CCWG WS2: Staff Accountability

Draft Agenda - Thursday 17 May at 0500 UTC (Mtg #18)

This doc:

https://docs.google.com/document/d/16aUuhJhHPV4dQLbi7Ar-hdHEvfJhhAsF6IWUCUSf8jE/edit?usp=sharing

1. Intro: agenda review, attendance, SOI check

2. Staff Engagement
- Participation by staff in group (pending)

3. Substantive issue/s of the week
- Discussion with Complaints Officer & Ombuds (Waiting for final confirmation)
- First look at first draft of Report
  https://docs.google.com/document/d/1vH5su7SDGE0i_rTstbYJ7tIaOFuRnV4dfqpwMTPoYa8/edit?usp=sharing

4. Documents Update

4.1 Roles of Board, Staff, Community ("delegations")
- Further discussion on the Guidelines on delegations to identify any major gaps or issues for further consideration
  <https://drive.google.com/open?id=0B6MyPqTCjxXtUmhGcXVtMm5zSmc>
    - Any further issues?

- Suggest preparation of a one-page cover that explains the community link (Jordan happy to do this - pending)

4.2. Current and recommended accountability measures ("measures")
- Doc can be found at:
  https://docs.google.com/document/d/10vz0giMYeD-M9ptRqD6EFwn0a4Wo5-qvjriEzFWQOyw/edit?usp=sharing

5. Next steps
- On "issues"
    - Issues & Solutions table
    - Develop possible responses that could resolve problems identified in the Issues table, collaborating with staff.

- On "delegations"
    - Draft a one pager that contextualises the existing delegation guidelines, and circulate it for review and discussion among the WG (delayed due to change in focus to responses to staff questions)

- On "measures"
  - Will update
    - after new ICANN org staff review process documentation - <u>received 5 May</u>
    - Based on recommended solutions

- On all docs
  - Participants to do a edit pass, get familiar with the doc, recommend text and add comments.

- Assemble first draft of doc for submission/
  - Target: 17 May

Action Items

- **Co-Rapporteurs – Issues & Solutions table to be updated per the comments from the 3 May call.**
- **Avri Doria – Invite complaints officer to attend the next call of the sub-group.**

6. Schedule update
- Draft documents through to late April
- WG discussion of documents late April, early May
- Document for Plenary Readings
  - 1st Mid May
  - 2nd End May
- Public comment period - June-July
- Joburg meeting - End June
- Absorb comments and adjust proposals - July-August
- Document for Plenary Readings
  - 1st: mid September
  - 2nd: end September
- Abu Dhabi meeting - end October

Updated meeting schedule:

- Wed 17 May 0500 UTC
- Wed 24 May 1300 UTC
- Wed 31 May 0500 UTC

7. AOB