**SSR2 Plenary Meeting #20 - Tuesday 25 July @ 14:00 UTC**

NOTE: The official record of the meeting can be found on the SSR2 wiki [here](https://community.icann.org/display/SSR/SSR2%2BMeeting%2B%2320%2B-%2B%2B25%2BJuly%2B2017%2B%40%2B14%3A00%2BUTC).

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| **Plenary Action Items/Requests #20** |
| **Action/Request** | **Owner** | **Expected Completion Date**  |
| Staff to build out work plan template to include elements on information gathering, research and outreach. | ICANN Org | 1 August |
| Review Team members to share any changes to January availability indicated on [Doodle poll](https://beta.doodle.com/poll/6k8at4f63wpv37c3). | SSR2-RT | 27 July |

**Work Plan Template**

* Team reviewed work plan content recommendations and template example.
* Staff to move forward with building out template to include elements on information gathering, research and outreach, sub-team work and expected completion dates.

**SSR1 Briefing: Risk Management (Xavier Calvez, James Caulfield)**

* Presentation of slides. Recommendations 25, 26 and 27.
* **Questions**:
* DM: Seeking clarification. The implementation report includes a reference to DNS risk management framework and an enterprise management framework and a DNS risk model and risk assessment and resilience model. Can you clarify what these terms mean? Are the interchangeable?
* XC: The ICANN risk management framework was developed, not specifically to address recommendation 25 but as best practice. DNS risk assessment was a one-time exercise that occurred in 2014 and resulted in the DNS resilience model. The risk assessment exercise which was initiated in 2014 has helped inform the risk register that was developed as part of the creation of the risk management framework by ICANN.
* KB: Is there an independent audit of the risks that are identified? And to ensure that risks identified in the risk management framework are mitigated and reviewed?
* XC: No audit has happened. One element of risk management is to have an internal audit of the risk management framework in order to be able to ensure that there are processes in place to identify the risks and that there are processes to ensure mitigation of risks. And that mitigating actions are effective. This is the high-level approach that ICANN is in the process of implementing and developing. I would argue it’s not yet mature enough to do that exercise effectively. But it’s something that can be considered down the road.
* DM: What’s the timeline of full implementation of this structure that’s been created for risk management. When is it appropriate to look at full implementation and identify areas that may need improvement?
* XC: We’re revisiting the implementation plan of the risk management framework in place. We’re in the process of adjusting and expanding the implementation of the risk management framework and redeveloping the roadmap. Hope is that by Abu Dhabi we’ll have a better understanding of the elements of the roadmap, timing of implementation of its components. By the end of the year I hope we can share more information on this road-mapping.
* Team to email any additional questions to the SSR2 Review Team mailing list.

**Updates from Subtopic Teams**

SSR1:

* Team working on mapping out work and next steps. On next call, team plans on building out a more specific work plan and details of how team will do the gap analysis.

ICANN SSR:

* Boban and Zarko will meet August 17, 18 and 19 to set up the main issues for the subtopic.

DNS SSR:

* Team discussed document drafted by Geoff. Gap between what’s in the document and some other people’s expectations. On the next call team will work on finding a common cause.

Future Challenges:

* Evaluated topics and divided tasks. Team members are circulating additional language.

IANA Transition:

* Team is well-scoped after discussion with PTI in Johannesburg. Sub-team will have face-to-face meeting in September in Geneva.

**Abu Dhabi**

* 27 October tentatively scheduled for our Review Team face-to-face.
* Team discussed if one day for the meeting will be enough.
* Staff working with meetings team to identify any other possible options.

**January Face-to-Face Meeting**

* Location confirmed as Brussels.
* Review Team members to email staff directly with any changes to availability by end of day Thursday 27 July.

**AOB**

* None

**END OF MEETING**