

RDS-WHOIS2-RT Plenary Call #16

Plenary Call
19 January 2018



RDS/WHOIS2-RT Plenary Agenda

1. Welcome, roll-call, Sol
2. Terms of Reference
3. Work Plan
4. Subgroup Status & Next Steps
5. Confirm Request for Written Implementation Briefings
6. Planning for 22 January Meeting
7. A.O.B.

Terms of Reference

Agenda Item #2

Terms of Reference

- Terms of Reference and Work plan sent to Board Caucus Group on December 18, 2017

Work Plan

Agenda Item #3

Subgroups Status and Next Steps

Agenda item #4

Subgroups Kick-Off & Next Steps

1. Status of first pass planning (22 January 2018) and target for delivery to full Review Team
 - See attached matrix for summary of outputs from all subgroups

2. How will your subgroup address the next steps in the work plan:
 - Has your subgroup identified any needed briefings/resources?
 - How will your subgroup review/analyze relevant documentation? (for example, will you divide review between subgroup members)
 - How will you conduct investigation of identified objectives? (for example, will you need calls or conduct work via email)
 - How will you conduct relevant interviews (as appropriate)?
 - How will your subgroup produce its summary of key findings?

Note: After these next steps have been completed, each subgroup will present their findings to the full Review Team for approval, as input to development of recommendations by the full Review Team

Subgroups – First Pass Planning Document Status

#	Subgroup	Rapporteur	Status	Update Given
1	WHOIS1 Rec #1 - Strategic Priority	Cathrin	DOCX	
	WHOIS1 Rec #2: Single WHOIS Policy	Carlton	DOCX	
	WHOIS1 Rec #3: Outreach	Alan	DOCX	✓
	WHOIS1 Rec #4: Compliance ☉	Susan	DOCX	✓
	WHOIS Rec #5-9: Data Accuracy	Lili	DOCX	✓
	WHOIS Rec #10: Privacy/Proxy Services	Volker	DOCX	✓
	WHOIS Rec #11: Common Interface	Volker	🚫	
	WHOIS Rec #12-14: Internationalized Domain Names	Dmitry	DOCX	✓
	WHOIS Rec #15-16: Plan & Annual Reports	Lili	DOCX	✓
2	Anything New	Stephanie	🚫	
3	Law Enforcement Needs	Thomas	🚫	
4	Consumer Trust	Erika	DOCX	✓
5	Safeguard Registrant Data	Alan	DOCX	✓

Subgroups Next Steps

WHOIS 1 Review Team Recommendations					7%
Administrative Duties					29%
Confirm members of the Subteam and determine Rapporteur	3-Oct-17	20-Oct-17	Topic 1 Subgroups	17	95%
Establish mandate, objectives and timeline for the work	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	80%
Determine topics for investigation and validate against ICANN Bylaws	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Identify briefings/data sources needed	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Determine requirements for independent expert(s) and – if necessary – develop statement of work	3-Oct-17	22-Jan-18	Topic 1 Subgroups	111	0%
Adopt statement of work and associated work plan	3-Nov-17	22-Jan-18	Topic 1 Subgroups	80	0%
Workplan Execution					0%
Review, analyze and summarize relevant documentation	20-Oct-17	22-Feb-18	Topic 1 Subgroups	125	0%
Conduct investigation of identified objectives	3-Nov-17	22-Feb-18	Topic 1 Subgroups	111	0%
Conduct relevant interviews as appropriate	3-Nov-17	22-Feb-18	Topic 1 Subgroups	111	0%
Draft summary note of key findings	1-Dec-17	22-Feb-18	Topic 1 Subgroups	83	0%
Prepare Draft Report Section					0%
Approve findings	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Assemble draft recommendations using the designated Review Team template	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Cross-check draft recommendations with scope and Bylaws	22-Feb-18	15-Mar-18	Topic 1 Subgroups	21	0%
Produce subgroup report for subgroup members' approval	15-Mar-18	22-Mar-18	Topic 1 Subgroups	7	0%
Adopt & Circulate subgroup report to Review Team	22-Mar-18	5-Apr-18	Topic 1 Subgroups	14	0%
Present subgroup report and proposed recommendations to Review Team	5-Apr-18	19-Apr-18	Topic 1 Subgroups	14	0%
Refine Draft Report Section					0%
Incorporate edits suggested by the Review Team, as appropriate	19-Apr-18	24-May-18	Topic 1 Subgroups	35	0%

Confirm Request for Written Implementation Briefings

Agenda item #5

Confirm Request for Written Implementation Briefings

- **WHOIS1 recommendation briefings**

The RDS-WHOIS2-RT formally requests written detailed implementation reports for the Recommendations of the first WHOIS-RT.

Such reports should include:

- *To what extent the recommendation was implemented as written;*
- *If the implementation was different from that requested, the rationale;- Details of the implementation;*
- *Results of the implementation, and to the extent applicable, metrics/measurements indicating the degree of success or change as a result of the implementation;*
- *Seek to address questions the subgroups identified in their first pass documents;*
- *[To the degree practical, as assessment of the amount of staff time/resources that went into the implementation].*

We would appreciate these briefings no later than XXX, but delivery should not be delayed awaiting all of them to be completed.

Planning for 22 January Meeting

Agenda item #6

Planning for 22 January Meeting

- ⦿ **Plenary Call Suggested Agenda – Monday 22 January 14:30 UTC**
 - 1. Welcome, roll-call, Sol updates
 - ...
 - 2. A.O.B.

A.O.B.