions and milestones applicable to Specific Reviews
- We are now entering the “Plan Review” phase



Phase	Key Actions and Milestones
Assemble Review Team	ICANN Organization publishes Call For Volunteers that includes list of desired skills and attributes.
	Review teams will be established for each applicable review, which will include both a limited number of members and an open number of observers. The chairs of the Supporting Organizations and Advisory Committees participating in the applicable review shall select a group of up to 21 review team members from among the prospective members nominated by the Supporting Organizations and Advisory Committees, balanced for diversity and skill. In addition, the Board may designate one Director or Liaison to serve as a member of the review team.
	SO/AC Chairs publish list of final Review Team composition.
Plan Review	Set up of communication vehicles, preparation of checklists and tools.
	Assemble relevant information, including implementation update on previous review team's Board-approved recommendations.
	Prepare and publish review budget and rationale.
	Conduct planning meeting/conference call and briefing on implementation status; elect key leadership positions.
	Hold initial meetings with subject matter experts within ICANN Organization.
	Develop Terms of Reference, workplan and schedule.

Planning this Review

Near-term actions for this Review Team include

- ❑ Elect key leadership position
- ❑ Set up of communication vehicles, preparation of checklists and tools.
- ❑ Assemble relevant information, including implementation update on previous review team's Board-approved recommendations.
- ❑ Discuss budget and fiscal accountability
- ❑ Conduct planning meeting/conference call and briefing on implementation status
- ❑ Hold initial meetings with subject matter experts within ICANN Organization.
- ❑ Develop Terms of Reference, workplan and schedule.

Review Scope will impact work plan and schedule

- Scope determines focus and duration of review
- RT to consider **ICANN Mission and Bylaw Requirements** for this Review
- RT to also consider **Limited Scope Proposal** and **SO/AC feedback**:
<https://community.icann.org/x/uwrfAw>
- RT decision about Scope to be recorded in Terms of Reference and factored into work plan and schedule

Registration Directory Service Review (RDS/WHOIS2)

Bylaws Section 4.6. SPECIFIC REVIEWS - (e) Registration Directory Service Review

- (i) Subject to applicable laws, ICANN shall use commercially reasonable efforts to enforce its policies relating to registration directory services and shall work with Supporting Organizations and Advisory Committees to explore structural changes to improve accuracy and access to generic top-level domain registration data, as well as consider safeguards for protecting such data.
- (ii) The Board shall cause a periodic review to assess the effectiveness of the then current gTLD registry directory service and whether its implementation meets the legitimate needs of law enforcement, promoting consumer trust and safeguarding registrant data ("**Directory Service Review**").
- (iii) The review team for the Directory Service Review ("**Directory Service Review Team**") will consider the Organisation for Economic Co-operation and Development ("**OECD**") Guidelines on the Protection of Privacy and Transborder Flows of Personal Data as defined by the OECD in 1980 and amended in 2013 and as may be amended from time to time.
- (iv) The Directory Service Review Team shall assess the extent to which prior Directory Service Review recommendations have been implemented and the extent to which implementation of such recommendations has resulted in the intended effect.

ICANN Board Resolution

Resolved (2017.02.03.10), the Board hereby appoints Chris Disspain to serve as a member of the RDS Review Team and requests that this team develop and deliver to the Board its approved Terms of Reference and Work Plan by the 15th of May, 2017, to ensure that the team's scope and timeline is consistent with the requirements of the ICANN Bylaws.



Review Team Members'
Introductions and Hopes for
the Review

RDS-WHOIS2-RT



Alan Greenberg

At-Large Advisory Committee
(ALAC)

North America



Carlton Samuels

At-Large Advisory Committee
(ALAC)

Latin America/Carribbean





Dmitry Belyavsky

At-Large Advisory Committee
(ALAC)

Europe



Cathrin Bauer-Bulst

Governmental Advisory
Committee (GAC)

Europe



Meet the RDS-WHOIS2-RT



Lili Sun

At-Large Advisory Committee
(ALAC)

Asia Pacific



Thomas L. Walden, Jr.

Governmental Advisory
Committee (GAC)

North America



Meet the RDS-WHOIS2-RT



Erika Mann

Generic Names Support
Organization (GNSO)

Europe



Stephanie Perrin

Generic Names Support
Organization (GNSO)

North America



Meet the RDS-WHOIS2-RT



Susan Kawaguchi

Generic Names Support
Organization (GNSO)

North America



Volker Greimann

Generic Names Support
Organization (GNSO)

Europe





Chris Disspain

Liaison appointed by the ICANN
Board of Directors

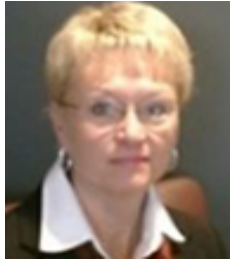
Asia Pacific





ICANN Organization Support
Team Introduction
Karen Mulberry

ICANN Organization Support Team



Karen Mulberry
Director, Multistakeholder
Strategy & Strategic
Initiatives



Trang Nguyen
Senior Director, Strategic
Program, Global Domains
Division



Lisa Phifer
Subject Matter Expert and
Technical Writer
(contractor)



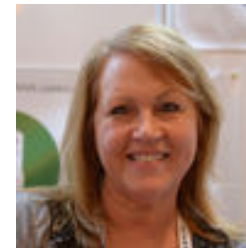
Steve Conte
Subject Matter Expert
Office of the CTO
Programs Director



Alice Jansen
Sr. Project Manager,
Multistakeholder
Strategy & Strategic
Initiatives



Jean-Baptiste Deroulez
Multistakeholder
Strategy & Strategic
Initiatives, Associate
Project Manager



Brenda Brewer
Multistakeholder
Strategy & Strategic
Initiatives, Associate
Project Manager



Review Team Planning Discussion: Schedule for Future Meetings and Calls

Karen Mulberry

Planning Discussion

The RT needs to determine and set its meeting schedules for:

Weekly Plenary Calls

- Identify day of week
- Consider call duration (60 min, 90 min, 120 min)
- Set time or rotation?
- RT members reside in the following time zones: UTC -7 - UTC-5 - UTC-4 - UTC - UTC+1 - UTC+5 - UTC+8 - UTC +3

Face-to-Face Meetings

- Subject to RT budget

Weekly Plenary Calls

Suggested time slots

Tuesdays: 15:30 UTC - 16:00 UTC - 17:00 UTC

Wednesdays: 15:30 UTC - 18:00 UTC

Thursdays: 16:00 UTC - 16:30 UTC - 17:00 UTC

Possible rotation

03:00 UTC, 11:00 UTC , 18:00 UTC

Next Steps

Determine date for next RT call


- Agenda may include finalizing the Review Team leadership structure and other administrative matters

Determine when and where to hold the RT kick-off face-to-face meeting

- ICANN59 has been planned as a placeholder as accommodations needed to be put into place before the Review Team was named
- Review Team members who have already booked travel will be supported should the meeting be canceled

Determine plans for other Face-to-Face meeting dates and locations

- Check against RT budget and workplan for timing details
- Suggest Dates
- Review timeline requirements to submit requests to meetings team
- Note:
 - 30 July deadline - if session during ICANN 60 program
 - 30 June deadline - if session prior to ICANN 60 program



Review Team Leadership

Karen Mulberry

Responsibilities

- Review Teams will make its selection keeping in mind that the leadership must have the expertise to effectively lead the group so that it functions properly, the ability to communicate, subject matter expertise, time management skills and budget/financial management capabilities.
- The designated Review Team leadership will have responsibilities for managing the work of the review team and will also be responsible for determining consensus (per Bylaws Section 4.6 (a) (iii)).

Proposed Role of Leadership

- Remain neutral when serving
- Identify when speaking as an advocate
- Maintain standards and focus on the aims of the Review Team as established in its Terms of Reference
- Drive toward delivery of key milestones according to the Work Plan
- Ensure effective communication between members and with broader community, Board and ICANN org
- Set the agenda and run the meetings
- Ensure that all meeting attendees get accurate, timely and clear information
- Determine and identify the level of consensus within the team
- Provide clarity on team decisions
- Ensure decisions are acted upon
- Build and develop teamwork
- Manage the team's budget and financial reporting to maintain accountability and transparency

Background on Leadership Structure

Ongoing/Former Review Teams	Structure
SSR2 (ongoing)	3 Co-Chairs
CCT (ongoing)	1 Chair
ATRT2 (former)	1 Chair 3 Vice-Chairs
WHOIS1 (former)	1 Chair 1 Vice-Chair
SSR1 (former)	1 Chair
ATRT1 (former)	1 Chair 1 Vice-Chair

Next Steps

- What process should be undertaken to select the Review Teams leadership?
- Should there be a single Chair, Chair & Vice-Chairs, or Co-Chairs elected?
- How should expressions of interest for the role be noted?
- Can this take place on the team email list?
- How long should the process take to select the leadership?

ICANN 59 - Sessions of Interest (FYI)

GNSO Working Session - RDS PDP WG update
Monday 26 June 2017, 11:15-11:45

Cross Community Discussion on Next Generation gTLD Registration Directory Services (RDS) Policy Requirements
Monday 26 June 2017, 15:15-18:30

GDPR: the most important change in data privacy regulation in over 20 years
Tuesday 27 June 2017 15:15-16:45

GNSO new gTLD Registration Directory Services (RDS) to replace WHOIS PDP WG F2F Meeting
Wednesday 28 June 2017, 08:30-12:00

At-Large AFRALO Capacity Building Sessions
Monday 26th through Thursday 29th June - RDS is among 4 policy issues covered



Consider process and how
the Review Team includes
Observers

Karen Mulberry

RDS-WHOIS2-RT Observers

Bylaws requirement 4.6. (a) (i) *Review teams will include both a limited number of members and an open number of observers*

Seeking RDS-WHOIS2-RT confirmation on current settings:

- Attend calls via dedicated observers' Adobe Connect room
- Attend face-to-face meetings in person or remotely
- Schedule of meetings/agendas to be shared on observers list
- Can be subscribed to RDS-WHOIS2-RT list with no posting rights
- Can send input to Review Team through dedicated channel input-to-rds2-whois2-rt@icann.org (open to all community)

Additional questions for RDS-WHOIS2-RT's consideration:

- Should they be given time on the RT agenda to speak?
 - How do you want to consider their written input?
 - Should there be RT sessions closed to Observers?
- Note: Applicants who were not selected were invited to follow the work of the review team as an observer

Any Other Business

For Your Information

- Email List: publicly archived at <http://mm.icann.org/pipermail/rds-whois2-rt/>
- Work Space (Wiki): <https://community.icann.org/display/WHO/RDS-WHOIS2+Review>
- Background Materials <https://community.icann.org/display/WHO/Background+Materials>
- Observers Wiki Page: <https://community.icann.org/display/WHO/Observers>
- Questions?: Contact ICANN Organization Support Team at rds-whois2-staff@icann.org