Name of Target Group:

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| **Goals/Objectives** |
| **What goal(s) are we trying to achieve?** |  |
| **How will we reach our goals? (strategies/ activities)** |  |
| **What specific outcome(s) do we expect?** |  |
| **What is our timeline for outreach?** |  |
| **Who will own the slides? Deliver the presentation?** |  |
| **Additional information to consider/notes:**  |  |

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| **Specific Topics to Cover/Questions to Pose** |
| **Topic 1**  |  |
| **Question 1** |  |

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| **Outcomes (to be completed after outreach)** |
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