Root Zone Evolution Review Committee (RZERC) Teleconference Minutes
11 December 2017 | 17:00-18:00 UTC

Attendance

Duane Wessels (Root Zone Maintainer)
Kim Davies (PTI)
Russ Mundy (SSAC)
Kaved Ranjbar (ICANN Board)
Howard Eland (GNSO RySG)

Staff
Steve Sheng
Mario Aleman

Apologies
Jim Reid (IETF/IAB)
Peter Koch (ccNSO)
Brad Verd (RSSAC)

Absent
Carlos Martinez (ASO)

DECISIONS:

- RZERC to suspend Monthly Teleconference Calls, unless required.

- RZERC will have at least one in-person meeting during ICANN Annual General Meetings during the fall.

ACTION ITEMS:

- Staff to publish the minutes, transcripts and audio recording from 20 November 2017 Teleconference Call
- Staff to work with Duane to make *Statements of Interests* available in RZERC web site.
- Staff to work with Duane to discuss internal archive repository and future RZERC member appointments

Call to Order
Duane Wessels called the meeting to order at 17:01 UTC.

Roll Call
Mario conducted the roll call.

Agenda Review
There were no amendments to the agenda of the meeting.

Review of Action items from 20 November Teleconference
Mario read the action items from the previous meeting.

Approval of Minutes
Motions to approve the minutes from 20 November 2017 Teleconference were seconded by Kaveh and Kim.

ACTION: Staff to publish the meeting minutes, transcripts and audio recording from 20 November Teleconference Call

RZERC Scope (Duane W)
Discussion on the final list of topics

Duane requested to suspend the recording at 17:07 UTC

Duane requested to resume recording at 17:23 UTC

RZERC Operational Procedures (Duane)
Statement of Interest

Duane confirmed that will work with Staff to find the best way to make SOIs available in RZERC web site.

ACTION ITEM: Staff to work with Duane to make Statements of Interests available in RZERC web site.

Proposal to suspend monthly regular meetings (Duane)

Duane mentioned the plans to suspend RZERC monthly meetings unless requested or find the ways to meeting in person during any other ICANN meeting.

Russ agreed on Peter's suggestion on the mailing list – that It would be good to pick a time before ICANN61 meeting to have a short meeting or a short touch-base meeting to say if there's anything that we want to do or anything at the ICANN meeting.

Russ suggested to discuss updates before the next ICANN meeting in Puerto Rico via mailing list, although it would be best to have RZERC members on a phone call.

Duane agreed with Russ. A note will be shared via mailing list with RZERC members.

Kaveh also agreed with Duane on suspending the monthly meetings unless there is any action required or request to give feedback or a presentation.

Steve commented on the importance to have at least one in-person meeting for RZERC annually and also asked Duane feedback to use or archive different documentations or discussions about the list of RZERC topics.

Duane agreed with Steve on having at least one yearly meeting during the ICANN AGM in the fall. Duane also mentioned he would like to have these documents as internal discussion records and are valuable just as internal exercise.

Russ suggested to discuss with Staff to keep the recordings of the executive sessions in the archive.

> ACTION ITEM: Staff to work with Duane to discuss internal archive repository and future RZERC member appointments

> DECISION: RZERC to suspend monthly meetings, unless required

> DECISION: RZERC will have at least one in-person meeting during ICANN Annual General Meetings during the fall.

Adjournment
The RZERC concluded its meeting without objections at 17:41UTC.