

RSSAC Teleconference Minutes

5 May 2016 | 14:00-15:30 UTC

Attendance

A/J Brad Verd
B Wes Hardaker
C
D Tripti Sinha
E Kevin Jones, Ray Gilstrap
F Brian Reid, Warren Kumari
G Jim Cassell, Kevin Wright
H Howard Kash
I Lars-Lohan Liman
K Kaveh Ranjbar
L John Crain
M Hiro Hotta

IANA Functions Operator	Elise Gerich
Root Zone Administrator	Ashley Heineman
Root Zone Maintainer	Duane Wessels

Liaison from the IAB	Daniel Migault
Liaison from the SSAC	Russ Mundy
Liaison to the Board of Directors	Suzanne Woolf

Staff	Andrew McConachie, Carlos Reyes, Kathy Schnitt, Steve Sheng
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Apology	Matt Weinberg
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Open Action Items from Previous Teleconference(s)

- None

Action Items from This Meeting

- Kathy Schnitt to publish the minutes from the 14 April 2016 teleconference.
- RSSAC members to read and send comments on the RSSAC Workshop 2 plan by 9 May. Steve Sheng will collect these comments and provide to RSSAC admin by night of 9 May EDT.
- The RSSAC Co-Chairs to draft a statement on harassment and code of conduct at ICANN meetings after receiving input from RSSAC members.
- RSSAC members to review the draft ICANN56 schedule and highlight any issues.
- Kevin Jones to discuss latest RSSAC000 draft with the RSSAC Co-Chairs.
- Tripti Sinha to revise the Root Server History Document.

- Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.
- The RSSAC Co-Chairs to meet with every RSSAC member individually. Will begin reaching out and planning individual meetings soon.

Call to Order

Brad Verd called the meeting to order at 14:03 UTC.

Roll Call

Brad Verd conducted a roll call, and a quorum was present to conduct the meeting and to take formal action, if necessary.

Agenda Review

Brad Verd reviewed the agenda. No changes were proposed.

Action Item Review

Carlos Reyes noted that there are no open action items from the 14 April 2016 teleconference; several action items remain open from the work sessions at ICANN55.

Approval of Minutes

The RSSAC approved the draft minutes from the 14 April 2016 teleconference.

ACTION ITEM: Kathy Schnitt to publish the minutes from the 14 April 2016 teleconference.

Membership Committee Update

Carlos Reyes provided an update on behalf of the Membership Committee. The committee is now composed of Jim Martin, Paul Vixie, and Matt Weinberg with Brad Verd as an ex officio member. The Membership Committee will elect a new chair in the near future and move forward with its work items.

Workshop Planning

Carlos Reyes and Kathy Schnitt provided an update on the RSSAC workshop. Transportation will be provided from the hotel to Verisign, attendees need not worry. Tripti Sinha gave an update on the workshop agenda. Asked that RSSAC members provide feedback on the items in Appendix A of the WS planning doc

ACTION ITEM: RSSAC members to read and send comments on the RSSAC Workshop 2 plan by 9 May. Steve Sheng will collect these comments and provide to RSSAC admin by night of 9 May EDT.

Conduct at ICANN Meetings

Tripti Sinha, Brad Verd and Suzanne Woolf provided information on the recent report to

the ICANN ombudsmen of harassment at ICANN55. Tripti and Brad requested input from the RSSAC on ICANN's policy development of a harassment policy.

ACTION ITEM: The RSSAC Co-Chairs to draft a statement on harassment and code of conduct at ICANN meetings after receiving input from RSSAC members.

ICANN56 Draft Schedule

Carlos Reyes provided a draft schedule for RSSAC activities at ICANN56. Kathy Schnitt asked the RSSAC to think about which sessions it would like to keep open or closed at ICANN56.

ACTION ITEM: RSSAC members to review the draft ICANN56 schedule and highlight any issues.

Draft New ICANN Bylaws

Carlos Reyes, Brad Verd and Suzanne provided an update on the draft new ICANN bylaws and provisions applicable to RSSAC.

Caucus Meeting at IETF 96

Carlos Reyes provided an update on the planned RSSAC Caucus meeting at IETF 96. Andrew McConachie from staff will be providing support.

Work Products

Root Server System Naming Scheme Work Party

Steve Sheng reported that the work party has a new leader in John Bond. The work party continues to meet and finalize the document, targeting delivery in about two months.

RSSAC000 v2

Kevin Jones provided an update on the status of RSSAC000 v2. The latest draft incorporates edits proposed at ICANN55. After the Co-Chairs review it, the updated draft will be shared with the RSSAC.

ACTION ITEM: Kevin Jones to discuss latest RSSAC000 draft with the RSSAC Co-Chairs.

RSSAC002 v3

Duane Wessels provided an update on the status of the work party. Duane mentioned that scoping discussions had become an issue in this WP. And that in the future it would probably be better to get more explicit requirements from the RSSAC.

Root Server System History Document

Tripti Sinha has started to review the document and will continue working on it. She

would like to revise the document into something more of a narrative form.

ACTION ITEM: Tripti Sinha to revise the Root Server History Document.

Anycast Instances / Underserved Areas

Steve Sheng has shared the statement of work with Daniel Karrenberg and Matt Weinberg.

ACTION ITEM: Steve Sheng to work with Daniel Karrenberg, Matt Weinberg, and RSSAC Caucus members on drafting a statement of scope for a work party on anycast instances/underserved areas.

Liaison Reports

Suzanne Woolf provided information on sexual harassment policy discussions and the upcoming Board workshop in Amsterdam.

Russ Mundy mentioned that David Conrad is now a member of SSAC. Russ provided an explanation how SSAC members who are also ICANN staff are treated slightly differently than other SSAC members.

Daniel Migault did not have anything to report from the IAB.

Elise Gerich did not have anything to report from the IANA.

Ashley Heineman did not have anything to report from the NTIA.

Any Other Business

Tripti Sinha and Brad Verd will have individual meetings with all members of RSSAC in order to have a candid conversation about all the work the RSSAC needs to do in the coming 2-3 years.

ACTION ITEM: The RSSAC Co-Chairs to meet with every RSSAC member individually. Will begin reaching out and planning individual meetings soon.

Tripti Sinha and Brad Verd reiterated the importance of providing input on the RSSAC Workshop 2 plans.

Suzanne Woolf provided an update on the Root Zone Evolution Review Committee (RZERC).

Adjournment

The RSSAC concluded its meeting without objections.